



# Santee School District

**SCHOOLS:**  
 Cajon Park  
 Carlton Hills  
 Carlton Oaks  
 Chet F. Harritt  
 Hill Creek  
 Pepper Drive  
 Prospect Avenue  
 Rio Seco  
 Sycamore Canyon  
 Alternative  
 Success Program

Douglas E. Giles  
 Educational Resource Center  
 9619 Cuyamaca Street  
 Santee, California

June 16, 2009  
**BOARD OF EDUCATION  
 REGULAR MEETING  
 A G E N D A**

**District Mission**

*Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.*

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<b>A. OPENING PROCEDURES – 7:00 p.m.</b>	<b>6</b>
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
 <b>B. REPORTS AND PRESENTATIONS</b>	
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Terry Johnson: Greater San Diego Reading Association Award	
4. Classroom of the Future Foundation Presentation	15
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*Adjourn for a reception honoring Dr. Johnson.*

**BOARD OF EDUCATION • Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan  
 DISTRICT SUPERINTENDENT • Lisbeth Johnson, Ed.D.**

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300

**C. PUBLIC COMMUNICATION**

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are recorded.*

**D. PUBLIC HEARING**

- |    |   |    |
|----|---|----|
| 1. | 2009-10 Santee School District Budget   | 21 |
| 2. | Santee School District Board of Education's Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and Santee Teachers Association | 22 |

**E. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.*

**Superintendent**

- |      |  |    |
|------|--|----|
| 1.1. | <b><u>Approval of Minutes</u></b><br>It is recommended that the Board of Education approve meeting minutes with any necessary modifications. | 25 |
|------|--|----|

**Business Services**

- |      |  |    |
|------|--|----|
| 2.1. | <b><u>Approval/Ratification of Travel Requests</u></b><br>It is recommended that the Board of Education approve/ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.   | 35 |
| 2.2. | <b><u>Approval/Ratification of Expenditure Warrants</u></b><br>It is recommended that the Board of Education approve/ratify expenditure warrants, as presented.  | 38 |
| 2.3. | <b><u>Approval/Ratification of Purchase Orders</u></b><br>It is recommended that the Board of Education approve/ratify purchase orders #081625 through #081774.  | 40 |
| 2.4. | <b><u>Acceptance of Donations</u></b><br>It is recommended that the Board of Education accept donations listed in the item in the amount of \$2,667.00.  | 48 |
| 2.5. | <b><u>Approval/Ratification of Annual Agreements for 2009-10</u></b><br>It is recommended that the Board of Education approve the list of annual agreements with vendors.  | 49 |
| 2.6. | <b><u>Approval of Agreements for Student Transportation Services</u></b><br>It is recommended that the Board of Education approve the revised transportation agreements to increase fees for District-provided transportation services to the Santee Teen Center and the Boys and Girls Club facility. | 53 |

**2.7. Adoption of Resolution Designating Authorized Agents to Execute OPSC Documents.** 64

It is recommended that the Board of Education adopt Resolution #0809-56 designating Pat Shaw, Karl Christensen, and Christina Becker as the District representatives in supporting the applications for eligibility determination for the State School Facility Program matching modernization funding.

**Capitol Improvement/Modernization**

**3.1. Ratification of Hazardous Waste Disposal of Science Chemicals from Prospect Avenue School** 66

It is recommended that the Board of Education ratify and approve the proper disposal of science chemicals at Prospect Avenue School by North State Environmental.

**3.2. Approval of Western Environmental Hazmat Reporting per ADHERA Regulations** 73

It is recommended that the Board approve WEST for environmental hazmat materials reporting of all school facilities building components.

**Educational Services**

**4.1. Approval of Agreement for Mandated Student Health Screenings with Rady Children's Hospital** 75

It is recommended that the Board of Education approve the agreement Rady Children's Hospital for mandated student health screenings.

**4.2. Approval of Medi-Cal Administrative Activities (MAA) Agreement with Orange County Department of Education** 79

It is recommended that the Board of Education approve the Medi-Cal Administrative Agreement with Orange County Department of Education.

**4.3. Approval of Annual Evaluation of the Alternative Education School** 97

It is recommended that the Board of Education approve the Annual Evaluation of the Alternative Education School.

**4.4. Approval of the Consolidated Application, Part I, for the 2009-10 School Year** 109

It is recommended that the Board of Education approve the Consolidated Application, Part I, for the 2009-10 school year.

**4.5. Approval to Implement "Too Good for Drugs" as the District Fourth and Fifth Grade Drug Prevention Program** 110

It is recommended that the Board of Education approve the implementation of the "Too Good for Drugs" program for all 4th and 5th grade classes for the 2009-10 school year.

**Human Resources**

**5.1. Personnel, Regular** 112

It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.

**5.2. Approval of New Job Description for Instructional Media Technician** 115

It is recommended that the Board of Education approve the new job description

- for Instructional Media Technician. 119
- 5.3. **Approval of Reclassification of Out-of-School Time Program Accounting Assistant II**  
It is recommended that the Board of Education approve the reclassification of the Out-of-School Time Program Accounting Assistant II. 120
- 5.4. **Adoption of Resolution No. 0809-55 to Layoff an Identified Classified Position**  
It is recommended that the Board of Education adopt resolution no. 0809-55 to lay off an identified Classified position. 120
- F. DISCUSSION AND/OR ACTION ITEMS**  
*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*
- Business Services** 123
- 2.1. **Safety Committee Report and Recommendations**  
It is recommended that the Board of Education review and discuss the Safety Committee's recommendations. Action to implement any of the Committee's identified safety recommendations is at the discretion of the Board of Education. 125
- 2.2. **Monthly Financial Report**  
It is requested that the Board of Education review and comment on the Monthly Financial Report. It is recommended that the Board of Education approve the Monthly Financial Report as presented 128
- 2.3. **Budget Advisory Committee Report and Recommendations**  
Representatives of the Budget Advisory Committee will provide an end-of-year report and the committee's recommendation for budget reductions for the 2009-10 school year. 130
- 2.4. **Suspension of OPEB Funding Plan**  
It is recommended that the Board of Education suspend funding of the GASB 45 OPEB liability until fiscal conditions improve. 131
- 2.5. **Adoption of 2009-10 Santee School District Budget**  
It is recommended that the Board of Education adopt the Santee School District Final Budget 2009-10 as presented including Board assignment of available unrestricted funds. The District is required to adopt a budget by July 1, 2009. 131
- Capital Improvement** 133
- 3.1. **Presentation and Adoption of Supplemental Resolution (0809-54) Relating to Issuance of General Obligation Bond Anticipation Notes – Issued Pursuant to Proposition R (November 2006 Election)**  
It is recommended that the Board of Education adopt Resolution #0809-54 to move forward with the issuance and sale of general obligation bond anticipation notes in order to finance identified school facilities projects, authorizing execution of documents and taking related actions. 150
- 3.2. **Approval of SDG&E Savings By Design Energy Incentive at Prospect Avenue School**  
It is recommended that the Board of Education authorize the acceptance of design incentives from SDG&E and use of the moneys in the continuation of CIP

3.3.	projects to meet the long range energy savings goals of the District. <b><u>Report on Water Fixture Unit Assessment</u></b> This is an information only item and discussion and/or action is at the discretion of the Board of Education.	156
<b>Educational Services</b>		170
4.1.	<b><u>Advisory Council for Instruction (ACI): Report for 2008-09 and Goals for 2009-10</u></b> The Advisory Council for Instruction (ACI) report is presented for Board consideration. Administration seeks direction and suggestions regarding possible goals for the 2009-10 school year.	170
<b>G.</b>	<b>BOARD POLICIES AND BYLAWS</b>	
1.	<b>Second Reading</b>	183
1.1.	<b>New Board Policy 5145.12: Search and Seizure</b> New Board Policy 5145.12 Search and Seizure is presented to the Board for a second reading and adoption.	189
<b>H.</b>	<b>BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS</b>	190
<b>I.</b>	<b>CLOSED SESSION</b>	
1.	<b>Public Employment Matters (Govt. Code § 54957)</b> <i>Public Employee Discipline/Dismissal/Release</i>	
2.	<b>Conference with Labor Negotiator (Govt. Code § 54956.8)</b> <i>Agency Negotiator: Minnie Malin, Director, Human Resources</i> <i>Employee Organizations: Santee Teachers Association</i> <i>California School Employees Association</i> <i>Purpose: Negotiations</i>	
3.	<b>Conference with Legal Counsel (Govt. Code § 54956.9 subdivision (b))</b> <i>Pending Litigation (One case.)</i> Legal Representation: Nowell A. Lantz, Attorney at Law	190
<b>J.</b>	<b>RECONVENE TO PUBLIC SESSION</b>	190
<b>K.</b>	<b>ADJOURNMENT</b>	

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for July 7, 2009, at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.*  
*Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.*

Members present:

\_\_\_ El-Hajj  
\_\_\_ Burns  
\_\_\_ Ryan  
\_\_\_ Carlisle  
\_\_\_ Bartholomew

**Opening Procedures Item A.**

OPEN SESSION            7:00 p.m.

1.     Call to Order and Welcome -- 7:00 p.m.

2.     District Mission

*Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.*

3.     Pledge of Allegiance

4.     Approval of Agenda for the June 16, 2009 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report  
Prepared by Lisbeth Johnson, Ed.D.  
June 16, 2009

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Foundation Golf Classic - Update

Agenda Item B.





Requests For Use Of Facilities - June 16, 2009						
Group	Location	Date	Days	Time	Attendance	Fees Applied
<u>Cajon Park</u> SNLL	Media Center	6/3/09	Wednesday	6:00 pm - 8:30 pm	unknown	
<u>Carlton Oaks</u> San Diego Miniature Club	Classroom	7/23/09 - 5/25/10	Tuesday	7:00 pm - 9:00 pm	10	
<u>Pepper Drive</u> Sonshine Haven	Media Center Classroom	5/21/09 9/4/09 - 6/11/10	Thursday Friday	5:30 pm - 7:00 pm 2:30 pm - 4:00 pm	15 50	
<u>Prospect Avenue</u> Bright Star Promotion	Media Center	6/5/09	Friday	5:00 pm - 8:00 pm	100	
<u>Rio Seco</u> SNLL	Classroom	6/8/09	Monday	6:00 pm - 8:00 pm	12	

6

\*\*\*NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES.

**Santee School District  
ENROLLMENT REPORT  
6/5/2009  
Month 10 Week 2**

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/05/09	06/06/08	# Diff	% Diff	06/05/09	06/06/08	# Diff SDC	% Diff SDC	Prior Week		
										Total Reg	Total Reg			SDC	SDC			##### Total All	5/29/09 Total All	Total Diff
Cajon Park	104	103	98	98	100	93	116	104	121	937	924	13	1.4%	32	30	2	6.7%	969	971	-2
Carlton Hills	39	41	45	38	50	53	56	98	103	523	538	-15	-2.8%	40	44	-4	-9.1%	563	562	1
Carlton Oaks	74	65	77	67	93	103	100	114	123	816	818	-2	-0.2%	38	44	-6	-13.6%	854	853	1
Chet F. Harritt	89	68	68	76	76	74	72	53	66	642	641	1	0.2%	27	25	2	8.0%	669	669	0
Hill Creek	92	97	96	94	88	85	68	89	97	806	773	33	4.3%	30	29	1	3.4%	836	833	3
Pepper Drive	70	79	76	78	74	91	81	77	79	705	700	5	0.7%	12	10	2	20.0%	717	717	0
Prospect	49	51	48	48	59	57	48	55	55	470	442	28	6.3%	18	18	0	0.0%	488	488	0
Rio Seco	105	92	90	83	107	89	78	93	77	814	803	11	1.4%	23	20	3	15.0%	837	837	0
Sycamore Canyon	46	47	38	54	38	41	33			297	305	-8	-2.6%	22	26	-4	-15.4%	319	319	0
<b>SUBTOTAL</b>	<b>668</b>	<b>643</b>	<b>636</b>	<b>636</b>	<b>685</b>	<b>686</b>	<b>652</b>	<b>683</b>	<b>721</b>	<b>6010</b>	<b>5944</b>	<b>66</b>	<b>1.1%</b>	<b>242</b>	<b>246</b>	<b>-4</b>	<b>-1.6%</b>	<b>6252</b>	<b>6,249</b>	<b>3</b>
Alternative School	3	5	2	3	9	7	7	4	10	50	52	-2	-3.8%					50	50	0
Success Academy							0	6	7	13	18	-5	-27.8%					13	13	0
NPS					2				1	3		3						3	3	0
EAK	116									116	116	0	0.0%					116	116	0
<b>SUBTOTAL</b>	<b>119</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>11</b>	<b>7</b>	<b>7</b>	<b>10</b>	<b>18</b>	<b>182</b>	<b>186</b>	<b>-4</b>	<b>-2.2%</b>					<b>182</b>	<b>182</b>	<b>0</b>
<b>TOTAL</b>	<b>787</b>	<b>648</b>	<b>638</b>	<b>639</b>	<b>696</b>	<b>693</b>	<b>659</b>	<b>693</b>	<b>739</b>	<b>6192</b>	<b>6,130</b>	<b>62</b>	<b>1.0%</b>					<b>6434</b>	<b>6,431</b>	<b>3</b>

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	3	972
Hill Creek	7	843
Prospect	21	509
Sycamore Canyon	14	333

**Total Enrollment Including PK**

**6479**

## *Schedule of Events*

<i>Date</i>	<i>Event</i>
June 16, 17, 18	8 <sup>th</sup> Grade Promotion Exercises June 16: HC June 17: CP, CH, CO, CFH, PD June 18: PA, RS
June 18	Last Day of School – Minimum Day
June 24	Foundation Golf Classic Carlton Oaks Country Club 1:00 p.m. Tee Time 6:00 p.m. Awards Dinner
July 4	Independence Day Observance-(District closed)
July 7	Board Meeting 7:00 p.m.
July 21	Board Meeting 7:00 p.m.
August 10	Principals return for the 2009-10 school year.
August 11	School Secretaries return for the 2009-10 school year.
August 12	Vice Principals return for the 2009-10 school year.
August 26	School Office open to the public.
August 31	Teachers return Employee Welcome Back 7:45 a.m. Santee Trolley Center Amphitheatre
September 7	Labor Day Observance (District Closed)
September 8	First day of school for students for the 2009-10 school year.

Reports and Presentation Item B.1.5.

Sixth Annual Santee School District  
Foundation and Santee Chamber of  
Commerce Golf Tournament

Prepared by Emily Andrade  
June 16, 2009

**BACKGROUND:**

The Santee School District Foundation, along with the Santee Chamber of Commerce, is sponsoring its sixth annual golf tournament on **Wednesday, June 24, 2009** at Carlton Oaks Country Club.

Registration will begin at 11:00 a.m. and the shotgun start will be at 1:00 p.m. There will be a no host bar reception at 5:00 p.m. and the banquet, awards presentation and live auction will start at 6:00 p.m. The Master of Ceremonies will be John Tofflemire again this year.

Sponsorships received to date total approximately \$26,000 with promises of more to come.

Agenda Item B.1.5

Reports and Presentations Item B.2. Presentation of the Board's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and Santee Teachers Association (STA)

Prepared by Minnie Malin  
June 11, 2009

The Board's initial proposal to modify articles of the current collective bargaining agreement between the District and CSEA is presented tonight. Copies of the attached Board proposal have been posted for the public to read at the Santee Public Library, Santee Chamber of Commerce, Santee City Hall, District administration offices and all school sites.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiations proposals. The public hearing on the proposal is scheduled for tonight's Board meeting.

Agenda Item B.2.

PLEASE POST UNTIL JUNE 17, 2009

INITIAL PROPOSAL  
FROM THE  
SANTEE SCHOOL DISTRICT  
to the  
SANTEE TEACHERS ASSOCIATION

2009-2010

It is the District's intention to modify articles of the  
Current Collective Bargaining Agreement  
Between  
Santee School District  
and  
Santee Teachers Association (STA)

- Article XIV, Compensation Provisions

**The public hearing will be held at the regular Board of Education  
meeting on June 16, 2009**

Reports and Presentations Item B.3.  
Prepared by Emily Andrade  
June 16, 2009

Spotlight on Education: County Awards  
Patricia Noujaim & Debbie Towne:  
Biliteracy Awards  
Terry Johnson: Greater San Diego Reading  
Association Award

**BACKGROUND:**

The Santee School District has many exceptional teachers who daily make a significant difference in the lives of children. This evening the Board of Education would like to acknowledge three of these teachers who have recently received special recognition at the county level.

On May 15, 2009, Santee teacher, Terry Johnson, the language arts specialist at Rio Seco School, received the Greater San Diego Reading Association Literacy Award. Terry was honored for her work over the past 19 years as an outstanding classroom reading teacher and her work this year creating a very effective Literacy Center at Rio Seco School.

Patricia Noujaim and Debbie Towne were honored at the San Diego County Office of Education Biliteracy Awards presentation on May 28, 2009. This event acknowledged district individuals who have made significant contributions in promoting biliteracy for our students. Patricia was recognized for the work she demonstrates for English Learners in the disaggregation of student data to identify specific strengths and needs of students. Debbie Towne was honored for the exceptional small group instructional student support she has provided for all the English Learner students at Pepper Drive School over the last several years.

Tonight, the Board would like to honor Terry Johnson, Patricia Noujaim and Debbie Towne for their sincere commitment to our students in the Santee School District.

**BACKGROUND:**

The Classroom of the Future Foundation (CFF) representatives approached the Santee School District months ago and shared with the Superintendent that they were impressed by our work with the twenty-first century skills vision and Project Based Learning (PBL). The CFF's criteria for innovative instruction were fulfilled by our on-going professional development of teachers through SEEDs at UCLA and most essentially "information literacy" and project based instruction.

Since the inception of professional development at SEEDs, Santee has trained approximately 40 teachers district wide. The challenge however is to sustain the efforts, deepen the standards based academic integration with digital tools, and continuously expand our repertoire of teachers developing instructional delivery models that support this type of teaching and learning. We wish to develop world class instructional environments where students achieve at a high level, beyond the CST API goals, and that support the strategic planning goals the Board approved. We wish to offer our students rigorous engaging learning experiences that "prepare students for their futures and not our pasts". (Alan November)

Twenty-first century learning means the teacher is no longer the sage on the stage but the guide on the side with the resource tools facilitating learning. Twenty-first century classrooms mean that students will use their science and social studies learning to engage in critical inquiry as they learn the academic concepts at their grade level. As this learning proceeds, digital tools will be available so students can do research and deliver effective and visually compelling presentations to audiences using the tools of the day.

CFF wishes to support the Santee School District in its 2009-2010 professional development series in which the District is using Buck Institute of Education to continue the professional learning for our teachers in project based learning. The Buck Institute is a nationally known educational organization that has offered Project Based Learning training for some 35 years and is an expert in the field.

Through a series of two day workshops, the District is training 35 teachers at grades K-3, 35 teachers at grades 4-6 and 25-30 administrators during the summer months. By the end of the 2009-10 school year, Santee School District hopes to continue to sustain the vision of twenty-first century learning and expand the repertoire of teachers with this expertise in engaging students to learn. CFF has offered to seek funding to for professional development for our teachers and to support unit development and publication. A Memorandum of Understanding has been developed to support this endeavor between the Santee School District and the CFF for these purposes.



Tonight Tom Dillon, chair of the CFF is here to present a check to the District, sponsored by philanthropists that support the Foundation, to continue the work of learning for Santee teachers and ultimately for students. We want to thank the CFF for their support.

Agenda Item B.4.

Reports and Presentations Item B.5. Spotlight: Dr. Lis Johnson, Retiring Superintendent  
June 16, 2009

BACKGROUND:

On September 16, 2008, Dr. Lis Johnson, Superintendent, announced her intention to retire from the Santee School District effective June 30, 2009. June has arrived and the time has come for Dr. Johnson to leave after 11 years of serving the Santee School District. Dr. Johnson is wished much happiness as she begins a new chapter in her life.

As this will be Dr. Johnson's last official regular Board meeting as Superintendent, the Board will take an opportunity to share some thoughts with Dr. Johnson.

Several special guests will also be attending to recognize the wonderful things Dr. Johnson has accomplished during her tenure as Superintendent.

Following the presentations, the Board will adjourn for a reception in honor of Dr. Johnson.

PUBLIC COMMUNICATION Item C.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

PUBLIC HEARING Item D

Public Hearings D.1. 2009-10 Santee School District Budget  
Prepared by Karl Christensen  
June 16, 2009

**BACKGROUND:**

The Board of Education is required by law to hold an official public hearing prior to discussion of the Adopted Budget. The budget document has been available for public review at:

Santee School District Skidmore Administration Center  
9625 Cuyamaca Street  
Santee, CA

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed adopted Budget of the District.

Agenda Item D.1.

Narrative for Public Hearing

SANTEE SCHOOL DISTRICT IS REQUIRED BY LAW TO HOLD AN OFFICIAL PUBLIC HEARING PRIOR TO APPROVAL OF THE ADOPTED BUDGET. THE PROPOSED ADOPTED BUDGET HAS BEEN AVAILABLE FOR PUBLIC REVIEW DURING THE WEEK PRECEDING THIS BOARD MEETING.

THE PUBLIC HEARING IS NOW OPEN FOR ANY CITIZEN TO RAISE QUESTIONS OR TO PROVIDE ADDITIONAL INPUT TO THE PROPOSED ADOPTED BUDGET OF THE SCHOOL DISTRICT.

IS THERE ANYONE IN THE AUDIENCE WHO WISHES TO MAKE STATEMENTS OR ASK QUESTIONS REGARDING THE PROPOSED ADOPTED BUDGET OF THE SCHOOL DISTRICT?

AFTER DISCUSSION:

THE PUBLIC HEARING ON THE ADOPTED BUDGET OF THE SCHOOL DISTRICT IS NOW CLOSED.

Public Hearings Item D.2. Santee School District Board of Education's Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and Santee Teachers Association

Prepared by Minnie Malin  
June 16, 2009

Copies of the Board of Education's proposal have been posted for the public to read at the Santee Public Library, Santee Chamber of Commerce, Santee City Hall, District Education Center and all school site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiation proposals. The public hearing on the Board's proposal has been scheduled for tonight.

Agenda Item D.2.

## **PRESIDENT READS**

### **PUBLIC HEARINGS ITEM D.2.**

At tonight's meeting of the Santee School District Board of Education, Santee School District's initial proposal was presented. Copies of the proposal were posted for the public to read at the Santee Public Library, Santee Chamber of Commerce, Santee City Hall, District Education Center, and all school site offices. The public hearing required by section 3547 of the Government Code has been scheduled for tonight. The meeting is now open to hear the matter of Santee School District's initial proposal. Is there anyone in the audience who wishes to make statements or ask questions regarding this proposal?

### **AFTER DISCUSSION:**

**THE PUBLIC HEARING ON THE INITIAL PROPOSAL FROM THE SANTEE SCHOOL DISTRICT BOARD OF EDUCATION IS NOW CLOSED.**



PLEASE POST UNTIL JUNE 17, 2009

INITIAL PROPOSAL

FROM THE

SANTEE SCHOOL DISTRICT

to the

SANTEE TEACHERS ASSOCIATION

2009-2010

It is the District's intention to modify articles of the  
Current Collective Bargaining Agreement

Between

Santee School District

and

Santee Teachers Association (STA)

- Article XIV, Compensation Provisions

**The public hearing will be held at the regular Board of Education  
meeting on June 16, 2009**

CONSENT ITEMS Item E.

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.*

Consent Item E.1.1. Approval of Minutes  
Prepared by Lisbeth Johnson, Ed.D.  
June 16, 2009

**BACKGROUND:**

Presented for Board approval –

- June 2, 2009, regular meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:		Second:		Vote:		Item E.1.1.
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**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 2, 2009  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:05 p.m., welcomed the audience, and read the District Mission Statement.

Members present:

Dianne ElHajj, President  
Dustin Burns, Vice President  
Barbara Ryan, Clerk  
Allen Carlisle, Member  
Dan Bartholomew, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Emily Andrade, Assistant Superintendent, Educational Services  
Minnie Malin, Director, Human Resources  
Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited Adrian Dinescu, a 6<sup>th</sup> grade student at Cajon Park School, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda with Agenda Item E.1.1. pulled from the agenda.

**Motion: Burns Second: Carlisle Vote: 5-0**

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Introduction of New Assistant Superintendent of Business
- 1.6. Introduction of Selection for Director of Special Education & Pupil Services

Dr. Johnson introduced Dr. Pat Shaw, incoming Superintendent, who was in attendance. Dr. Shaw has been working with Dr. Johnson during the transition of the superintendency. Dr. Shaw introduced new staff members, Karl Christensen, Assistant Superintendent of Business Services; Stephanie Southcott, Principal at The Pride Academy at Prospect Avenue; and Hope Michel, Director of Special Education. Board members welcomed the new staff members. The Board welcomed the new Professional Leadership Team members.

2. Spotlight: Santana Band Director Kurt Stalman

Emily Andrade reported she would have the privilege of introducing many special guests this evening and began with introducing Mr. Kurt Stalman, the band director at Santana High School. During the 2008-09 school year, Mr. Stalman has donated his time afterschool to teach and direct band for students at four Santee Schools, Cajon Park, Hill Creek, Pepper Drive, and Rio Seco. The band student performed for the Board members, family, and friends prior to the Board meeting. The Board President El-Hajj recognized Mr. Stallman with a plaque of appreciation for his dedication and commitment to provide Santee students the opportunity to have the enrichment of instrumental music at school.

3. Spotlight on Education: Eighth Grade Student Academic Achievement Awards

Emily Andrade introduced two eighth grade students from each school that achieved academic excellence during the school year and were chosen to participate in the Academic Achievement Competition. Each student was tested in math, writing, and speech. The winners in each category were announced:

Mathematics - Teo Dinescu from Cajon Park (Achieving the highest score ever on the mathematics test.)  
Writing - Garret Sigler from Cajon Park  
Speech - Brandon Lisama from Rio Seco  
President El-Hajj presented each category winner with a plaque and congratulated them on their impressive achievements.

The District overall Academic Achievement winner for 2008-09 was **Angelo Carr from Carlton Oaks**. Deputy Chief Maddox, from the Santee Fire Department, represented the City of Santee and presented Angelo with a proclamation from the City proclaiming June 3, 2009 as Angelo Carr day in the City of Santee. Warren Savage, from the Santee Chamber of Commerce, presented Angelo with a plaque and a \$200 savings bond. President El-Hajj presented Angelo with a plaque and congratulated him on his outstanding academic achievement.

4. **Spotlight on Education: Special Education Student Achievement Awards**

Emily Andrade introduced an exceptional student from each school who participates in the special education program. These students were each selected by their school to be recognized for outstanding accomplishments. The honored students were:

Marco Lopez-Cajon Park	Christian Dominguez-Carlton Hills
Austin Diepenhorst-Carlton Oaks	Sarah McCormick-Chet F. Harritt
Katelyn Dubnicka-Hill Creek	Golistan Piromari-Pepper drive
Kevin Perry-Prospect Avenue	Theodore Conley-Rio Seco
Davin Wooddell-Sycamore Canyon	

President El-Hajj presented each student with a certificate of accomplishment.

5. **Spotlight: Raydene St. Clair – Director of Special Education and Pupil Services**

Emily Andrade introduced Raydene Wolf St.Clair, who has served as the Director of Special Education and Pupil Services for the last five years, and will be retiring after serving Santee School District for 33 years. Over those years, Raydene has served in a verity of positions and has made a tremendous difference for the children of Santee. President El-Hajj presented Mrs. St. Clair with a plaque of appreciation for her 33 years as a mentor and leader, and for her service to the children and families of Santee.

President El-Hajj announced that the Board would break for a brief reception in honor of Raydene St. Clair and all of the outstanding Student Award recipients. The meeting was adjourned at 7:45 p.m.

Following the reception, President El-Hajj called the meeting back to order at 8:05 p.m.

**C. PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. Teresa Edgerton requested to address the Board.

Teresa Edgerton, CSEA president, introduced the current CSEA Executive Board: Patty Hocking, vice president; Mary Sodano, secretary; Dave Molzen, treasurer; Cecilia Beckwith, CPRO; and Brad Hunt, Chief Job Steward. President El-Hajj thanked Mrs. Edgerton for the introductions.

**D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

1.1. ***Pulled for separate consideration.***

2.1. **Approval of Travel Requests**

2.2. **Approval/Ratification of Revolving Cash Report**

2.3. **Acceptance of Donations**

3.1. **Approval of Extended Field Trip for Pepper Drive School Students to Knott's Soak City in Chula Vista, CA**

3.2. ***Pulled for separate consideration.***

4.1. **Personnel, Regular**

**Approval of Reduced Workload Agreements**

4.3. **Ratification of Employer-Employee Collective Bargaining Agreement with Santee Teachers Association**

It was moved and seconded to approve Consent Items with the exception of items D.1.1. and D.3.2., which were pulled for separate consideration.

**Motion:** Ryan                      **Second:** Bartholomew                      **Vote:** 5-0

**D.1.1. Approval of Minutes (Pulled by a member of the public for separate consideration.)** Brad Hunt, chief job steward for CSEA, wished to clarify his request regarding Board consideration to pull Consent Item D.5.3. at the last Board meeting, as reflected in the minutes. Mr. Hunt said the minutes reflected a misconception that CSEA wished to negotiate the new management job descriptions for Systems Administrator and Telecommunication/Network Administrator. CSEA was requesting time to review the job description before the Board took action to approve them. President El-Hajj thanked Mr. Hunt for his clarification and said it would be reflected in tonight's minutes.

**Motion:** Bartholomew                      **Second:** Ryan                      **Vote:** 5-0

**D.3.2. Approval of Outdoor Education Program Contracts (Pulled by Member Burns for separate consideration.)**

Member Burns will abstain from voting on this item because the agreement is with his employer.

**Motion:** Ryan                      **Second:** Carlisle                      **Vote:** 4-0 (Burns, abstain)

**F. DISCUSSION AND/OR ACTION ITEMS**

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action.

**1.1. Budget Advisory Committee Report and Recommendations**

This item was pulled from the agenda and will return to the Board at a later date.

**1.2. Governor's May Revise and Budget Reduction Recommendations**

Dr. Lis Johnson provided the Board an update on the Governor's May Revise and presented administration's recommendations for budget reductions for the 2009-10 school year to address the revenue reductions from the State.

Dr. Johnson reported that the state of California's finances is dire and it is having a great impact on school districts and other public agencies. Administration will be requesting direction from the Board at this meeting, and some of the things the Board would like to consider may need to be negotiated with the bargaining units.

Dr. Johnson shared the mid-year and 2009-10 budget reductions that were brought to the Board and approved on March 3, 2009, totaling \$3,090,064. Since that time there were a few revisions to the approved reductions due to adjustments in funds and actual savings realized. She also provided a chart showing the actual savings. The Board was also provided a chart of the approved personnel reductions, the majority being through attrition, which were approved on February 3 and March 3, 2009. The packet also contained a list of BAC recommendations for 2009-10, which have previously been presented to the Board and are included on the March 3<sup>rd</sup> approved reductions.

A list of the unbudgeted approved expenses which have been approved by the Board over the last several months totaling \$175,500 was provided. Member Ryan said these approved program expenses should have been budgeted based on the Board's approval. Dr. Johnson explained the expenses were added to the budget but the reductions must cover these additional expenses.

Member Burns asked if the Spanish classes for next year were locked in. Mrs. Andrade said no, but there are 110 students who have signed up for the before school Spanish class.

Assistant Superintendent of Business, Karl Christensen, explained that the budget figures are a moving target because the Governor's budget is a proposal and has not been enacted yet. He explained the State's mid-year reductions and the cumulative reductions for 2009-10 are based on the Governor's proposal. The figures were based on the worst case scenario and, as of last Friday, May 30<sup>th</sup>, in another revision to the Governor's proposal, an additional \$800,000 must be reduced. The grand total budget reduction target to be addressed at this time is \$3,033,262.

The additional budget augmentations of math consumables and a new library system were explained. There is a need to purchase math and language arts consumables and the Instructional Materials funds were moved to address mid-year reductions. Funds received this year will need to be spent for the Math adoption next year, which has been waived for one year. Kristin Baranski explained that in grades K-2, the consumable workbook is their text for continuing the current adoption and will cost \$145,000 to purchase for 2009-10.

Dr. Johnson explained the current Follett library software system is no longer serviceable. Upon investigation it was discovered that another software system, Alexandria, is available at the lower cost of \$36,000. When more dollars become available, there are enhancements to the software that can also be purchased.

The District has already reduced \$3,423,238 of the \$6,275,500 in total reductions required. Dr. Johnson shared administration's recommended reductions for Board consideration to achieve a balanced budget. These items included:

- 2 FTE Special Ed Resource Teachers (through attrition)
- 1 FTE Speech and Lang (through attrition)
- 1 FTE SDC class teacher (through tighter staffing-will replace a temp.)
- 1 FTE Resource Teacher (eliminate position at ERC to classroom-will replace a temp.)
- .46 FTE Health Clerk at CP (eliminate position)
- .40 FTE Secretary II at CP (vacant-through attrition)
- 1 FTE VP (1/2 each at CP & PA)
- 1 FTE Coordinator at ERC (eliminate position at ERC to VP at school site)
- .6 FTE District Library Media Clerk (through attrition)
- IDMS Assessment System \$48,000 (not purchasing renewal of software license)
- Declining Card (eliminate district donation of funds)
- Reading Program (spread costs out for 3 years)
- GASB 34 (suspend liability payment)
- CSR (consider options to increase class size in grades K-3)
- Retirement Options (consider teacher retirement incentive)
- Furlough Days (consider days for all employees)

Brad Hunt, CSEA chief job steward, was invited to the podium having requested to speak about this item. Mr. Hunt thanked the Board members and administration for recognizing the service of classified employees and the sacrifices that the classified employees have made over the years, through attrition and layoffs.

President El-Hajj asked if the cost would increase next year for purchasing IDMS if the purchase was postponed for one additional year. Mrs. Baranski said this cost for this year was greatly discounted because Bonner Montler was going to assist in training and the test data bank.

Member Bartholomew asked what is being used for data analysis. Mrs. Baranski said staff uses three systems to provide data and analysis: PowerSchool, which does not do analysis; Prosper, which does not have an ongoing cost and does nice visual representations of data; and IDMS, which has done a really good job with STAR data analysis. The ERC staff is working on ideas how to make assessment work without the IDMS system and believes they can continue to provide assessment data. Member Ryan would like to continue using IDMS. Member Bartholomew asked if IDMS is being used as projected. Mrs. Baranski said it is not what she expected and it has been challenging to have local assessment results. IDMS is excellent in providing STAR data analysis and is good for teachers for test creation. If she had to choose between IDMS and a teacher position, she would prefer the teacher position.

Dr Johnson explained that administration had discussed implementation of the Reading Program over a three year time period, which would result in savings of \$45,000 in 2009-10 by using only \$15,000 per year for 3 years.

Member Bartholomew asked how that would impact the timeline that was presented to the Board in May. The implementation can be separated into a 3-year plan which, upon consideration may better provide for staff development prior to the materials being provided. Next year they would not put the Stieglitz in place but will provide the training. Teachers continue to have the formal reading inventory and will use the year as a study year, as originally planned. Schools would have the option to purchase intervention materials for one program. The following year they could purchase additional materials. Member Carlisle asked if spreading out the

implementation will hurt the program. Mrs. Baranski said it would not hurt the program. The implementation would be extended but not impact the ultimate outcomes.

Member Carlisle said he does not want to lose momentum. Stephanie Pierce shared that many schools have materials already and will be able to add an additional program. She said the greatest challenge of the implementation is staff development and how they can get the training into the schools. It may also be a better option to distribute the professional libraries after the training is provided.

Member Bartholomew asked about the declining cards and if teachers would still have the opportunity to use declining cards. Dr. Johnson said the sites as well as the District are taking a really big hit because of the needed reductions. Use of declining cards for teachers was very successful and administration would like to continue the process. However, when the pilot and first year of implementation were initiated, the District donated an allocation of \$150 per teacher to be added to the schools' allocation. Administration is recommending the District allocation be discontinued but the cards can continue to be used with site allocations for instructional materials. Member Bartholomew said he believes there needs to be some equity and consistency across the district in providing teachers with funds for instructional supplies. He does support not funding declining cards from the district level.

Dr. Johnson explained the GASB-34 requirement is to provide the study of the liability, not to fund it. Mr. Christensen said districts are planning to suspend their GASB funds because of the dire fiscal circumstances. The plan is there but no funds would be set aside. Member Carlisle asked if this decision would impact the BAN allocation. Mr. Christensen said it is already considered as a liability and could impact the BAN because it would be counted as a liability for credit consideration. Member Burns asked if this would cause any problems with the County. Mr. Christensen said no, they County would not be concerned with this. Member Bartholomew asked if there is a [point where we will have to begin funding the GASB liability. Mr. Christensen said there is no requirement at this time to begin funding but it is "pay as you go".

Member Carlisle asked Mr. Christensen for his recommendation regarding GASB. Mr. Christensen recommended not allocating the funds at this time because the requirement is to develop a plan, not to have the funds. President El-Hajj said the BAC talked about using the funds instead of setting them aside. She believes we can't do everything and if we use the discretionary dollars, we will be back in the same situation soon. Member Ryan recommended Mr. Christensen provide the GASB 20-year schedule for payments to review. President El-Hajj said the BAC is deliberating on additional reduction recommendations.

Minnie Malin explained the personnel options for reduction recommendations. She shared that in March administration projected tight staffing using seven fewer teachers next year. Consideration of CSR class size increase included a recommendation for staffing of 1:23 providing an additional savings of \$27,000. Member Bartholomew asked about the CSR penalties and if they might continue to decrease. Mr. Christensen said it is being discussed for greater flexibility but it was difficult to get the flexibility provided at this time. Member Bartholomew asked what it would mean if the penalties were eliminated. Dr. Johnson said without penalties, the savings at 1:22 with seven fewer classrooms would increase to \$283,000, and at 1:23 (with 10 fewer teachers) the savings would increase to \$600,000.

Dr. Johnson said higher staffing to 1:21, 1:22, and 1:23 has been realized in the District because of students entering during the year. Member Burns said for the \$27,000 savings, he believes it would be better for kids to stay with the current 1:20 class size. He does not support increasing the class sizes for this small savings. Member Bartholomew said there should be a savings if teachers retire and are replaced with new teachers earning less.

Mr. Christensen said if you are talking about retiring teachers, the differential between them and a new teacher would be \$25,000 if everything else was equal. Dr. Johnson asked if there was a limit. The Board said to keep it the way it is and don't incur penalties if at all possible.

Mrs. Malin said the most aggressive staffing reduction of 1:25 would reduce an additional 21 teachers saving up to \$1.2M. If the Board wished to consider this option, administration would need to bring a resolution to the Board before July 1 to issue layoff notices to all probationary teacher. Hearings would need to occur throughout the summer.

Mrs. Malin reported furlough days would be a negotiated option and administration would need to "sunshine" the intent to negotiate with STA before June 30<sup>th</sup>. With furlough days, STRS would not reduce certificated non-management service credit for any days up to 10. However, PERS is trickier because their salary schedule is



based on FTEs and a classified employee could receive less than 1 year service credit if their work year decreased the number of days. Mrs. Malin does not recommend furlough days for classified employees because of the PERS issue and because classified employees have experienced the largest number of reductions in the past and present budget reductions.

Mrs. Malin said there are 8 teachers that have submitted retirement forms without an incentive. A retirement incentive would create a \$1.9M debt liability if 24 teachers retired. The savings would be approximately \$650,000 during the first year. Mr. Christensen said the savings and debt are calculated factoring in the cost of health benefits and the salary increases of the new teachers. Member Carlisle asked if a retirement incentive would incur additional debt. Mr. Christensen said if a retirement incentive was considered, it is best to pay the annuity in the first year. If you extend it over multiple years you carry the debt and your savings dwindle away. Member Carlisle would like to continue to have some money in the bank.

Member Carlisle asked how a teacher would be financially impacted by 3 furlough days. Mrs. Malin said, using an average, a teacher would lose about \$1,200 in salary. Administration recommends if furlough days are an option, teachers would use planning days. Member Bartholomew said he supports the idea of furlough days.

Member El-Hajj said she would like administration to discuss furlough days with staff to determine if they would consider them as an option to save dollars. Another alternative is that 21 of their colleagues may lose their job. Ryan agreed that furlough days should be discussed with staff, and although it is different, give classified the option also. Minnie Malin said, because of PERS requirements, furlough days may not be an option for classified non-management.

Member Burns asked if furlough days were negotiated, could the salary deduction be spread out over a 12 month period to give employees an option of spreading out their funds. Mr. Christensen said salaries could be spread over however many days they work through the year.

President El-Hajj would prefer exploring retirement options before letting 21 probationary teachers go or spending down the reserves. She said the Board may need another meeting to make decisions on this because of the timeline for employees to retire.

Dr. Johnson shared the revenue assumptions which included the Stimulus Funding, which is one-time funding. The adopted budget must include a 3-year budget plan. If the one-time funding is used for 2009-10 ongoing reductions there would need to be additional reductions in that amount for the next year. Faith Mitchell, Business Coordinator, reported the District was notified the stimulus money was to be posted in the account today.

Other budget assumptions included IDEA funding, Title I, Discretionary Reserve, and P-2 attendance. The Hugh's Bill has been suspended and the funding is uncertain. The revenue for the Department of Defense funding is also uncertain at this time.

Mr. Christensen shared there is a calculation by the State for the IDEA funding. If eligible, the District may use 50% towards local contribution. If not, only 15% can be used and the remainder needs to be used for early intervening services. Based on that administration determined to plan for 30%, but that could change.

Member Ryan asked if the IDEA funding could be used for the TRANS. Mr. Christensen said it was already included in the documents for the TRANS. Member Ryan was concerned about Santee being eliminated from the pool for a TRANS. Mr. Christensen said the anticipation of the \$2M in state money coming shows some cushion that would provide comfort to rating agencies.

Member Bartholomew asked if there is a projection at this time of the budget for 2010-11. Mr. Christensen said that would be part of the adopted budget which is currently being prepared for adoption on June 16<sup>th</sup>. He is still getting familiar with the District's budget.

Member Carlisle asked if administration recommends to avoid using the one-time dollars because he sees staff is beginning to be impacted with the reductions. Dr. Johnson said multiple options will be needed because reductions are continuing and administration believes the stimulus moneys may also need to be used at a later date. Mr. Christensen said stimulus money is needed to fill the gaps for 2010-11.

Member El-Hajj said no Board member wants to make any of the recommended reductions but it is necessary at this time. Member Ryan said if the Board is willing to use the discretionary reserve it would make a difference in the reductions that would be needed. Board members were all supportive to use the discretionary reserve dollars.

to mitigate some of the reductions. Member Bartholomew said the additional 3% reserves was put there as a buffer for times just as this.

Faith reported the discretionary reserves over the required 3% are comprised of \$975,000 in interest earnings plus \$1M. In addition there is \$759,000 that was borrowed last year and scheduled to be repaid from the general fund. Dr. Johnson said using these funds may cause some difficulty because the District must show a positive cash balance to remain eligible for the TRANS. The Board may also wish to reconsider their plan to repay the \$759,000 from the general fund at this time.

Member Carlisle asked if the stimulus funding is available to backfill the discretionary reserve. Karl Christensen said the stimulus funds are included in the cash flow as a demonstration that you can meet the obligation for a TRANS.

Member El-Hajj asked if more debt or more cash in the bank would be a better liability to for the County. Mr. Christensen said at this time, having short term cash would be the better option than incurring more debt to receive budget savings.

Member Bartholomew said personnel reduction options should be investigated because it provides an ongoing solution. He asked if the recommendations include any lay-off of personnel. Dr. Johnson said the Health Clerk at Cajon Park is the only employee that would receive a lay-off notice. All other employees would be placed into other assignments.

The Board reviewed the personnel recommendations. Member Bartholomew asked about the recommendation of reducing the positions in special education and if our service to students will be impacted. Emily Andrade said the reductions in special education are based on the number of students receiving services decreasing. Member Bartholomew asked if the Resource Teacher reductions would cause caseloads to become too heavy for the remaining Resource Teachers. Emily Andrade said we are restricted to 1:28 for Resource Teachers so their workload could not increase above what has been in place. The District is also looking at servicing students differently which will also impact caseloads favorably. Member Burns said if positions are no longer required they should not be coming as budget reduction decisions for the Board.

Member Bartholomew asked if the Special Education Advisory Committee has reviewed the proposals to eliminate special education positions. Mrs. Andrade said these recommendations were not taken to the committee because they are a result of more closely monitoring student to staff ratios and working to serve students outside of the special education program. This is an outcome of the special education FCMAT study last year. Dr. Johnson said when administration analyzes staffing based on enrollment, they do not bring it to the Board for approval but report that savings that will be achieved. Reducing these special education positions will provide an ongoing savings.

Member Bartholomew does not want the perception to be that the FCMAT study was an effort to reduce in special education. Mrs. Andrade said the study provided ways to look at staffing and serving students more efficiently. Over the next year, administration will be presenting additional outcomes of the FCMAT study for special education services for students.

] Member Bartholomew asked what are the roles and responsibilities of the Resource Teachers at the ERC. Kristin Baranski said they support teachers with report cards and student assessment, scanning of district assessments, and assessment data entry into PowerSchool.

Members Ryan and Bartholomew would like to keep the Resource Teachers at the ERC and if the Board were prioritizing the reduction recommendations, they would be at the bottom of the list.

Member Carlisle asked if the Health Clerk and Secretary positions at Cajon Park were part of the security discussion. Dr. Johnson said security is best provided during monitoring who enters the school ground and will be supported by the new fencing and gate policy being recommended. There are no offices at the other junior high buildings and the junior high buildings are in a similar location on the school sites. If the Board desires personnel at the junior high building at Cajon Park, Administration's preference would be to look at a Secretary rather than a Health Clerk. Dr. Johnson said the Vice Principal at Cajon Park could be housed in the junior high building. Member Burns said the Cajon Park junior high building is the only one with a driveway and parking lot. And believes it is important to have someone there. He would consider one person who would do both jobs.

Member Burns supports the Vice Principal reductions but does not support the formula sheet presented because it does not take into account the number of special education students at a site.

Member Carlisle suggested using stimulus funds to make up the shortfall this year. Dr. Johnson said this would only solve the problem for this year as we have to have a multi year plan to submit to the County.

Mr. Christensen said the County has indicated that if we can make some creative efforts for 2009-10 and provide options for 2010-11 we should qualify for a positive certification.

Member Ryan and Burns do not wish to reduce through teacher lay-offs and desire the rest of the budget modifications come from one time moneys or reserves.

Member Bartholomew does not want to get into deficit spending and said the Board must consider projecting spending and a multi-year plan. Member Ryan agrees and supports consideration for multi-year furloughs.

Dr. Johnson said she would schedule a Budget Workshop to provide the Board with more detailed budget savings options and consideration of timelines for retirements.

**2.1. Modernization and Construction Schedule for Summer 2009**

Dr. Johnson provided an update on the Board decisions from the special meeting held on May 22. The Board will move forward with a modification in Phase II construction because of the State's withholding of eligible construction funds. Prospect Avenue will be modernized over the summer and Chet F. Harritt and Hill Creek will receive their infrastructure. Wireless will be installed at Prospect Avenue. She also confirmed that the only wireless system in classrooms requested to be installed by administration at earlier workshops were at Chet F. Harritt, Prospect Avenue, and Hill Creek. With Prospect Avenue being modernized this summer, the Board's decision was to install wireless in the classrooms there. In the other modernized schools (CP, CH, CO, and RS), wireless was already installed in the LRC's. There was no decision to install wireless at those schools in classrooms until fiscal resources were determined.

**3.1. Adoption of Resolution No. 0809-53 to Reduce and/or Layoff Identified Classified Position**

Member Burns moved to adopt Resolution 0809-53 to reduce one 1:1 IA by .75 hours effective September 8, 2009.

**Motion: Burns                      Second: Ryan                      Vote: 5-0**

**G. BOARD POLICIES AND BYLAYS**

**1.1. First Reading: New Board Policy 5145.12: Search and Seizure**

New Board Policy 5145.12 Search and Seizure was presented to the Board for a first reading.

Mrs. Andrade reported upon researching the use of a drug sniffing dog, it was recommended the District have a policy in place. Member Ryan said the new policy could be sent home in the beginning of the year packet. Mrs. Andrade said in a special meeting the Board discussed the company's recommendation of having an assembly. The company strongly recommends this because students will see the dogs on campus searching the bathrooms, trashcans, etc. It is improbable that all of the plan can be put into place before the end of the school year. Member Burns said he believes we were moving pretty fast and implementing next year would be better.

**2.1. Second Reading: New BP 3515.1 Safety During School Hours: Securing Gates**

New BP 3515.1 was presented for a second reading. Member Ryan said she is uncertain about having every staff person having a gate key as proposed in this policy and community members having keys would decrease the security. Teachers, however, all have gate keys at this time at each of our schools. Member Burns does not support this policy and believes it is not going to be implemented by staff. Dr. Johnson said there are alternative solutions for Cajon Park, Carlton Hills and Carlton Oaks. The entire solution is not in place yet, but we need to move forward with a plan. Member Bartholomew moved to adopt new Board Policy 3515.1 Safety During School Hours: Securing Gates.

**Motion: Bartholomew                      Second: Carlisle                      Vote: 4-1 (Burns, no)**

**H. BOARD COMMUNICATION**

The Board asked Mr. Eric Hall to provide an update on the status of the BAN. Mr. Hall reported he has been in contact with Mr. Dolinka. Friday is the deadline to receive official word on the credit enhancement letter. Mr. Dolinka is continually checking the market to see if credit enhancement is necessary, and it may mean an interest increase by 1-2 percentage points. He is also working on the covenants, as discussed by the Board.

President El-Hajj requested the music introduction be removed from the website. Linda is working on getting this done and will follow up to expedite it.

Member Ryan said Joel Anderson has requested support on AB1399. Because it does not impact the school district, she recommends the Board not provide a letter of support.

Member Ryan said parents reported to her that they called a school to make an appointment to visit a kindergarten class and was told by the secretary it was not allowed. Not all people would know that this is allowed. School office staff needs to be informed of the correct procedure. Dr. Johnson will confer with principals to assure all staff is providing correct information.

President El-Hajj said a City/Board Committee meeting has been scheduled for June 9<sup>th</sup>. Board members submitted topics for discussion at this meeting:

- Substance abuse increase among school age children and suspect locations,
- Modernization schedule, and
- Fiscal Outlook.

#### I. **CLOSED SESSION**

President El-Hajj announced that the Board would meet in closed session for:

1. **Public Employment Matters (Govt. Code § 54957)**  
*Public Employee Discipline/Dismissal/Release*
2. **Conference with Labor Negotiator (Govt. Code § 54956.9)**  
*Agency Negotiator: Minnie Malin, Director, Human Resources*  
*Employee Organizations: Santee Teachers Association*  
*California School Employees Association*  
*Purpose: Negotiations*
3. **Conference with Legal Counsel (Govt. Code § 54956.9 subdivision (b): Pending Litigation (One case.)**  
*Legal Representation: Nowell A. Lantz, Attorney at Law*

The Board entered closed session at 11:25 p.m.

#### J. **RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 12:25 a.m. No action was reported.

#### K. **ADJOURNMENT**

The June 2, 2009 regular meeting adjourned at 12:25 a.m.

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350 as follows:

1. Requests for travel which do not require air travel and/or an overnight stay and which are not out of the State have been approved by the immediate administrative supervisor.
2. All requests for travel which require air travel, and/or an overnight stay and/or are out of the State shall be approved by the Executive Council or Superintendent and submitted to the Board of Education for approval prior to the travel date.
3. A Travel Reimbursement Claim, E-Form 64-551 must be completed and submitted to Business Services for all travel with travel receipts attached. **Receipts are required for registration fees, lodging, transportation, and parking.** Receipts for meals are not required as a per diem is provided for such expenses. Form 64-551 is to be returned to Business Services within ten (10) working days after returning from travel. Claims not filed within ten (10) working days will be processed on a case by case basis but not passed thirty (30) days after returning from travel.
4. If travel expenses incurred for requests for air travel and/or an overnight stay and/or are out of the State exceed the original Board approved amount by \$50.00 or 10%, whichever is higher, the additional expenses will be resubmitted to Executive Council and the Board of Education for approval prior to reimbursement.

A list of travel and professional staff events that have been approved by the immediate administrative supervisor will be presented for the Board's review and ratification on a monthly basis at the second Board meeting of each month. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

**RECOMMENDATION:**

Administration recommends that the Board of Education approve the Travel Report for personnel requesting air travel, overnight travel, and/or out of state travel as listed on the attached schedule. Included on the report is administrative-approved travel within the County is provided for the Board's information.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

**FISCAL IMPACT:**

The estimated travel expenses are \$861.00, as disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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Board Travel Report - June 16, 2009									
Travel Dates		Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Thurs-Fri,	05/21/09 - 05/22/09	Christina Becker	Facilities	C.A.S.H. Spring Conference	San Diego	\$0	\$565	Facilities Modernization	Ms. Becker attended this conference of the California Association of School Housing to gain information to support the District's Capital Improvement Program and the related school modernization projects.
	07/07/09 - 07/10/09	Dr. Patrick Shaw Kristin Baranski	Supt Ed Services	ELDA Summer Institute	USD	\$0 \$0	**\$845 **\$845	*Sponsored by Sempra Energy *Sponsored by Sempra Energy	This institute at the University of San Diego will provide administrators an opportunity to actively explore many types of successful 21st Century learning programs from around the world and learn ways to ensure that every learner is prepared for the new global economy. The costs for this event are sponsored by Sempra Energy, and there is no expense to the District.
<b>Travel Requests (overnight, out-of-State, and/or air travel) Submitted for Board Approval</b>									
Wednesday,	07/22/09	Christina Becker	Facilities	Office of Public School Construction - Santee School District Facility Hardship Appeal State Allocation Board Meeting	Sacramento	\$0	\$296	Facilities Modernization	Ms. Becker will attend this meeting with the State Allocation Board OPSC to discuss the District's Facility Hardship application appeal and the related three 10-classroom additions.

Consent Item E.2.2. Approval/Ratification of Expenditure Warrants  
 Prepared by Karl Christensen  
 June 16, 2009

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education. A detailed listing of the commercial warrants shown below will be available at the Board meeting.

Commercial Warrants issued for the period of May 2009:

<b><u>Fund #/Name</u></b>	<b><u>Warrant #'s</u></b>	<b><u>Amount</u></b>
03/06 General	12-630683 to 12-641626	\$272,371.56
09 00	NA	\$0.00
12 06	12-639008 TO 12-641627	\$508.81
13 00	12-632008 TO 12-639010	\$72,565.79
14 00	NA	\$0.00
21 09	NA	\$0.00
21 39	12-630694 TO 12-640102	\$2,050,439.57
25 18	12-630696 TO 12-641628	\$24,695.42
25 38	12-632983 TO 12-641629	\$15,226.14
30 00	12-630698 TO 12-641631	\$1,117.86
		<b>\$2,436,925.15</b>

Student Body Warrants issued for the period of May 2009:

<b>\$5,981.32</b>
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Payroll Warrant #'s beginning 10-597776 through 10-598542 and 10-724783 through 10-724940:

<b><u>Fund #/Name</u></b>	<b><u>Amount</u></b>
03 00	\$2,849,130.19
06 00	\$1,081,176.74
12 06	\$20,955.09
13 00	\$67,784.32
25-18	\$1,003.06
63 00	\$121,710.44
<b>\$4,141,759.84</b>	



**RECOMMENDATION:**

Administration recommends that the Board approve the expenditure warrants for the month of March as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,584,666.31 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

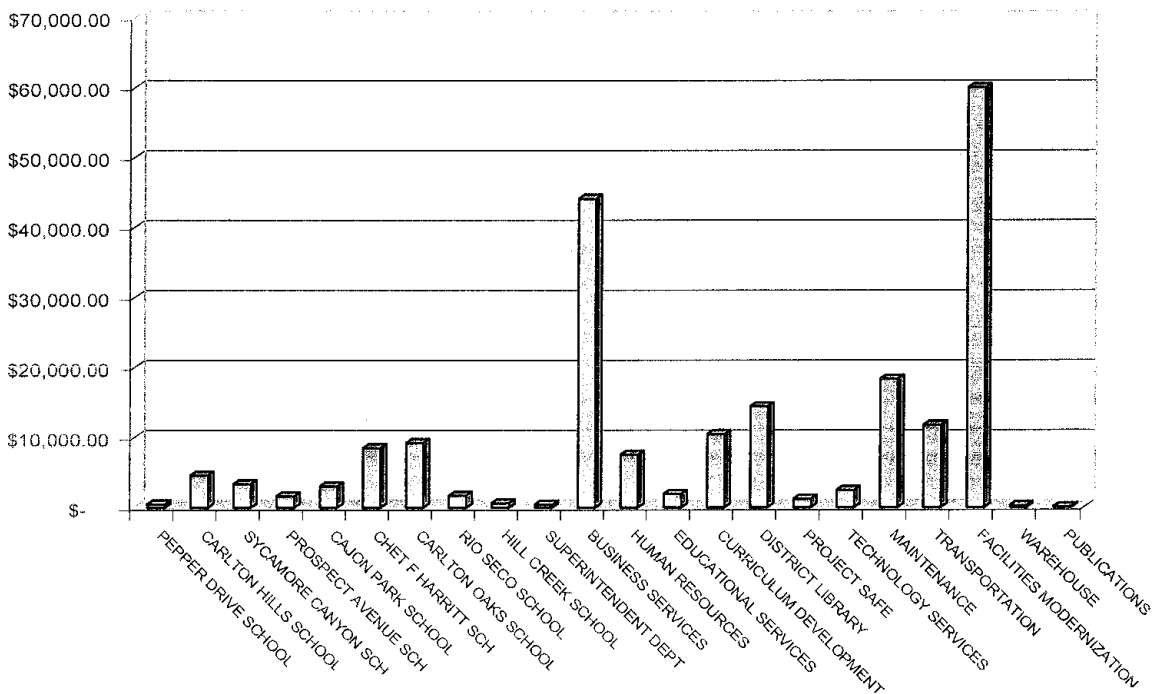
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT  
 May 2009**



**RECOMMENDATION:**

Administration recommends approval of purchase orders #081625 through #081774 issued May 1, 2009 through May 31, 2009.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The fiscal impact of \$206,170.22 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.3.
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**LOCATION LIST 2008-09**

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

M = Monthly Blanket  
A = Annual Blanket  
L = Lottery

PURCHASE ORDER EXCEEDED BY 10%  
 FROM 5/01/09 THROUGH 5/31/09

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
080045	7/9/2008	06-00	UNIFIRST CORPORATION	075	ORIGINAL AMOUNT OF ANNUAL	\$6,000.00
			MAINTENANCE/LAUNDRY SERVICE	001	INCREASED ANNUAL AMOUNT	+ \$800.00
					NEW TOTAL	\$6,800.00
080046	7/9/2008	03-00	TOYOTALIFT INC	078	ORIGINAL AMOUNT OF ANNUAL	\$300.00
			MAINTENANCE ON FORKLIFT		INCREASED ANNUAL AMOUNT	+ \$151.23
						\$451.23
080090	7/14/2008	03-00	SOUTHLAND ENVELOPE	092	ORIGINAL AMOUNT OF ANNUAL	\$2,500.00
			SPECIAL PRINTING NEEDS		INCREASED ANNUAL AMOUNT	+ \$1,272.13
						\$3,772.13
080148	7/17/2008	03-00	PADRE DAM MUNICIPAL	097	ORIGINAL AMOUNT OF ANNUAL	\$225,000.00
			DISTRICT WIDE WATER USE		INCREASED ANNUAL AMOUNT	+ \$35,000.00
						\$260,000.00
081249	1/27/2009	03-00	MAINTEX	074	ORIGINAL AMOUNT OF PO	\$27.45
			PRICING ERROR		OVER 10%	+ \$6.05
						\$33.50
081543	3/30/2009	25-18	GEM INDUSTRIAL	075	ORIGINAL AMOUNT OF PO	\$4,680.00
			NEW BUS LIFT CONCRETE/RAMP		OVER 10%	+ \$480.00
						\$5,160.00
081602	4/20/2009	03-00	OASIS CAMEL DAIRY	008	ORIGINAL AMOUNT OF PO	\$190.00
			ADDITIONAL ADDENDANCE		OVER 10%	+ \$55.00
						\$245.00
081603	4/20/2009	03-00	OASIS CAMEL DAIRY	008	ORIGINAL AMOUNT OF PO	\$195.00
			ADDITIONAL ADDENDANCE		OVER 10%	+ \$55.00
						\$250.00

PURCHASE ORDER LISTING - MAY 2009  
BY SITE

081747	5/20/2009	3	IMAGESTUFF.COM	STUDENT INCENTIVES	\$	113.10	002	PEPPER DRIVE SCHOOL
081746	5/20/2009	3	GUARDIAN ANGELS CHURCH	8TH GRADE PROMOTION LUNCHEON	\$	325.00	002	PEPPER DRIVE SCHOOL
081707	5/14/2009	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	30.00	002	PEPPER DRIVE SCHOOL
					<b>TOTAL</b>	<b>\$ 468.10</b>		<b>PEPPER DRIVE SCHOOL</b>
081749	5/20/2009	3	REUBEN H FLEET SPACE THEATER	ADMISSIONS	\$	324.00	003	CARLTON HILLS SCHOOL
081743	5/20/2009	6	TROXELL COMMUNICATIONS INC	REPLACEMENT PROJECTOR LAMPS	\$	853.31	003	CARLTON HILLS SCHOOL
081742	5/20/2009	6	TROXELL COMMUNICATIONS INC	REPLACEMENT PROJECTOR LAMPS	\$	273.30	003	CARLTON HILLS SCHOOL
081740	5/20/2009	3	MAINTEX INC	SUMMER CUSTODIAL SUPPLIES - CH	\$	614.66	003	CARLTON HILLS SCHOOL
081724	5/20/2009	3	VAN OMMERING DAIRY	ADMISSIONS	\$	275.00	003	CARLTON HILLS SCHOOL
081643	5/4/2009	3	SCHOLASTIC BOOK FAIRS INC	BOOK FAIR - CH	\$	1,836.29	003	CARLTON HILLS SCHOOL
081628	5/4/2009	3	USS MIDWAY MUSEUM	ADMISSIONS	\$	420.00	003	CARLTON HILLS SCHOOL
					<b>TOTAL</b>	<b>\$ 4,596.56</b>		<b>CARLTON HILLS SCHOOL</b>
081750	5/20/2009	3	REUBEN H FLEET SPACE THEATER	ADMISSIONS	\$	540.00	004	SYCAMORE CANYON SCH
081741	5/20/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	31.54	004	SYCAMORE CANYON SCH
081736	5/20/2009	3	USS MIDWAY MUSEUM	ADMISSIONS	\$	742.00	004	SYCAMORE CANYON SCH
081733	5/20/2009	3	TEACHER DIRECT	CLASSROOM SUPPLIES	\$	97.35	004	SYCAMORE CANYON SCH
081732	5/20/2009	3	CALLOWAY HOUSE INC	SUPPLIES	\$	94.50	004	SYCAMORE CANYON SCH
081710	5/14/2009	3	DELL MARKETING L.P.	COMPUTERS	\$	1,687.13	004	SYCAMORE CANYON SCH
081704	5/8/2009	3	CLASSROOM DIRECT.COM	CLASSROOM MATERIALS	\$	148.63	004	SYCAMORE CANYON SCH
					<b>TOTAL</b>	<b>\$ 3,341.15</b>		<b>SYCAMORE CANYON SCH</b>
44 081727	5/20/2009	3	JONES SCHOOL SUPPLY CO INC	STUDENT INCENTIVES	\$	56.93	005	PROSPECT AVENUE SCH
081717	5/14/2009	3	GENERAL BINDING CORPORATION	MAINTENANCE	\$	195.00	005	PROSPECT AVENUE SCH
081703	5/8/2009	3	LEGOLAND CALIFORNIA	ADMISSIONS	\$	445.00	005	PROSPECT AVENUE SCH
081658	5/7/2009	6	DELL MARKETING L.P.	COMPUTER	\$	893.07	005	PROSPECT AVENUE SCH
081627	5/4/2009	6	EDUCATIONAL RESOURCES INC	SOFTWARE LICENSES	\$	45.45	005	PROSPECT AVENUE SCH
					<b>TOTAL</b>	<b>\$ 1,635.45</b>		<b>PROSPECT AVENUE SCH</b>
081745	5/20/2009	3	TERESA HERMAN DBA	ADMISSIONS	\$	700.00	006	CAJON PARK SCHOOL
081725	5/20/2009	3	MAINTEX INC	SUMMER CUSTODIAL SUPPLIES - CP	\$	759.74	006	CAJON PARK SCHOOL
081706	5/12/2009	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$	920.00	006	CAJON PARK SCHOOL
081705	5/12/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	648.37	006	CAJON PARK SCHOOL
					<b>TOTAL</b>	<b>\$ 3,028.11</b>		<b>CAJON PARK SCHOOL</b>
081744	5/20/2009	3	YELLOW BOOK ROAD	CLASSROOM MATERIALS	\$	200.00	007	CHET F HARRITT SCH
081735	5/20/2009	3	LEGOLAND CALIFORNIA	ADMISSIONS	\$	1,277.00	007	CHET F HARRITT SCH
081729	5/20/2009	3	STEVE SPANGLER SCIENCE	CLASSROOM MATERIALS	\$	150.00	007	CHET F HARRITT SCH
081701	5/8/2009	3	YELLOW BOOK ROAD	CLASSROOM MATERIALS	\$	300.00	007	CHET F HARRITT SCH
081700	5/8/2009	3	ANSMAR PUBLISHERS INC	CLASSROOM MATERIALS	\$	175.00	007	CHET F HARRITT SCH
081699	5/8/2009	3	YELLOW BOOK ROAD	CLASSROOM MATERIALS	\$	350.00	007	CHET F HARRITT SCH
081698	5/8/2009	3	FRY'S ELECTRONICS INC	CLASSROOM MATERIALS	\$	700.00	007	CHET F HARRITT SCH
081697	5/8/2009	3	LAKESHORE	CLASSROOM MATERIALS	\$	150.00	007	CHET F HARRITT SCH
081696	5/8/2009	3	LAKESHORE	CLASSROOM MATERIALS	\$	300.00	007	CHET F HARRITT SCH
081695	5/8/2009	3	BARNES AND NOBLE BOOKSELLERS	CLASSROOM MATERIALS	\$	200.00	007	CHET F HARRITT SCH

081694	5/8/2009	3	THE EDUCATION CORNER	CLASSROOM MATERIALS	\$	150.00	007	CHET F HARRITT SCH
081693	5/8/2009	3	THE EDUCATION CORNER	CLASSROOM MATERIALS	\$	150.00	007	CHET F HARRITT SCH
081692	5/8/2009	3	THE EDUCATION CORNER	CLASSROOM MATERIALS	\$	400.00	007	CHET F HARRITT SCH
081691	5/8/2009	3	OFFICE DEPOT INC	CLASSROOM MATERIALS	\$	2,700.00	007	CHET F HARRITT SCH
081657	5/7/2009	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$	1,200.00	007	CHET F HARRITT SCH
081654	5/7/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	106.64	007	CHET F HARRITT SCH
					<b>TOTAL</b>	<b>\$</b>	<b>8,508.64</b>	<b>CHET F HARRITT SCH</b>
081767	5/26/2009	3	MARCY COOK MATH	CLASSROOM MATERIALS	\$	36.63	008	CARLTON OAKS SCHOOL
081761	5/26/2009	3	TERESA HERMAN DBA	ADMISSIONS	\$	525.00	008	CARLTON OAKS SCHOOL
081748	5/20/2009	3	VIRCO MANUFACTURING CORP	STUDENT CHAIRS - CO	\$	2,980.55	008	CARLTON OAKS SCHOOL
081739	5/20/2009	3	MEDCO COMPANY	HEALTH OFFICE SUPPLIES	\$	88.61	008	CARLTON OAKS SCHOOL
081734	5/20/2009	3	SCHOOL SPECIALTY, INC	CLASSROOM MATERIALS	\$	22.14	008	CARLTON OAKS SCHOOL
081730	5/20/2009	3	KIDS IN BETWEEN	CLASSROOM MATERIALS	\$	47.24	008	CARLTON OAKS SCHOOL
081719	5/14/2009	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$	580.75	008	CARLTON OAKS SCHOOL
081712	5/14/2009	6	TROXELL COMMUNICATIONS INC	PROJECTOR LAMP REPLACEMENTS	\$	546.60	008	CARLTON OAKS SCHOOL
081653	5/7/2009	3	6 MARITIME MUSEUM ASSOCIATION	ADMISSIONS	\$	3,747.00	008	CARLTON OAKS SCHOOL
081652	5/6/2009	3	DUTCH MILL BULBS	6TH GRADE CAMP FUNDRAISER - CO	\$	288.00	008	CARLTON OAKS SCHOOL
081646	5/5/2009	3	TROXELL COMMUNICATIONS INC	CLASSROOM MATERIALS	\$	188.18	008	CARLTON OAKS SCHOOL
081645	5/5/2009	3	THE LIBRARY STORE INC	LIBRARY SUPPLIES	\$	186.18	008	CARLTON OAKS SCHOOL
					<b>TOTAL</b>	<b>\$</b>	<b>9,236.88</b>	<b>CARLTON OAKS SCHOOL</b>
081718	5/14/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	113.38	009	RIO SECO SCHOOL
081702	5/8/2009	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$	375.00	009	RIO SECO SCHOOL
081648	5/5/2009	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$	309.00	009	RIO SECO SCHOOL
081647	5/5/2009	3	PRIMARY CONCEPTS	CLASSROOM MATERIALS	\$	64.32	009	RIO SECO SCHOOL
081626	5/4/2009	3	STEPHEN BIRCH AQUARIUM MUSEUM	ADMISSIONS	\$	833.00	009	RIO SECO SCHOOL
					<b>TOTAL</b>	<b>\$</b>	<b>1,694.70</b>	<b>RIO SECO SCHOOL</b>
081726	5/20/2009	3	RENAISSANCE LEARNING INC	CLASSROOM MATERIALS	\$	149.50	010	HILL CREEK SCHOOL
081656	5/7/2009	3	LIBRARY VIDEO COMPANY	CLASSROOM MATERIALS	\$	10.77	010	HILL CREEK SCHOOL
081655	5/7/2009	3	RENAISSANCE LEARNING INC	CLASSROOM MATERIALS	\$	83.72	010	HILL CREEK SCHOOL
081642	5/4/2009	3	PEAP	STUDENT INCENTIVES	\$	26.58	010	HILL CREEK SCHOOL
081639	5/4/2009	3	ANDERSON'S IT'S ELEMENTARY	STUDENT INCENTIVES	\$	331.33	010	HILL CREEK SCHOOL
					<b>TOTAL</b>	<b>\$</b>	<b>601.90</b>	<b>HILL CREEK SCHOOL</b>
081640	5/4/2009	3	CARLTON OAKS COUNTRY CLUB	WELCOME RECEPTION FOR PAT SHAW	\$	430.00	062	SUPERINTENDENT DEPT
					<b>TOTAL</b>	<b>\$</b>	<b>430.00</b>	<b>SUPERINTENDENT DEPT</b>
081774	5/27/2009	3	ERIC HALL & ASSOCIATES	INTERIM FISCAL SERVICES	\$	15,291.25	064	BUSINESS SERVICES
081737	5/20/2009	3	EDUCATIONAL RESOURCES INC	COMPUTER SOFTWARE	\$	98.88	064	BUSINESS SERVICES
081715	5/14/2009	3	MISSION FEDERAL CREDIT UNION	1ST QTR 2009 SVC CHARGES	\$	6.86	064	BUSINESS SERVICES
081714	5/14/2009	3	SAN DIEGO DAILY TRANSCRIPT	LEGAL AD - PADRE DAM EASEMENT	\$	238.70	064	BUSINESS SERVICES
081711	5/14/2009	25	38 MARKS GOLIA & FINCH, LLP	ANNUAL LEGAL SERVICES - SOLAR	\$	15,000.00	064	BUSINESS SERVICES
081680	5/8/2009	3	CINDY LOUISE ANDERSON	RE-ISSUE PAYROLL WARRANT	\$	1,951.00	064	BUSINESS SERVICES
081679	5/8/2009	3	ANA GARCIA ACOSTA	RE-ISSUE WARRANT	\$	116.13	064	BUSINESS SERVICES
081677	5/7/2009	3	OFFICE DEPOT INC	OFFICE SUPPLIES	\$	47.50	064	BUSINESS SERVICES
081638	5/4/2009	3	SAN DIEGO DAILY TRANSCRIPT	LEGAL ADS	\$	238.70	064	BUSINESS SERVICES
081637	5/4/2009	3	6 COUNTY OF SAN DIEGO	HEALTH DEPT HAZMAT FEES	\$	11,128.50	064	BUSINESS SERVICES

					<b>TOTAL</b>	<b>\$ 44,117.52</b>	<b>BUSINESS SERVICES</b>
081772	5/26/2009	3	PRO SPECIALTIES GROUP INC	PEDOMETERS	\$	1,135.24	065 HUMAN RESOURCES
081770	5/26/2009	3	SAVE-A-LIFE EDUCATORS INC	CPR/AED TRAINING	\$	2,540.00	065 HUMAN RESOURCES
081649	5/5/2009	25 38	FRONTLINE PLACEMENT TECH INC	AESOP FEES AND TRAINING	\$	3,823.82	065 HUMAN RESOURCES
081644	5/4/2009	3	NATIONAL NOTARY ASSOCIATION	NOTARY MEMBERSHIP - ANNUAL	\$	52.00	065 HUMAN RESOURCES
					<b>TOTAL</b>	<b>\$ 7,551.06</b>	<b>HUMAN RESOURCES</b>
081771	5/26/2009	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	1,400.00	066 EDUCATIONAL SERVICES
081722	5/18/2009	12 6	SMART & FINAL	KITCHEN SUPPLIES-PA PRE-SCHOOL	\$	150.00	069 EDUCATIONAL SERVICES
081709	5/14/2009	6	SUSIK WARTAN	CONSULTANT FEES	\$	360.00	069 EDUCATIONAL SERVICES
					<b>TOTAL</b>	<b>\$ 1,910.00</b>	<b>EDUCATIONAL SERVICES</b>
081760	5/22/2009	3 6	SAN DIEGO YOUTH & COMMUNITY	GROUP PROGRAM FEES	\$	1,762.52	070 CURRICULUM DEVELOPMENT
081759	5/22/2009	3 6	C.L.U.E.	CLUE PROGRAM - PA & CFH	\$	7,500.00	070 CURRICULUM DEVELOPMENT
081758	5/20/2009	6	SHARON G SNYDER, PH.D.	HOME START	\$	1,200.00	070 CURRICULUM DEVELOPMENT
					<b>TOTAL</b>	<b>\$ 10,462.52</b>	<b>CURRICULUM DEVELOPMENT</b>
081769	5/26/2009	25 18	TROXELL COMMUNICATIONS INC	TECHNOLOGY INFRASTRUCTURE-CP	\$	286.12	071 DISTRICT LIBRARY
081757	5/20/2009	3 6	TROXELL COMMUNICATIONS INC	CLASSROOM PROJECTORS	\$	1,505.77	071 DISTRICT LIBRARY
081721	5/18/2009	3 6	TROXELL COMMUNICATIONS INC	TITLE 1 - CLASSROOM EQUIPMENT	\$	10,347.00	071 DISTRICT LIBRARY
081678	5/8/2009	6	GLENCOE/MCGRAW-HILL	7TH GR. SOCIAL STUDY BOOKS-PD	\$	2,300.50	071 DISTRICT LIBRARY
					<b>TOTAL</b>	<b>\$ 14,439.39</b>	<b>DISTRICT LIBRARY</b>
081731	5/20/2009	63	BARBARA JINES	OSTPAC CATERING	\$	650.00	072 PROJECT SAFE
081723	5/20/2009	6	CINDY ANN WITTBRODT	SERVICES PROVIDED - ASES PA	\$	500.00	072 PROJECT SAFE
081625	5/4/2009	63	SANTEE CHAMBER OF COMMERCE	OUT-OF-SCHOOL TIME PROGRAMS	\$	50.00	072 PROJECT SAFE
					<b>TOTAL</b>	<b>\$ 1,200.00</b>	<b>PROJECT SAFE</b>
40 081720	5/14/2009	3	COMPUTER PROTECTION TECHNOLOGY	EQUIP. MAINT. AGREEMENT-ANNUAL	\$	1,610.00	073 TECHNOLOGY SERVICES
081630	5/4/2009	3	UNITED PARCEL SERVICE	UPS SHIPPING FEES	\$	79.11	073 TECHNOLOGY SERVICES
081629	5/4/2009	3	DELL MARKETING L.P.	COMPUTER - CP	\$	780.65	073 TECHNOLOGY SERVICES
					<b>TOTAL</b>	<b>\$ 2,469.76</b>	<b>TECHNOLOGY SERVICES</b>
081773	5/26/2009	6	EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES - CO	\$	736.90	075 MAINTENANCE
081766	5/26/2009	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - RS	\$	92.67	075 MAINTENANCE
081765	5/26/2009	21 39	BEST ACCESS SYSTEMS	LOCK CORES - CP	\$	658.90	075 MAINTENANCE
081764	5/26/2009	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - RS	\$	23.65	075 MAINTENANCE
081763	5/26/2009	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - RS	\$	280.15	075 MAINTENANCE
081762	5/26/2009	6	JOHNSTONE SUPPLY	FILTERS - PA	\$	125.38	075 MAINTENANCE
081756	5/20/2009	6	W W GRAINGER INC	HVAC SUPPLIES - PD	\$	936.16	075 MAINTENANCE
081755	5/20/2009	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - ALL PORTABLES	\$	321.41	075 MAINTENANCE
081754	5/20/2009	6	COUNTYWIDE MECHANICAL	HVAC SERVICES - PD	\$	435.00	075 MAINTENANCE
081753	5/20/2009	25 18	HANKINS CONSTRUCTION INC	ASPHALT MAINTENANCE - CP	\$	1,895.00	075 MAINTENANCE
081752	5/20/2009	25 18	HANKINS CONSTRUCTION INC	ASPHALT MAINTENANCE - SC	\$	1,706.00	075 MAINTENANCE
081751	5/20/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	145.29	075 MAINTENANCE
081708	5/14/2009	3	MAINTEX INC	CUSTODIAL EQUIPMENT	\$	5,243.24	075 MAINTENANCE
081690	5/8/2009	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - CFH	\$	183.82	075 MAINTENANCE
081689	5/8/2009	6	FERGUSON ENTERPRISES INC	PLUMBING SUPP-CENTRAL KITCHEN	\$	133.79	075 MAINTENANCE
081688	5/8/2009	6	TEAL PIPE & SUPPLY INC	PLUMBING SUPPLIES - CO	\$	392.55	075 MAINTENANCE
081687	5/8/2009	6	TEAL PIPE & SUPPLY INC	PLUMBING SUPPLIES - CH	\$	527.01	075 MAINTENANCE



081686	5/8/2009	6	GRAVEL 'N GRIT INC	GROUNDS SUPPLIES - CO	\$	785.28	075	MAINTENANCE
081685	5/8/2009	6	DECKER INC	BLDG REPAIRS SUPPLIES - PA	\$	148.26	075	MAINTENANCE
081684	5/8/2009	6	BRIAN'S BEE REMOVAL SERVICE	GROUNDS AGREEMENTS - CO	\$	235.00	075	MAINTENANCE
081683	5/8/2009	13	JOHNSTONE SUPPLY	HVAC SUPPLIES - CFH	\$	175.59	075	MAINTENANCE
081682	5/8/2009	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - PA	\$	52.19	075	MAINTENANCE
081681	5/8/2009	6	BETTY E. TENNESE	VANDALISM - PD	\$	253.92	075	MAINTENANCE
081676	5/7/2009	6	BETTY E. TENNESE	VANDALISM - CFH	\$	436.50	075	MAINTENANCE
081675	5/7/2009	25	18 AMERICAN FENCE COMPANY	FENCING - CFH	\$	60.00	075	MAINTENANCE
081674	5/7/2009	25	18 AMERICAN FENCE COMPANY	FENCING - CP	\$	300.00	075	MAINTENANCE
081673	5/7/2009	13	FERGUSON ENTERPRISES INC	PLUMBING - CENTRAL KITCHEN	\$	140.98	075	MAINTENANCE
081672	5/7/2009	6	SOUTHLAND SOD FARMS	GROUNDS SUPPLIES - ON-SITE CO	\$	522.00	075	MAINTENANCE
081635	5/4/2009	6	JOHNSTONE SUPPLY	FILTERS - DO	\$	57.62	075	MAINTENANCE
081634	5/4/2009	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - MAINT. PLAN RM	\$	604.72	075	MAINTENANCE
081633	5/4/2009	6	BETTY E. TENNESE	VANDALISM - ERC	\$	314.33	075	MAINTENANCE
081632	5/4/2009	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - PD	\$	53.15	075	MAINTENANCE
081631	5/4/2009	25	18 AMERICAN FENCE COMPANY	FENCE RENTAL - SANTEE SCHOOL	\$	420.00	075	MAINTENANCE
				<b>TOTAL</b>	<b>\$</b>	<b>18,396.46</b>		<b>MAINTENANCE</b>
081671	5/7/2009	6	EXPRESS PERFORMANCE CENTER	BUS REPAIRS & MAINTENANCE	\$	114.44	076	TRANSPORTATION
081670	5/7/2009	6	SAN DIEGO POWER BRAKE	BUS REPAIRS & MAINTENANCE	\$	261.00	076	TRANSPORTATION
081669	5/7/2009	6	ROGER DANIELS'S ALIGN & BRAKE	BUS REPAIRS & MAINTENANCE	\$	31.68	076	TRANSPORTATION
081668	5/7/2009	6	SAN DIEGO FRICTION PRODUCTS	BUS REPAIRS & MAINTENANCE	\$	273.88	076	TRANSPORTATION
081667	5/7/2009	6	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$	1,231.50	076	TRANSPORTATION
081666	5/7/2009	6	FRAME & AXLE SERVICE OF	BUS REPAIRS & MAINTENANCE	\$	1,533.47	076	TRANSPORTATION
081665	5/7/2009	6	EW TRUCK & EQUIPMENT CO INC	BUS REPAIRS & MAINTENANCE	\$	1,763.60	076	TRANSPORTATION
081664	5/7/2009	6	GROSSMONT UNION HIGH	BUS REPAIRS & MAINTENANCE	\$	225.00	076	TRANSPORTATION
081663	5/7/2009	6	INTERSTATE BATTERY OF	BUS REPAIRS & MAINTENANCE	\$	86.91	076	TRANSPORTATION
081662	5/7/2009	6	DAPPER TIRE COMPANY INC	BUS REPAIRS & MAINTENANCE	\$	3,342.87	076	TRANSPORTATION
081661	5/7/2009	6	BOB BAKER CHEVROLET	BUS REPAIRS & MAINTENANCE	\$	1,011.11	076	TRANSPORTATION
081660	5/7/2009	6	ZEP MANUFACTURING COMPANY	BUS REPAIRS & MAINTENANCE	\$	194.80	076	TRANSPORTATION
081659	5/7/2009	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	1,683.38	076	TRANSPORTATION
				<b>TOTAL</b>	<b>\$</b>	<b>11,753.64</b>		<b>TRANSPORTATION</b>
081738	5/20/2009	21	39 PORTABLE STORAGE CORP	STORAGE UNITS: MODS-PA,CFH, HC	\$	9,135.00	077	FACILITIES MODERNIZATION
081716	5/14/2009	21	39 CULVER-NEWLIN, INC.	LIBRARY CARTS FOR MOD'S	\$	1,789.75	077	FACILITIES MODERNIZATION
081651	5/5/2009	21	39 SAN DIEGO GAS & ELECTRIC CO	MODERNIZATION ELECTRICAL FEES	\$	48,241.00	077	FACILITIES MODERNIZATION
081650	5/5/2009	21	39 DEPARTMENT OF GENERAL SERVICES	DSA FEES	\$	886.00	077	FACILITIES MODERNIZATION
				<b>TOTAL</b>	<b>\$</b>	<b>60,051.75</b>		<b>FACILITIES MODERNIZATION</b>
081768	5/26/2009	3	MOORE MEDICAL CORP	STORES SUPPLIES	\$	256.92	078	WAREHOUSE
				<b>TOTAL</b>	<b>\$</b>	<b>256.92</b>		<b>WAREHOUSE</b>
081641	5/4/2009	3	J-LEE GRAPHICS	OUTSIDE SERVICES FOR PRINTING	\$	19.71	092	PUBLICATIONS
				<b>TOTAL</b>	<b>\$</b>	<b>19.71</b>		<b>PUBLICATIONS</b>

Consent Item E.2.4. Acceptance of Donations  
 Prepared by Karl Christensen  
 June 16, 2009

**BACKGROUND:**

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Materials and Construction of One Office in the District Office for Gratis	\$2,667.00	Barnhart – a Heery International Company  Subcontractors who contributed towards this endeavor:  Brady Company Simmons & Wood Painting Institutional Cabinets and Millwork Baker Electric	District Human Resources Office
<b>TOTAL DONATIONS RECEIVED</b>	\$2,667.00		

**RECOMMENDATION:**

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The donation above is valued at \$2,667.00.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.4.
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Consent Item E.2.5. Approval/Ratification of Annual Agreements for 2009-10  
Prepared by Karl Christensen  
June 16, 2009

**BACKGROUND:**

Attached is a list of annual agreements presented for the Board's information and approval. These agreements are put into place and purchase orders are issued to make ongoing payments to vendors as expenses are incurred throughout the fiscal year. Administration has reviewed each annual agreement and solicited quotes where applicable. Additional quotes were not solicited for those items that are on a continuing lease or lease/purchase because those items were received on a multi-year agreement.

**RECOMMENDATION:**

Administration recommends approval/ratification of the attached listed annual agreements for 2009-10.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The estimated annual cost of each annual agreement is attached and the total of all annual agreements listed is \$2,622,295.56.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.5.
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## Annual and/or Continuous Agreements for 2009-10

The following list consists of annual and/or continuous agreements for the 2009-10 school year.

Vendor	Description	Approximate Cost
American Fence Co.	Temporary Fencing at Santee School Site and Rio Seco School <i>(M&amp;O)</i>	\$3,100.00
American Messaging	Display Main Duty Pager	\$100.00
American School Board Journal	Annual Subscription <i>(Board)</i>	\$54.00
Aseltine School	Non Public School <i>(Pupil Services)</i>	\$14,100.00
AT&T	Phone Services (C-60 Acct. & Access Lines) <i>(TCS)</i>	\$50,000.00
Atkinson, Andelson, Loya, Ruud & Romo	Legal Council	\$25,000.00
Borderlan	Spam Filtering (3 year agreement) <i>(TCS)</i> <i>*Approved 2008-09 not due until 2011</i>	\$30,000.00
Bowie, Arneson, Wiles, & Giannone	Legal Services <i>(Business)</i>	\$40,000.00
California School Boards Association	CSBA Membership Dues and Education Legal Alliance Membership Dues <i>(Board)</i>	\$11,133.00
CSBA	GAMUT Subscription <i>(Superintendent)</i>	\$2,500.00
Capitol Public Finance Group LLC	Financial Consulting Services <i>(Business)</i>	\$30,000.00
Career Staff Unlimited	Occupational Therapy <i>(Pupil Services)</i>	\$30,000.00
Children's Hospital	Health Screenings <i>(Special Ed)</i>	\$27,562.50
CIT Technology	Copier Lease <i>(District)</i>	\$10,000.00
City of Santee	Crossing Guards <i>(Transportation)</i>	\$15,000.00
Coalition for Adequate School Housing	CASH Membership Dues <i>(Business)</i>	\$450.00
Computer Protection Tech.	Equipment Maint. Agreement <i>(TCS)</i>	\$1,610.00
Core Technology	CTC Bridge Software and Support <i>(TCS)</i>	\$234.00
Cox Communications	Cox Data Network <i>(TCS)</i> <i>Rate discounts have been applied</i>	\$84,000.00
Dell	Certification Testing & Parts <i>(TCS)</i>	\$358.00
Educational Resources	Microsoft Licenses <i>(TCS)</i>	\$12,000.00
El Cajon Print & Copy	Duplication (Pubs)	\$1,500.00
Eric Hall & Associates	Consulting Services <i>(Business)</i>	\$36,000.00
FortNet Security	Internet Filtering Software <i>(TCS)</i>	\$11,088.00
General Binding Corp.	Laminator Maintenance Agreement <i>(HC, PA)</i>	\$1,000.00
General Petroleum	Diesel Fuel <i>(Trans)</i>	\$40,000.00

Greenbrier Lawn & Tree Experts	Maintenance Of Trees For District (M&O)	\$10,000.00
Griffith Centers	Non Public School ( <i>Pupil Services</i> )	\$30,000.00
Grossmont Union HS Dist.	Fingerprinting / Spanish (HC)	\$18,086.67
GTC Systems, Inc.	Consulting Services ( <i>TCS</i> )	\$7,000.00
Harland (Scantron)	Scanner Maintenance Agreement ( <i>TCS</i> )	\$806.00
Helix Water District	Water Service ( <i>PD</i> )	\$13,000.00
IKON Office Solutions	Copier Maintenance (All Sites)	\$35,000.00
Institute for Effective Education	Non Public School ( <i>Pupil Services</i> )	\$56,227.50
Konica Minolta Business	Maintenance Agreement for Copiers ( <i>Pubs</i> )	\$40,000.00
McAlister Institute	Drug Screening ( <i>Special Ed</i> )	\$525.00
MNJ Technologies Direct	Back up Exec. License Renewal ( <i>TCS</i> )	
NAFIS	Annual Membership Dues ( <i>District</i> )	\$350.00
National Council for Impacted Schools	NCIS Membership Dues ( <i>Business</i> )	\$600.00
Neopost	Mailing Machine Rental ( <i>Warehouse</i> )	\$1,100.00
North County Educational Purchasing Consortium	Annual Dues ( <i>Purchasing</i> )	\$200.00
Northwest Evaluation Assn.	State Map Test Renewal ( <i>Special Ed</i> )	\$7,020.00
Office Depot	Office Supplies ( <i>District</i> )	\$150,000.00
OPRA	OPRA Work Order Module and Calendar Subscription ( <i>TCS</i> )	\$3,483.80
Padre Dam MWD	Water Service ( <i>District – excludes PD</i> )	\$250,000.00
Paper Plus	Publication Supplies ( <i>Pubs</i> )	\$500.00
Parlant Technology	ParentLink System ( <i>TCS</i> )	\$2,640.00
Pearson NCS	Power School ( <i>TCS</i> )	\$30,250.00
Phonic Ear Inc.	Easy Listeners Maintenance Agreement ( <i>Special Education</i> )	\$312.00
Plotkin, Deborah	Consultant ( <i>Special Education</i> )	\$30,000.00
Practi-Cal	Medi-Cal Billing Serv ( <i>Curriculum Dev</i> )	\$9,000.00
Proflame	Onsite Utility ( <i>SS</i> )	\$1,000.00
Regional Communication System	Radio Service Agreement ( <i>Transportation</i> )	\$15,000.00
Renaissance Learning, Inc.	Software Licenses All Sites ( <i>TCS</i> )	\$24,000.00
Riso / CIT Tech.	Overages Only for CO, CH, HC, CP	\$5,000.00
San Diego Center for Children	Non Public School ( <i>Pupil Services</i> )	\$30,000.00
San Diego County Office of Education	VPN Billing – Maintenance ( <i>TCS</i> )	\$1,000.00
San Diego County School Boards Association	Membership Dues ( <i>Board</i> )	\$275.00
San Diego Gas & Electric	Gas and Electric Services ( <i>District</i> )	\$1,040,000.00
San Diego USD	Fingerprinting Services ( <i>Human Resources</i> )	\$1,000.00

Santee SD Security	District Wide Security Service ( <i>District</i> )	\$50,000.00
School Dude	Direct IMMS Service & Training ( <i>TCS</i> )	\$6,000.00
School Messenger	Parent Link Information ( <i>TCS</i> )	\$19,000.00
School Services of California, Inc.	Fiscal and Mandated Cost Claim Services ( <i>Business Services</i> )	\$3,600.00
SDMSD Heartbeat	Defibrillator Maintenance ( <i>HR</i> )	\$402.00
SoCo Group	Diesel and Unleaded Fuel ( <i>Trans, M&amp;O&amp;TCS</i> )	\$82,000.00
Southland Envelope	Envelope Printing ( <i>Pubs</i> )	\$2,500.00
Sparkletts	Drinking Water ( <i>Business, HR, Supt, TCS, Pubs, ERC, M&amp;O</i> )	\$1,800.00
Spiral Binding Co. Inc.	Coil Binding Supplies ( <i>Pubs</i> )	\$1,000.00
Sprint	Cell Phone Service ( <i>DISTRICT</i> )	\$35,000.00
Standard Tel Networks	Mitel Telephone System Support ( <i>TCS</i> )	\$2,000.00
Standard Tel Networks	Xpress Care Renewal ( <i>TCS</i> )	\$1,800.00
State of California DOJ	Fingerprinting Services ( <i>HR</i> )	\$4,000.00
Superintendent of Schools	Business Cards ( <i>Pups</i> )	\$1,200.00
Sycamore Landfill Inc.	Refuse Disposal ( <i>M&amp;O</i> )	\$5,000.00
Thomas Industrial Water	Water Conditioning Services ( <i>Trans</i> )	\$550.00
Toyotalift Inc.	Forklift Maintenance Agreement ( <i>Purchasing</i> )	\$300.00
Unifirst	Uniforms/Towels/Rags ( <i>Trans, M&amp;O</i> )	\$8,300.00
Unisource	Paper Supplies ( <i>Pubs</i> )	\$30,000.00
US Postal Service	Annual Postage Usage ( <i>District</i> )	\$35,000.00
Vavrinek, Trine, Day & Co LLP	Audit Services ( <i>Business</i> )	\$21,500.00
Waste Management	Refuse Removal ( <i>SS &amp; District Wide</i> )	\$60,000.00
Williams Scotsman Inc.	Relocatable Building Leases ( <i>CH</i> )	\$5,000.00
Xerox	Xerox WCP55H Copier Lease ( <i>ERC</i> )	\$9,044.92
	Xerox WorkPro65 Copier ( <i>Business</i> )	\$7,133.17
	<b>TOTAL</b>	<b>\$2,622,295.56</b>

Consent Item E.2.6. Approval of Agreements for Student Transportation Services  
Prepared by Karl Christensen  
June 16, 2009

**BACKGROUND:**

Santee School District and the City of Santee have worked together to provide cooperative services such as crossing guards at busy intersections to ensure the safety of children in the Santee community. Additionally, the District has entered into cooperative agreements with various school districts in the past to provide transportation services for field trips and special education students.

The Santee Teen Center is a valuable place to engage teenage children in a positive environment. The District and the City are mutually interested in and concerned with the provision of adequate transportation services from schools to the Santee Teen Center. At its November 21, 2006 meeting, the Board of Education approved a Transportation Services Agreement and began providing transportation services in February 2007. Administration has received a renewal transportation services agreement from the City of Santee for the 2009-10 year.

The Boys and Girls Club is a community organization that was founded in 1960. There is a viable program in East County serving Lakeside, El Cajon, and Santee. At its September 4, 2007 meeting, the Board of Education approved a three-year agreement with the Boys and Girls Club for District-provided transportation services to the Boys and Girls Club Santee facility until the end of the 2009-10 school year, which may be terminated, renegotiated, and/or revised by written notification and agreement by both parties. In return for the transportation after school to the Boys and Girls Club facility, students were charged a minor fee and the District received fees for this service.

Administration requests approval of revisions to both agreements. Due to the increase in fuel costs over the past year, the Santee Teen Center will pay the District \$8.00 per student, per week (an increase of \$0.50 from the previous amount of \$7.50), and the Boys & Girls Club will pay the District \$8.00 per student, per week (an increase of \$1.00 from the previous amount of \$7.00), for afterschool transportation to the Boys and Girls Club. They will also pay a mutually agreed upon rate, not to exceed the published field trip price of \$57.50 per hour, for field trips.

Administration has already discussed this fee increase with the Santee Teen Center and the Boys and Girls Club and if the Board approves the increase, they are expecting this increase to occur.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the revised transportation agreements to increase fees for District-provided transportation services to the Santee Teen Center and the Boys and Girls Club facility. All other terms of the agreements remain in place.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Develop social, emotional and health service programs to foster student character and personal well-being.

**FISCAL SERVICES:**

The revenue generated by the District will be determined by the number of students participating and the number of field trips scheduled, and will be used to cover the cost to the District for this service. It is estimated that the following revenue will be generated:

Boys & Girls Club	\$67,000
Santee Teen Center	\$ 5,800

**STUDENT ACHIEVEMENT IMPACT:**

This is a safety item. Safe environments foster student character and personal well-being which could impact student achievement in a positive manner.

Motion:		Second:		Vote:		Agenda Item E.2.6.
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**TRANSPORTATION SERVICES BETWEEN THE  
SANTEE SCHOOL DISTRICT AND THE CITY OF SANTEE**

**AGREEMENT**

THIS AGREEMENT is entered into between the Santee School District of Santee, California, hereinafter called "District" and the City of Santee, California, hereinafter called "City."

**WITNESSETH**

**WHEREAS**, the District and the City are mutually interested in and concerned with the provision of adequate transportation services from schools to the Santee Teen Center, and

**WHEREAS**, the District and the City are mutually interested in providing transportation services for Santee recreation programs, and

**WHEREAS**, the District has personnel, equipment, and other required facilities under its jurisdiction suitable for transportation services within their resources,

**NOW THEREFORE**, it is hereby mutually agreed as follows:

**A. INSURANCE AND INDEMNITY:**

The District shall provide proof of Comprehensive General Liability insurance with limits no less than \$2,000,000 per occurrence / \$2,000,000 aggregate, for bodily injury, personal injury, and property damage; Commercial Automobile Liability insurance (any auto) with limits of \$1,000,000 per accident for bodily injury and property damage; Employer's Liability insurance with limits of \$1,000,000 per accident for injury or disease; and Workers' Compensation insurance as required by the State of California. The District will name the City and all of its officers, employees, volunteers, and agents as additional insured on all liability policies, for the term of the agreement.

The District shall indemnify, defend, and hold harmless the City, its officers, employees, volunteers, and agents against any and all claims, damages, liability, loss or injury to persons and property, cost or expenses, including attorney fees, resulting from the willful acts or sole negligence of the District or its officers, employees, or agents. This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by the District.

B. DISPUTE RESOLUTION:

Any disputes concerning terms and conditions of this Agreement or performance thereunder shall be settled by mutual desire of both parties, through amicable negotiations within ninety (90) days. In the event that amicable negotiation does not produce mutually agreeable results, the parties agree to submit the dispute to arbitration. The arbitrator will be selected by mutual agreement within thirty (30) days of written request for arbitration by either party. If there is no agreement, an arbitrator will be selected under the rules of the American Arbitration Association, upon written request of either party.

C. TERMS AND CONDITIONS REGARDING TRANSPORTATION SERVICES FOR THE CITY OF SANTEE:

1. The District shall provide transportation to the City of Santee as provided on Attachments A and B, in accordance with applicable State Laws and Regulation.

a. City shall provide District with reasonable prior notice of any change in the City's needs for transportation services under this Agreement, including any change in scheduling or pick-up locations. Notice shall be provided to:

Debbie Griffin, Director  
Transportation Department.  
Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071

District shall make reasonable efforts to accommodate changes in the City's needs once it receives notice pursuant to this Subsection. Cancellation of transportation services may be effected according to Subsection D of this Agreement.

b. The District shall provide transportation to locations within County boundaries and locations mutually agreed to by the District and City.

2. The District shall submit to the City, a bill for the transportation service on a monthly basis.

Accounts Payable  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071



**ATTACHMENT A  
TEEN CENTER**

1. The District shall provide transportation to the City of Santee Teen Center, located at, 9310 Fanita Parkway Santee, from the following school sites.

Cajon Park  
Chet F Harritt  
Prospect Avenue

Carlton Hills  
Hill Creek  
Rio Seco

Carlton Oaks  
Pepper Drive

2. Scheduled pick-up times will be set by mutual agreement of the Parties in August 2009. City of Santee will be notified of any time changes twenty-four (24) hours prior to the change. The District will provide notice to:

Aliah Lieras, Recreation Program Supervisor  
Community Services Department  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071  
(619) 258-4100 ext. 120

[REDACTED]

3. The City shall be responsible for the following:
  - a. Providing to the District a monthly roster of students participating in the program.
  - b. Producing and providing bus passes for all students participating in this program.

Students participating in this program are subject to the Bus Rules and Regulations (Attachment C) while riding the bus.

**ATTACHMENT B  
RECREATION PROGRAMS**

- A. The District shall provide transportation for recreation program field trips to the City of Santee from various City facilities to various locations within the County of San Diego as mutually agreed.
  
- B. Scheduled pick-up times will be set by mutual agreement of the Parties. City of Santee will be notified of any time changes twenty-four (24) hours prior to the change. The District will provide notice to:

Anne Morrison, Recreation Program Supervisor  
Community Services Department  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071  
(619) 258-4100 ext. 258  
[amorrison@cityofsantee.com](mailto:amorrison@cityofsantee.com)

## ATTACHMENT C

### SANTEE SCHOOL DISTRICT BUS RULES AND REGULATIONS

To make our transportation system as safe as possible, it is mandatory for all students to comply with the following rules and regulations that were established by the Santee School District Board according to State regulations. The parent or guardian will be held responsible for the cost of repair or replacement of any damaged to district property, plus any reward offered for information leading to the identification of the student or person that caused the damage.

Please discuss the following basic rules concerning school bus behavior with your child so that they may cooperate in providing a safe ride for all:

1. Only normal conversation is allowed in the bus. Rude, discourteous and annoying conduct is prohibited at all times.
2. Everyone is to keep all parts of their body inside the vehicle.
3. Students are to **remain seated** while the bus is in motion. The aisles are to remain clear and everyone is to face forward while sitting in the seats.
4. Preparation for boarding and departing from the bus will take place **after** the bus has come to a complete stop **and the door is opened**.
5. Emergency doors are to be used only for intended purposes. .Students must keep their hands off emergency equipment as this is to be used in case of an accident or emergency.
6. Physical contact such as slapping, hitting poking, shoving, pulling hair, etc. in the bus or while at the bus stop in unacceptable.
7. To avoid accidents, **NO** glass articles, of any kind are allowed on the bus.
8. To prevent distracting the driver, live animals reptiles or insects of any kind are prohibited.
9. All students who must cross the street on which the bus is stopped, must cross in front of the bus with the bus driver.
10. Eating, drinking, and chewing gum is not permitted on the bus.
11. All students will refrain from using profane language, vulgar gestures, taunting and teasing.
12. Damage or defacing to the bus is prohibited. Objects are not to be thrown in, out of or at the bus.
13. Students must not tamper with bus controls at any time.
14. Spitting is prohibited at all times.
15. Students are to ride the bus to their designated bus stop only.
16. Students are to give accurate identification when requested by the driver.
17. Tobacco, lighters, and/or matches are not allowed on the bus.
18. Any behavior that endangers the life or limb of riders or the driver, or that creates an unsafe condition will not be tolerated.
19. The bus driver is in charge of the bus and all students will show proper respect to the driver of the bus.

**TRANSPORTATION SERVICES BETWEEN THE  
SANTEE SCHOOL DISTRICT AND THE BOYS & GIRLS  
CLUB OF EAST COUNTY**

**AGREEMENT**

THIS AGREEMENT entered into between the Santee School District of Santee, California, hereinafter called "District" and the Boys & Girls Club of East County of San Diego, California, hereinafter called "Boys & Girls Club."

**WITNESSETH**

**WHEREAS**, the District and Boys & Girls Club are mutually interested in and concerned with the provision of adequate transportation services, and

**WHEREAS**, the District has personnel, equipment, and other required facilities under its jurisdiction suitable for transportation services within their resources,

**NOW THEREFORE**, it is hereby mutually agreed as follows:

**A. INSURANCE AND INDEMNITY:**

The District shall provide proof of Comprehensive General Liability and Commercial Automobile Liability at a limit of \$1,000,000 per occurrence. The District will name Boys & Girls Club as an additional insured, for the term of the agreement.

**B. DISPUTE RESOLUTION:**

Any disputes concerning terms and conditions of this Agreement of performance thereunder shall be settled by mutual desire of both parties, through amicable negotiations within ninety (90) days. In the event that amicable negotiation does not produce mutually agreeable results, the parties agree to submit the dispute to arbitration. The arbitrator will be selected by mutual agreement within thirty (30) days of written request for arbitration by either party. If there is no agreement, an arbitrator will be selected under the rules of the American Arbitration Association, upon written request of either party.

**C. TERMS AND CONDITIONS REGARDING TRANSPORTATION SERVICES FOR BOYS & GIRLS CLUB:**

1. The District shall provide transportation each school day to the Boys & Girls Club, in accordance with applicable State Laws and Regulation,

- a. Boys & Girls Club has the responsibility to notify the District Transportation Department of all changes and/or cancellation of transportation services.

Debbie Griffin, Director  
Transportation Department  
Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071

- b. The District shall provide transportation to the Boys & Girls Club, located at, Santee, from the following school sites. Scheduled pick-up times will be set in August 2007. The Boys & Girls Club will be notified of any time changes twenty-four (24) hours prior to the change.

Cajon Park  
Chet F Harritt  
Prospect Avenue

Carlton Hills  
Hill Creek  
Rio Seco

Carlton Oaks  
Pepper Drive  
Sycamore Canyon

- c. The District shall provide transportation to field trip locations within County boundaries and locations mutually agreed to by the District and Boys & Girls Club.
2. The District shall submit to the Boys & Girls Club, a bill for the transportation service on a monthly basis.

Accounts Payable  
Boys & Girls Club  
Of East County

3. Boys & Girls Club shall pay the District on a monthly basis in the amount of \$8.00 per student per week. The Boys & Girls club shall provide the District with a monthly roster of students eligible to utilize the transportation program by the 15<sup>th</sup> of each month for the next month.  
The District shall provide the Boys & Girls Club with an invoice based on the roster submitted by the Boys & Girls Club.  
Boys & Girls Club shall pay the District on a per trip basis for field trips. Each trip will be at a mutually agreed upon cost not to exceed the published field trip price of \$57.50 per hour.  
The Boys & Girls Club shall submit payment to the District within 15 business days after receipt of the invoice.



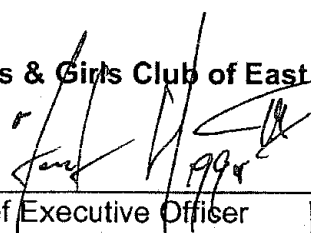
4. Boys & Girls Club shall be responsible for the following:
  - a. Providing to the District a monthly roster of students participating in the program.
  - b. Bus pass for the students participating in this program.
  - c. Students participating in this program are subject to the Bus Rules and Regulations (see attached B) while riding the bus.

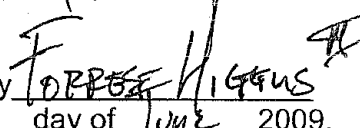
**D. GENERAL PROVISIONS:**

This Agreement may be modified by the parties at any time by written agreement, executed by an authorized agent of each party. It is understood that all fees for service included in this agreement may be adjusted annually for inflation utilizing this process.

The employees of the District are not the employees of the Boys & Girls Club. The term of this agreement shall be from July 1, 2007 through June 30, 2010; however, either party may terminate the same at any time upon thirty (30) days notice in writing.

**Boys & Girls Club of East County**

by   
 Chief Executive Officer

Approved by   
 On the 6 day of June 2009.

**Santee School District**

by \_\_\_\_\_  
 Assistant Superintendent  
 Business Services

Approved by the Board of Education  
 On the \_\_\_\_\_ day of \_\_\_\_\_ 2009.

Santee School District  
 9625 Cuyamaca Street  
 Santee, CA 92071-2674

**BACKGROUND:**

In November 2006, the community of the Santee School District voted to approve a \$60 million dollar general obligation bond to modernize the District's instructional facilities. Proceeds from the sale of the general obligation bonds provide the financial resources necessary to apply for State matching modernization funding. Given that the District will be filing for modernization funding through the Office of Public School Construction (OPSC), it is important that the District update its authorized representatives as the District will need to have current authorized representatives on file in order to submit any new funding applications. Resolution #0809-56 is presented for Board of Education consideration, designating Dr. Pat Shaw, Superintendent; Karl Christensen, Assistant Superintendent, Business Services; and Christina Becker, Director of Facilities; as the District representatives.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution #0809-56 designating Dr. Pat Shaw, Karl Christensen, and Christina Becker as the District representatives in supporting the applications for eligibility determination for the State School Facility Program matching modernization funding.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

Adoption of Resolution #0809-56 designates Pat Shaw, Karl Christensen, and Christina Becker as the District representatives in supporting the applications for eligibility determination for the State School Facility Program matching modernization funding.

**STUDENT ACHIEVEMENT IMPACT:**

Strong positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.7.
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Resolution No.0809-56  
Resolution of the Santee School District

Supporting the Application for Eligibility Determination and Funding  
For the State School Facility Program (SAB 50-03 and 50-04 Forms)

Whereas, the Leroy F. Greene School Facilities Act of 1998 at Chapter 12.5, part 10, Division I commencing with section 17070.10 et seq. of the Education Code provides for a State Facility Program; and

Whereas, the State Allocation Board (SAB) has adopted regulations to implement the School Facility Program; and

Whereas, the SAB and Office of the Public School Construction require certain forms be completed by an applicant school district to determine eligibility for state funding and the School Facility Program and receive funding from same; and

Whereas, the SAB requires that the District Governing Board adopt a resolution supporting the eligibility determination application as required by Form SAB 50-03 and the funding application as required by form SAB 50-04 as needed;

Now therefore, be it resolved by the Governing Board of the Santee School District in support of the District's application for eligibility determination and funding under the School Facilities Program the following:

- Section 1. The board hereby designates Dr. Pat Shaw, Superintendent; Karl Christensen, Assistant Superintendent, Business Services, and Christina Becker, Director of Facilities Modernization, as the authorized District representatives to complete and certify SAB Form 50-03 as required for purposes of making an eligibility determination under the School Facilities Program.
- Section 2. The District's designated representative may calculate the District's Eligibility as required by Form 50-03.
- Section 3. The District's designated representatives shall use discretion as to whether to request the SAB to review its eligibility determination prior to submission of the Application for Funding Form SAB 50-04.
- Section 4. The board hereby directs the authorized District representative to apply to the SAB via the OPSC for funding under the School Facilities Program.

NOW THEREFORE, BE IT RESOLVED by the Governing Board of the Santee School District and hereby ordered that effective June 16, 2009,

PASSED AND ADOPTED this 16th day of June, 2009, by said Governing Board by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent

Attest:

Governing Board of the  
Santee School District

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
President, Board of Education  
Santee School District

**BACKGROUND:**

As the packing of Prospect Avenue School has been commencing since the May 2, 2009 Capital Improvement Workshop, it has come to the attention of administration that there has been a collection of science chemicals that have accumulated over many years. Keenan and Associates, our property liability insurance representatives, were requested to review what was being stored, at no cost to the District, and have made an assessment and recommendation (see attached letter from Keenan and Associates). There are over 100 containers of various chemicals. The majority of the chemicals are not part of the current science curriculum and haven't been used since 1993. Many are so old that they are unstable and past their shelf life.

The District needs to remove the chemicals before construction begins. Moving the chemicals to the District's maintenance facility until we could get a disposal bid was considered; however, the types and quantities cannot be legally transported on a public roadway. Due to these circumstances, the District worked quickly to get proposals and are recommending North State Environmental to remove and dispose of this hazardous waste properly for approximately \$3,000 based on the reduced rates offered to Keenan and Associates.

**RECOMMENDATION:**

It is recommended that the Board of Education ratify and approve the proper disposal of science chemicals at Prospect Avenue School by North State Environmental.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

**FISCAL IMPACT:**

The fiscal impact of approximately \$3,000 is to be paid from the CIP program budget for Prospect Avenue School modernization funded under the hazardous waste removal line item.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement. This also creates a safe environment for the school once materials are removed.

Motion:		Second:		Vote:		Agenda Item F.3.1.
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2355 Crenshaw Blvd. 310 212 3344  
Suite 200 800 651-8102  
Torrance, CA 90501 310 212-0300 fax  
P.O. Box 4328 www.keenanassoc.com  
Torrance, CA 90510 License No. 0451271

May 21, 2009

Ms. Christina Becker  
**SANTEE SCHOOL DISTRICT**  
9625 Cuyamaca St.  
Santee, Ca. 92071

**RE: Science Chemicals @ Prospect Ave. School**

Dear Christina,

At your request, I visited Prospect Avenue School to assist the District with the disposition of some science chemicals that have recently been located. I did a quick inventory of these chemicals so I could provide you with guidelines for transporting and/or removal of these items. Enclosed is the inventory of those chemicals with approximate quantities. I did not open opaque containers to verify the quantity inside; in those cases I used the container size as the amount.

While I suggest getting rid of all chemicals that will not be used, I do understand the cost associated with disposal of hazardous wastes. If you decide to keep some of these due to cost constraints, please pay particular attention to the Shelf Life column of the enclosed inventory. The enclosed best practices sheet for transporting also includes the explanation of the shelf life. Since these materials have obviously not been stored under ideal conditions, I would suggest the District immediately properly dispose of any chemicals not having an Indefinite (I) or Excellent (E) shelf life code. The most current date on any container noted was 1993, so it appears that most if not all of these chemicals date back at minimum 15 years. If you choose to dispose of some or all of these, it is suggested they be picked up by your disposal contractor at the site they are now at.

If you do decide to transport these chemicals to another location, please refer to the best practices for transporting, also enclosed. However, you should be aware that transporting hazardous waste on public streets requires special permitting. You can refer to the hazard codes on the inventory for segregation purposes, but should take note of a couple of items. First, all corrosives have the same hazard code, but acids need to be separated from bases. The base products can be identified as: hydroxide or hydroxide solutions, ammonia or ammonia solutions & limewater tablets. Acetic acid should be transported and stored separately as it is organic and as such both a corrosive acid and also flammable.

If you decided to keep and store some of these, they should be segregated the same as the transport process and should be stored in appropriate containers, preferably in a cool, dry place. Corrosives

should be separated by acids and bases and stored in approved corrosive cabinets and flammables in approved flammable storage cabinets.

Also enclosed is a bulletin regarding a special pricing agreement Keenan has entered into on behalf of our Property and Liability Pools. When you contact North State Environmental, you need to indicate that you are a member of Southern California ReLiEF to get the negotiated price.

As always, it is a pleasure to be of service to the District in the area of Loss Control/Risk Management. Keenan would like to thank the District for a proactive approach to student and employee health and safety. If there are any questions, please feel free to contact me at (310) 212-0363, x 2625.

Sincerely

***Kirk DiPaolo***

Kirk DiPaolo  
Director, Risk Management/ LC Services

Cc: Minnie Malin, Director Human Resources  
Evonn Avila, Business Services  
Greg Trapp, Keenan & Associates  
Audra Powers, Keenan & Associates  
Patricia Swint, Keenan & Associates

## Chemical Transport- Best Practices

1. Segregate chemicals into appropriate compatible family groups.
2. Pack securely in plastic/polyethylene containers with tight fitting lids. Do not exceed 20-25 lbs/container.
3. Use packaging material to keep glass containers from breaking.
4. Filled containers should not be hand carried between buildings. They should be securely placed on rolling carts, dollies, etc. to prevent dropping and/or possible breakage.
5. Have spill kits on hand appropriate to each class of material being moved. If a bottle is dropped and broken during packing, clean up using the approved methods and segregate as hazardous waste for proper disposal.
6. If a box is dropped and glass breaks, seal the entire box and set it aside for proper disposal as hazardous waste.

### SHELF LIFE

The life expectancy of science chemicals can be affected by storage conditions. Ideal conditions (25 degrees C at 50% or less relative humidity) will support the maximum shelf life. These times are general and, since storage conditions vary widely, should be taken in that context. The supplied times are from data supplied by Flinn Scientific and Sigma-Aldrich Chemical. These times are for unopened containers; once they have been opened the shelf life will be affected. All chemicals should be dated upon receiving and again with a "first opened" date. All manufacturer/supplier expiration dates should be strictly adhered to.

Any chemical that has changed physical state over time, either a crystal/powder/etc. becoming liquefied or a liquid that has begun to crystallize should be set aside for immediate proper disposal.

- **P (poor)**- generally the shelf life is less than 1 year. The substance does not store well under reasonable conditions.
- **F (fair)**- Shelf life is approximately 1-3 years, if stored under reasonable conditions.
- **G (good)**- 3-5 years if stored under reasonable conditions the substance should have a long, useful shelf life.
- **E (excellent)**- 5-10 years; the substance should have a long, useful life under varied storage conditions.
- **I (indefinite)**- A term used frequently to communicate the fact that the substance has no fixed or definable life expectancy.

**Exclusive Hazardous Waste Disposal Pricing**

**May 2009**

The removal and disposal of hazardous wastes are costly activities. In many cases exorbitant disposal costs force districts to delay hazardous waste removal until funding is available. While delaying these activities may seem like the fiscally prudent course of action, in reality it creates a much larger potential cost to districts. Specifically, delays in the removal and disposal of hazardous waste place districts at risk of violating regulations and facing stiff penalties related to these violations. Similarly, while some districts may have relatively low quantities of waste generated, time constraints may make the selection of a qualified waste vendor difficult. Recognizing these challenges faced by districts, Keenan established a master pricing agreement with North State Environmental, a firm specializing in the removal and disposal of hazardous wastes generated by schools and colleges.

As a Property and Liability program member, your district is invited to take advantage of this exclusive pricing arrangement. The arrangement calls for incredibly competitive pricing and eliminates price swings by holding prices stable for the next two years. For your reference, the pricing schedule is attached.

Please note that the attached pricing agreement is between Keenan and North State, not an agreement to provide services. Therefore, should your district be interested in utilizing this benefit, you must directly contract with North State Environmental. Following is the contact information for North State Environmental:

<b>North State Environmental</b>	
<b>Contact:</b>	Frank Balistretti
<b>Phone:</b>	(650) 588-2838
<b>Web site:</b>	<a href="http://www.north-state.com/">http://www.north-state.com/</a>

When contacting North State, you will need to indicate which pool your district is a member of. Furthermore, pool members' existing contracts with North State will remain in effect until the expiration of those contracts.

For further information, please contact Betti Pasquale at (310) 212-0363, extension 2633.



May 29, 2009

## Prospect Avenue School

Attn: Don Hendricks  
 9303 Prospect Avenue  
 Santee, CA 92071

Dear Don,

Thank you for providing North State Environmental with the opportunity to submit a quotation for your hazardous waste needs. Please review the following costs and conditions. North State Environmental will provide all the necessary equipment and documentation needed to properly handle the waste streams listed below. If the terms of this quotation are acceptable, please sign and return it to us via fax at (619) 409-9290. If approved we will arrange with you a schedule date and time that is convenient for the waste pick-up.

**Total Estimate \$ 2,907.80**

Waste Type	Amount	Unit Price*	Line Total
Disposal Corrosive Liquid, Acidic LP	1 x 15 gallon drum	\$ 195.30	\$ 195.30
Disposal Corrosive Liquid, Basic LP	1 x 15 gallon drum	\$ 195.30	\$ 195.30
Disposal Corrosive Solid, Acidic LP	1 x 5 gallon drum	\$ 130.20	\$ 130.20
Disposal Corrosive Solid, Basic LP	1 x 15 gallon drum	\$ 195.30	\$ 195.30
Disposal Oxidizer solid LP	1 x 15 gallon drum	\$ 292.95	\$ 292.95
Disposal Oxidizer liquid LP	1 x 5 gallon drum	\$ 217.00	\$ 217.00
Disposal Toxic Liquid organic LP	1 x 5 gallon drum	\$ 130.20	\$ 130.20
Disposal Toxic Solid Inorganic LP	1 x 5 gallon drum	\$ 130.20	\$ 130.20
Disposal Peroxide LP	1 x 5 gallon drum	\$ 217.00	\$ 217.00
Disposal Oxidizer/corrosive liq. LP	1 x 5 gallon drum	\$ 217.00	\$ 217.00
Disposal Water reactive solid	1 x 5 gallon drum	\$ 217.00	\$ 217.00
Disposal Class 9	1 x 5 gallon drum	\$ 130.20	\$ 130.20
Disposal Flammable liquid Lab Pack	1 x 30 gallon drum	\$ 260.40	\$ 260.40
Disposal Non-RCRA	1 x 55 gallon drum	\$ 379.75	\$ 379.75

\*Rate subject to profile approval. Transportation is included in the above rate schedule

### CONDITIONS:

- Work will be completed during normal business hours (8am-5pm Monday-Friday).
- NSE will be provided access to the facility.
- All work completed for Prospect Avenue School
- will be payable net 30.
- Tax will apply to supply items only
- Minimum \$ 200.00 pick up

\* This quotation is based on information provided to North State Environmental by Prospect Avenue School this quotation will constitute acceptance of these terms.

This quotation will remain valid for a period of no more than 60 days. Upon acceptance of this quotation, prices will remain in effect for a period of one year. North State Environmental looks forward to working with you in the future.

Thank you for allowing North State Environmental this opportunity to service your needs. Please contact me at (619) 409-9292 if you would like me to explain any item in detail, or if you have any other questions.

Respectfully,

Mona Joyner  
Sales Manager  
North State Environmental

Accepted by:

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
P.O. # (if needed)

**BACKGROUND:**

Schools are required to update reporting on asbestos building materials within all facilities. This reporting is required every three years. It is currently past due. Since many schools have had asbestos materials removed and abated as part of the modernization construction, an update will be very beneficial and easy to do with the data accumulated over the past 2 years from the construction program of sampling testing and removal monitoring. Western Environmental & Safety Technologies, Inc. (WEST) has provided excellent services for the past few years to Santee School District and has provided a proposal of \$2,425 to complete this service. The work is to be accomplished over the summer and to be available for public review and availability in the fall 2009.

**RECOMMENDATION:**

It is recommended that the Board approve WEST for environmental hazmat materials reporting per ADHERA regulations of all school facilities building components.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

**FISCAL IMPACT:**

The fiscal impact of approximately \$2,425 is to be paid from the CIP program budget funded under hazardous waste line item.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.2.
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March 27, 2009

Christina Becker  
Santee School District  
9880 Hoffman Lane  
Santee, California, 92071

Ref. 2009 – AHERA Three Year Asbestos Re-inspection Proposal

**It's almost that time again to complete your 2009 AHERA three year re-inspection. With your school districts 2009 - 3 year re-inspection coming due, I am pleased to provide you the following cost proposal.**

**AHERA Requirement History:** At least once every three years after your management plan is in effect, the School District shall conduct a re-inspection of all friable and non-friable known or assumed ACBM in each school building that they lease, own, or use. An accredited Building Inspector shall conduct all such inspections. During the course of this required re-inspection, WEST'S accredited inspection shall complete the following:

- Visually re-inspect and reassess, under Section 763.88, the condition of all friable know or assumed ACBM.
- Visually inspect material that was previously considered non-friable ACBM and touch the material to determine whether it has become friable since the last inspection or re-inspection.
- Identify any homogeneous areas with material that has become friable since the last inspection or re-inspection.
- For each homogeneous area of newly friable material that is already assumed to be ACBM, bulk samples may be collected and submitted for analysis in accordance with Section 763.86 and 763.87.
- Assess, under Section 763.88, the condition of the newly friable material in areas where samples are collected, and newly friable materials in areas that are assumed to be ACBM.
- Reassess, under Section 763.88, the condition of friable known or assumed ACBM previously identified.
- Record the following and submit to the designated person a copy of such record for inclusion in the Management Plan:
  - A. The date of the re-inspection, the name and signature of the person conducting the re-inspection, state of accreditation, and, if applicable, his or her accreditation number, and any changes in the condition of known or assumed ACBM.
  - B. The exact locations where samples are collected during the re-inspection, a description of the manner used to determine sampling locations, the name and signature of each accredited inspector who collected the samples, state of accreditation, and, if applicable, his or her accreditation number.

**Based on the above stated information, WEST is pleased to complete your school district's required 2009 AHERA three year re-inspection for a cost not to exceed \$2425.00.**

WEST will complete AHERA 3 re-inspections for over 25 separate school districts, totaling over nine million square feet of school facilities, located within San Diego and Imperial Counties during the 2009 re-inspections.

If you have any questions, or if I can supply you with any additional information in reference to the upcoming 2009 three year re-inspection or any other asbestos related issue, please do not hesitate to contact me at (619) 571-3987.

Respectfully Submitted,



David Christy  
Sr. Partner - WEST  
State of California Certified Asbestos Consultant  
(CAC #92-0703)

7966 Arjons Drive • Suite #110 • San Diego • California • 92126  
phone (858) 271-1842 fax (858) 271-1856  
e-mail gowestdc@msn.com  
Arizona • California

Consent Item E.4.1. Approval of Agreement for Mandated Student Health Screenings  
with Rady Children's Hospital  
Prepared by Emily Andrade  
June 16, 2009

**BACKGROUND:**

State law requires that school districts conduct vision, hearing, scoliosis and color blindness screenings of all students at specified grade levels. For the last few years, the District has contracted Rady Children's Hospital to perform this screening service as well as dental screenings. The current agreement with the Hospital ends on June 30, 2009. The District receives excellent service from the Hospital.

It has previously been determined that Rady Children's Hospital is the only organization interested and capable of providing this service.

**RECOMMENDATION:**

Administration recommends that the Board of Education approve the Agreement with Rady Children's Hospital for conducting mandated, student health screenings for the 2009-10 school year.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

**FISCAL IMPACT:**

Cost per student per screening, as indicated in the attached agreement, is charged to the General Fund. The maximum annual cost will depend on the actual number of students screened. In 2008-09, the service cost was \$16,567.60. It is anticipated that the cost for 2009-10 will be \$17,750.00.

**STUDENT ACHIEVEMENT IMPACT:**

Students must be healthy to learn optimally. This program helps assure that student health problems are identified early and appropriate referrals are communicated to parents and medical professionals.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.1.



3020 Children's Way  
San Diego  
California 92123-4282

(858) 576-1700  
TTY 966-5831  
www.chsd.org

May 21, 2009

Santee School District  
Emily Andrade, Assistant Superintendent, Educational Services  
9625 Cuyamaca Street  
Santee, CA 92071

Dear Ms. Andrade,

The 2008-2009 school year is almost over and once again I would like to thank you for contracting with Rady Children's Hospital - San Diego to provide the mandated screenings for your district.

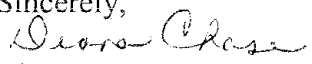
We are pleased to continue to be available to provide the mandated screenings for the 2009-2010 school year. Your support of the Screening Program is greatly appreciated.

The attached rate sheet provides the 2009-2010 rates, including the per-screening cost and the hourly rate. The re-screening of hearing, vision, and scoliosis will continue to be billed at an hourly rate for each screener.

If you have questions or would like to meet with me to discuss these changes or any other screening issues, please call me. I can be reached at 858-966-7542. My email address is [dchase@rchsd.org](mailto:dchase@rchsd.org).

If the rates and terms are acceptable to you, please sign and return this letter to me. Confirmation of our engagement is necessary so I may plan for staffing.

Again thank you for allowing Rady Children's Hospital - San Diego to assist your district in providing mandated screening services.

Sincerely,  
  
Diana Chase, RN, CFNP  
School Health Coordinator

**Agreed and Accepted:**

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date:

**Santee School District**  
**2009-2010 School Screening Services Rates**

<b>School Screening Services</b>	<b>Rate*</b>
Initial screening of threshold of hearing:	\$2.25
Initial screening of vision:	\$2.25
Initial screening of color perception:	\$2.25
Rescreens of hearing, vision, and color/Hourly rate-per screener:	\$57.50
Scoliosis initial and rescreens/Hourly rate-per screener:	\$57.50
Initial screening or retest of hearing or vision for difficult to test students:	\$57.50
School Nurse Hourly Rate (special education, etc.):	\$57.50

*\*All rates are per screening unless otherwise indicated.*

**Rady Children’s Hospital – San Diego (“Children’s”) will provide:**

- Assurance that all personnel who provide the screening services have the necessary licensure and credentials, annual TB screening, and clearance of a criminal background check
- Equipment necessary for testing, including disposable eye covers for vision screening.
- Documentation of results on A – Z class lists and a complete tally for each screening date in a format that can be translated for state reports.
- Staff to provide rescreens for students that fail initial screening.
- Monthly invoicing that includes itemization of screenings provided. Payment is due within thirty (30) days of receipt of the invoice.

**Santee School District (“District”) will provide:**

- The start time for each school in the district.
- The number of students enrolled in each grade to be screened at each school.
- The schedule for the students for each day of screening.
- **A – Z class lists** for **each** screener on the day of screening.
- **Adequate and appropriate space** for the screenings.
- Tables, chairs, and easy access to electrical outlets.
- **Appropriate individuals** to assist with the supervision of students being brought to the screening, during the screening, and return to class.

**Compliance with Laws Governing Confidentiality and Privacy.** DISTRICT acknowledges that CHILDREN'S is a Covered Entity as defined by the Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. 1320d-1329d-8; 42 U.S.C. 1320d-2) ("HIPAA") and regulations promulgated thereunder ("HIPAA Regulations"). CHILDREN'S and DISTRICT shall use reasonable efforts to preserve the confidentiality of Protected Health Information, as that term is defined by HIPAA Regulations. DISTRICT acknowledges and agrees that CHILDREN'S is permitted to use and disclose such information to the extent that such use and disclosure is required or permitted by HIPAA, HIPAA Regulations and applicable state laws. DISTRICT and CHILDREN'S shall amend this Agreement as necessary to comply with any amendments to such laws or regulations and to comply with any regulations promulgated pursuant to such laws.

**Liability.** The parties shall indemnify, defend, and hold each other harmless against any loss, cost, damage, liability, action, claims, cause of action, allegation, order, judgment, settlement, obligation or expense (including court costs, attorney's and consultant's fees) incurred by a party because of the negligent and/or unintentional acts or omissions of the other party, its employees, agents, and/or representatives.



Consent Item E.4.2.

Approval of Medi-Cal Administrative Activities (MAA)  
Agreement with Orange County Department of Education

Prepared by Emily Andrade  
June 16, 2009

**BACKGROUND:**

This agreement for support services for the Medi-Cal Administrative Activities (MAA) Program is renewable on an annual basis. The Orange County Department of Education serves as the local education consortium (LEC) agent for the southern region. The District is required to work with the LEC for the MAA program. The LEC also contracts with Paradigm Health Services to provide school districts with training and paperwork support. The term for this agreement is July 1, 2009 through June 30, 2010.

**RECOMMENDATION:**

Administration recommends that the Board of Education approve the agreement with the Orange County Department of Education for MAA program support services.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

A fee is charged equal to 5% per quarterly claim. The District receives about \$46,000 annually from MAA program activities.

**STUDENT ACHIEVEMENT IMPACT:**

The MAA program revenues will be deposited into the general fund and will be used to support the instructional program as indicated.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.2.

2 SANTEE ELEMENTARY SCHOOL DISTRICT  
3 MEDI-CAL ADMINISTRATIVE ACTIVITIES (MAA)  
4 PARTICIPATION AGREEMENT

5 This AGREEMENT is hereby entered into this 24th day of April,  
6 2009, by and between the Orange County Superintendent of Schools,  
7 200 Kalmus Drive, Costa Mesa, California 92626, Region 9 Local  
8 Educational Consortium (LEC), hereinafter referred to as  
9 SUPERINTENDENT, and the Santee Elementary School District, 9619  
10 Cuyamaca Street, Santee, California 92071, hereinafter referred to  
11 as DISTRICT. SUPERINTENDENT and DISTRICT shall be collectively  
12 referred to as the Parties.

13 WITNESSETH:

14 WHEREAS, SUPERINTENDENT has entered into an Agreement  
15 with the California State Department of Health Care Services,  
16 hereinafter referred to as STATE, which is incorporated herein by  
17 this reference, to serve as the Local Educational Consortium (LEC)  
18 for the Region 9 in accordance with the California Welfare and  
19 Institutions Code Section 14132.47(c) (1); and

20 WHEREAS, SUPERINTENDENT has been designated by the STATE  
21 to represent school districts and county offices located in Region  
22 9, hereinafter referred to as LEA (Local Education Agency) to  
23 administer Medi-Cal Administrative Activities (MAA) as described in  
24 the California Welfare and Institutions Code, Section 14132.47(c)  
25 (1); and

WHEREAS, the goal of the Medi-Cal Administrative  
Activities (MAA) Program is to improve the availability and

1 accessibility of Medi-Cal services to Medi-Cal eligible and  
2 potentially eligible individuals, and their families where  
3 appropriate, served by the SUPERINTENDENT and participating LEA'S;  
4 and

5 WHEREAS, DISTRICT is providing Medi-Cal Administrative  
6 Activities and wishes to participate in the Medi-Cal Administrative  
7 Activities Program.

8 NOW, THEREFORE, the Parties hereby agree as follows:

9 1.0 TERM. The term of this AGREEMENT shall be for a period of one  
10 (1) year commencing on July 1, 2009, and ending on June 30, 2010,  
11 subject to termination as set forth in this AGREEMENT.

12 2.0 RESPONSIBILITIES OF SUPERINTENDENT - In the event funding is  
13 continued by the State of California - Department of Health Care  
14 Services for any period or periods from July 1, 2009 through June  
15 30, 2010, SUPERINTENDENT'S responsibilities shall include the  
16 following:

17 a. Certify to the STATE the amount of DISTRICT'S general  
18 funds or any other funds allowed under federal law and  
19 regulation expended on the allowable "Program  
20 activities".

21 b. Certify to the STATE the availability and expenditure of  
22 one hundred percent (100%) of the non-federal cost of  
23 performing Program activities.

24 c. Certify to the STATE that DISTRICT expenditures  
25 represent costs that are eligible for federal financial  
participation for that fiscal year.

- 1 d. Act as liaison between STATE and DISTRICT.
- 2 e. Represent DISTRICT'S issues, concerns, and questions at
- 3 scheduled statewide LEC Committee meetings and MAA
- 4 Program work groups.
- 5 f. As mandated by STATE, attend STATE trainings.
- 6 g. Conduct Region 9 LEC DISTRICT MAA Coordinator meetings
- 7 and trainings.
- 8 h. On behalf of STATE, provide STATE approved training
- 9 materials and updates to DISTRICT.
- 10 i. On behalf of STATE, provide Program technical
- 11 assistance.
- 12 j. Review time survey trainings conducted by or for the
- 13 DISTRICT.
- 14 k. Review DISTRICT'S quarterly time survey forms for
- 15 accuracy and completeness and request corrections if
- 16 necessary.
- 17 l. Review and submit the detailed quarterly invoice with
- 18 Claiming Unit Functions Grid to the STATE on behalf of
- 19 the DISTRICT and convey to the DISTRICT by warrant all
- 20 funds received on behalf of DISTRICT from the STATE less
- 21 any amount due the SUPERINTENDENT as defined in Section
- 22 5.0 of this AGREEMENT. No funds will be conveyed to
- 23 DISTRICT for invoices that have been disallowed by the
- 24 STATE.
- 25 m. Monitor compliance of DISTRICT with all Federal, State,
- and SUPERINTENDENT'S PROGRAM requirements.

1 n. Review DISTRICT'S Operational Plan Audit/File at least  
2 once every three (3) years.

3 o. Designate an employee to act as liaison to DISTRICT  
4 regarding issues relating to this AGREEMENT.

5 3.0 RESPONSIBILITIES OF DISTRICT - In the event funding is  
6 continued by the State of California - Department of Health Care  
7 Services for any period or periods from July 1, 2009 through June  
8 30, 2010, DISTRICT'S responsibilities shall include the following:

9 a. Assess MAA claiming potential within the DISTRICT and  
10 determine which staff will participate in the time  
11 survey and what direct charges, if applicable, will be  
12 claimed.

13 b. Certify to the SUPERINTENDENT and STATE the amount of  
14 DISTRICT'S general funds or any other funds allowed  
15 under Federal law and regulations expended on the  
16 allowable "Program activities".

17 c. Comply fully with all Title XIX Federal, State, and  
18 SUPERINTENDENT'S Program requirements.

19 d. Certify to SUPERINTENDENT and STATE the availability and  
20 expenditure, from allowable non-federal funding sources,  
21 of one hundred percent (100%) of the cost of performing  
22 Program activities.

23 e. Certify to SUPERINTENDENT and STATE expenditures  
24 represent costs that are eligible for federal financial  
25 participation for that fiscal year.

- 1
- 2 f. If subcontracting for Program coordination and training,
- 3 provide SUPERINTENDENT with a copy of the DISTRICT'S
- 4 contract with vendor.
- 5 g. Ensure that DISTRICT'S designated MAA Coordinator
- 6 attends quarterly Region 9 LEC MAA Coordinators
- 7 trainings and meetings.
- 8 h. Adhere to timelines established by the STATE and
- 9 SUPERINTENDENT for completion of Program documentation
- 10 (e.g., Program invoices, time surveys, reports, etc.).
- 11 Respond in a timely manner to all STATE and
- 12 SUPERINTENDENT requests for information and
- 13 documentation.
- 14 i. Conduct time survey trainings for all DISTRICT survey
- 15 participants.
- 16 j. Complete time studies, as required by the Centers for
- 17 Medicare and Medicaid Services (CMS), to determine the
- 18 amount of paid time spent on Program claimable
- 19 activities.
- 20 k. Ensure that MAA Time Survey forms are properly
- 21 administered according to Federal, STATE, and
- 22 SUPERINTENDENT requirements.
- 23 l. Ensure that Time Surveys needing correction are
- 24 corrected prior to inclusion in the MAA quarterly
- 25 invoice.
- m. Provide SUPERINTENDENT with copies of completed
- quarterly Time Survey forms upon request.

1  
2 n. Develop and maintain an Operational Plan/Audit File to  
3 include at a minimum the following:

- 4 • Training materials and original attendance  
5 sheets
- 6 • Original Time Survey forms and other Time  
7 Survey documentation, including validation of  
8 time survey participant attendance for the time  
9 survey period
- 10 • Time certification and supporting documentation  
11 for direct charge staff
- 12 • Claiming Unit Functions Grids
- 13 • Position Descriptions/Duty Statements
- 14 • Medi-Cal Percentage documentation
- 15 • Invoice documents and supporting documentation.
- 16 • Contracts/MOU
- 17 • Organizational Charts
- 18 • Resource Directories
- 19 • Program review documentation

20 o. Prepare and certify school-based MAA Invoice and  
21 Claiming Unit Functions Grid in conformance with STATE  
22 requirements.

23 p. Submit quarterly claim to SUPERINTENDENT within twelve  
24 (12) months following the end of the quarter.

25 q. Provide SUPERINTENDENT with copies of MAA invoice  
supporting documentation upon request.

r. Maintain Program claim documentation for a period of not  
less than three (3) years after the quarterly invoice  
payment is received. If an audit is in progress, all  
records relevant to the audit shall be retained until  
completion of the audit or final resolution, whichever  
is later. Such documentation shall be subject, at all

1 reasonable times, to inspection and/or audit by the CMS,  
2 Federal, STATE, and/or SUPERINTENDENT.

3 s. In the event an Invoice/Claiming Unit Functions Grid is  
4 revised or is disallowed by STATE, agree to reimburse  
5 SUPERINTENDENT within thirty (30) days of receipt of an  
6 invoice from SUPERINTENDENT evidencing SUPERINTENDENT'S  
7 payment to the STATE for DISTRICT'S revised or  
8 disallowed Invoice/Claiming Unit Functions Grid.

9 t. Ensure no duplicative billings.

10 u. Hold SUPERINTENDENT harmless from any federal  
11 disallowance of MAA claim payments made to DISTRICT by  
12 the STATE.

13 v. Designate an employee to act as a liaison with  
14 SUPERINTENDENT to provide DISTRICT specific information  
15 relative to MAA Program administration and fiscal  
16 issues.

17 w. Complete and return with the fully executed AGREEMENT,  
18 SUPERINTENDENT'S Medi-Cal Administrative Activities  
19 (MAA) District Information 2009/2010 form, Exhibit "A",  
20 attached hereto and incorporated by reference herein.

21 4.0 DISTRICT CLAIM REIMBURSEMENT. Upon satisfactory compliance of  
22 DISTRICT'S responsibilities outlined in Section 3.0 of this  
23 AGREEMENT and after SUPERINTENDENT has received reimbursement from  
24 the STATE for DISTRICT'S quarterly MAA claim(s), SUPERINTENDENT  
25 shall convey to DISTRICT by warrant, all funds received on behalf of  
DISTRICT from the STATE less any amount due the SUPERINTENDENT and



1 STATE as determined in Section 5.0 below. No funds will be conveyed  
2 to DISTRICT for invoices that have been revised or disallowed by the  
3 STATE. Payment to DISTRICT shall be made within forty-five (45)  
4 days of receipt and reconciliation of STATE funds by SUPERINTENDENT.

5 5.0 FEE SCHEDULE.

6 A. Annual STATE Participation Fee. SUPERINTENDENT will be  
7 responsible for DISTRICT share of the STATE Participation Fee, which  
8 is based on the STATE'S cost for administering the MAA claiming  
9 process. In the event that the STATE costs for the 2009/2010 fiscal  
10 year exceed the amount of the STATE costs for the 2008/2009 fiscal  
11 year contracted with SUPERINTENDENT, SUPERINTENDENT will reduce  
12 DISTRICT'S quarterly MAA claim reimbursement for DISTRICT'S share of  
13 the STATE Participation Fee increase.

14 B. SUPERINTENDENT'S Administrative Support Fees. After  
15 SUPERINTENDENT has received reimbursement from the STATE for  
16 DISTRICT'S quarterly MAA claim(s), SUPERINTENDENT will transfer to  
17 DISTRICT an amount equal to the Federal share of cost received as  
18 reimbursement for DISTRICT'S MAA claim submitted by DISTRICT, less a  
19 five percent (5%) fee per quarterly claim which will be used to  
20 support SUPERINTENDENT'S MAA administration.

21 C. The obligations of SUPERINTENDENT and DISTRICT under this  
22 AGREEMENT are contingent upon the availability of funds furnished by  
23 the United States Government. In the event that such funding is  
24 terminated or reduced, this AGREEMENT may be terminated, and  
25 SUPERINTENDENT'S and DISTRICT'S fiscal obligations hereunder shall  
be limited to a pro rated amount of funding actually received by the

1 SUPERINTENDENT and DISTRICT from the STATE under the AGREEMENT.  
2 SUPERINTENDENT shall provide DISTRICT written notification of such  
3 termination. Notice shall be deemed given when received by the  
4 DISTRICT or no later than three (3) days after the day of mailing,  
5 whichever is sooner.

6 6.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of  
7 this AGREEMENT, shall be and act as an independent contractor.  
8 SUPERINTENDENT understands and agrees that he/she and all of his/her  
9 employees shall not be considered officers, employees or agents of  
10 the DISTRICT, and are not entitled to benefits of any kind or nature  
11 normally provided employees of the DISTRICT and/or to which  
12 DISTRICT'S employees are normally entitled, including, but not  
13 limited to, State Unemployment Compensation or Workers'  
14 Compensation. SUPERINTENDENT assumes full responsibility for the  
15 acts and/or omissions of his/her employees or agents as they relate  
16 to the services to be provided under this AGREEMENT. SUPERINTENDENT  
17 shall assume full responsibility for payment of all federal, state  
18 and local taxes or contributions, including unemployment insurance,  
19 social security and income taxes with respect to SUPERINTENDENT'S  
20 employees.

21 7.0 DUTY TO PROVIDE FIT WORKERS. SUPERINTENDENT shall at all times  
22 enforce appropriate discipline and good order among its employees  
23 and shall not knowingly employ any unfit person or anyone not  
24 skilled in providing the services required under this AGREEMENT.  
25 Any person in the employ of the SUPERINTENDENT who in DISTRICT'S  
opinion, is incompetent, unfit, intemperate, troublesome or

1 otherwise undesirable shall be excluded from providing services  
2 under this AGREEMENT and shall not again provide services except  
3 with written consent of DISTRICT.

4 8.0 COPYRIGHT.

5 A. DISTRICT understands and agrees that all forms, plans, and  
6 related instructional materials developed by SUPERINTENDENT or  
7 DISTRICT under this AGREEMENT shall become the exclusive property of  
8 Department of Health Care Services. The Department of Health Care  
9 Services shall have all right, title and interest in said matters,  
10 including the right to secure and maintain the copyright, trademark  
11 and/or patent all forms and related instructional materials  
12 developed under this AGREEMENT.

13 9.0 HOLD HARMLESS.

14 A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold  
15 harmless DISTRICT, its Governing Board, and its officers, agents,  
16 and employees from liability and claims of liability for bodily  
17 injury, personal injury, sickness, disease, or death of any person  
18 or persons, or damage to any property, real, personal, tangible or  
19 intangible, arising out of the negligent acts or omissions of  
20 employees, agents or officers of SUPERINTENDENT or the Orange County  
21 Board of Education during the term of this AGREEMENT.

22 B. DISTRICT hereby agrees to indemnify, defend, and hold  
23 harmless SUPERINTENDENT, the Orange County Board of Education, and  
24 its officers, agents, and employees from liability and claims of  
25 liability for bodily injury, personal injury, sickness, disease, or  
death of any person or persons, or damage to any property, real,

1 personal, tangible or intangible, arising out of the negligent acts  
2 or omissions of employees, agents or officers of DISTRICT during the  
3 term of this AGREEMENT.

4 10.0 CONFIDENTIALITY.

5 A. SUPERINTENDENT and DISTRICT shall maintain confidentiality  
6 of their respective records and information, governing the  
7 confidentiality of client or student information for Medi-Cal  
8 clients served under this AGREEMENT. Applicable laws include, but  
9 are not limited to, 42 U.S.C. Section 1396a(a)7, 42 CFR Section  
10 431.300, Welfare and Institutions Code, Section 14100.2 and 22  
11 California Code of Regulations Section 51009 and all applicable  
12 federal and/or state laws or regulations as each may now exist or be  
13 hereafter amended. The confidentiality obligations contained in  
14 this section shall survive termination of this AGREEMENT.

15 B. DISTRICT understands and agrees to take all reasonable  
16 steps to avoid unauthorized disclosure of any of SUPERINTENDENT'S  
17 agents' proprietary data provided for purposes of this AGREEMENT  
18 hereinafter defined as; data file specifications, related  
19 instructions, management reports, training materials, plans or other  
20 information relating to the performance of SUPERINTENDENT'S agents  
21 services hereunder, disclosed by SUPERINTENDENT to DISTRICT pursuant  
22 to this AGREEMENT. DISTRICT shall not during or after the term of  
23 this AGREEMENT, permit the copying, duplication, or use of any of  
24 SUPERINTENDENT'S agents' proprietary data by or to any person other  
25 than authorized employees, agents or representatives of DISTRICT.

1 11.0 ACCURACY OF INFORMATION. DISTRICT shall make reasonable effort  
2 to assure that the information supplied to SUPERINTENDENT hereunder  
3 shall be true, complete, and accurate in all respects. DISTRICT  
4 shall assume sole responsibility for the truth, completeness and  
5 accuracy of all information supplied to SUPERINTENDENT and agrees  
6 that SUPERINTENDENT shall have no responsibility or liability for  
7 the truth, completeness or accuracy of any information submitted by  
8 DISTRICT hereunder.

9 12.0 LIMITATION OF LIABILITY. SUPERINTENDENT shall not be liable  
10 for damages or losses to DISTRICT employees, agents, independent  
11 contractors or students relating to lost medical services or lost  
12 data under this AGREEMENT. SUPERINTENDENT shall not be liable for  
13 any sums DISTRICT does not obtain in reimbursement from the STATE,  
14 or for any incidental, indirect, special or consequential damages to  
15 DISTRICT arising from the denial of any request for reimbursement  
16 from the STATE.

17 13.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this  
18 AGREEMENT shall not be assigned by the DISTRICT without prior  
19 written approval of SUPERINTENDENT.

20 14.0 COMPLIANCE WITH APPLICABLE LAWS. The services completed herein  
21 must meet the approval of the DISTRICT and shall be subject to the  
22 DISTRICT'S general right of inspection to secure the satisfactory  
23 completion thereof. SUPERINTENDENT and DISTRICT agree to comply  
24 with all federal, state and local laws, rules, regulations and  
25 ordinances that are now or may in the future become applicable to  
SUPERINTENDENT or DISTRICT'S, equipment and personnel engaged in

1 operations covered by this AGREEMENT or accruing out of the  
2 performance of such operations.

3 15.0 NON-DISCRIMINATION. In the performance of this AGREEMENT,  
4 SUPERINTENDENT and DISTRICT agree that they shall not engage nor  
5 employ any unlawful discriminatory practices in employment of  
6 personnel or in any other respect on the basis of sex, race, color,  
7 ethnicity, national origin, ancestry, religion, age, martial status,  
8 medical condition, sexual orientation, physical or mental disability  
9 or any other protected group in accordance with the requirements of  
10 all applicable Federal or State law.

11 16.0 TOBACCO USE POLICY. In the interest of public health,  
12 SUPERINTENDENT provides a tobacco-free environment. Smoking or the  
13 use of any tobacco products are prohibited in buildings and  
14 vehicles, and on any property owned, leased or contracted for by the  
15 SUPERINTENDENT pursuant to SUPERINTENDENT' Policy 400.15. Failure  
16 to abide with conditions of this policy could result in the  
17 termination of this AGREEMENT.

18 17.0 TERMINATION. SUPERINTENDENT or DISTRICT may, at any time, with  
19 or without cause, terminate this AGREEMENT with the giving of thirty  
20 (30) days prior written notice to the other party.

21 18.0 NOTICE. All notices or demands to be given under this  
22 AGREEMENT by either party to the other shall be in writing and given  
23 either by: (a) personal service or (b) by U.S. Mail, mailed either  
24 by registered or certified mail, return receipt requested, with  
25 postage prepaid. Service shall be considered given when received if  
personally served or if mailed on the third day after deposit in any

1 U.S. Post Office. The address to which notices or demands may be  
2 given by either party may be changed by written notice given in  
3 accordance with the notice provisions of this section. As of the  
4 date of this AGREEMENT, the addresses of the parties are as follows:

5 DISTRICT: Santee Elementary School District  
6 9619 Cuyamaca Street  
7 Santee, California 92071  
8 Attn: \_\_\_\_\_

9 SUPERINTENDENT: Orange County Superintendent of Schools  
10 200 Kalmus Drive  
11 P.O. Box 9050  
12 Costa Mesa, California 92628-9050  
13 Attn: Patricia McCaughey

14 19.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek  
15 redress for violation of, or to insist upon, the strict performance  
16 of any term or condition of this AGREEMENT shall not be deemed a  
17 waiver by that party of such term or condition, or prevent a  
18 subsequent similar act from again constituting a violation of such  
19 term or condition.

20 20.0 SEVERABILITY. If any term, condition or provision of this  
21 AGREEMENT is held by a court of competent jurisdiction to be  
22 invalid, void, or unenforceable, the remaining provisions will  
23 nevertheless continue in full force and effect, and shall not be  
24 affected, impaired or invalidated in any way.

25 21.0 GOVERNING LAW. The terms and conditions of this AGREEMENT  
26 shall be governed by the laws of the State of California with venue  
27 in Orange County, California.

28 22.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits  
29 attached hereto constitute the entire agreement among the Parties to  
30 it and supercedes any prior or contemporaneous understanding or

1 agreement with respect to the services contemplated, and may be  
2 amended only by a written amendment executed by both Parties to the  
3 AGREEMENT.

4 IN WITNESS WHEREOF, the Parties hereto set their hands.

5 DISTRICT: SANTEE ELEMENTARY  
6 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

7 BY: \_\_\_\_\_  
8 Authorized Signature

BY: Patricia McCaughey  
Authorized Signature

9 PRINT NAME: \_\_\_\_\_

PRINT NAME: Patricia McCaughey

10 TITLE: \_\_\_\_\_

TITLE: Coordinator

11 DATE: \_\_\_\_\_

DATE: April 24, 2009

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FEDERAL IDENTIFICATION NUMBER

SanteeElementarySD-MAA (34365) 2010  
ZIP4





**MEDI-CAL ADMINISTRATIVE ACTIVITIES (MAA)  
DISTRICT INFORMATION  
2009/2010**

**1. DISTRICT**

\_\_\_\_\_  
*District Name* *County*  
  
Claiming Unit: \_\_\_\_\_

**2. DISTRICT MAA COORDINATOR**

\_\_\_\_\_  
*Name* *District Job Title*  
  
\_\_\_\_\_  
*Street Address* *City, State* *Zip*  
  
\_\_\_\_\_  
*Mailing Address* *City, State* *Zip*  
  
\_\_\_\_\_  
*Phone (please include extension)* *Fax* *Email*

**3. SUPERVISOR OF DISTRICT MAA COORDINATOR**

\_\_\_\_\_  
*Name* *District Job Title*  
  
\_\_\_\_\_  
*Phone (please include extension)* *Fax* *Email*

**4 (a) ALTERNATE DISTRICT CONTACT - MAA COORDINATOR DESIGNEE**

\_\_\_\_\_  
*Name* *District Job Title*  
  
\_\_\_\_\_  
*Phone (please include extension)* *Fax* *Email*

**(b) ALTERNATE DISTRICT CONTACT - FISCAL DESIGNEE**

\_\_\_\_\_  
*Name* *District Job Title*  
  
\_\_\_\_\_  
*Phone (please include extension)* *Fax* *Email*

5. DATES MAA COORDINATOR WILL NOT BE AVAILABLE DURING THE SUMMER

June 2009: \_\_\_\_\_ July 2009: \_\_\_\_\_

August 2009: \_\_\_\_\_ September 2009: \_\_\_\_\_

\_\_\_\_\_  
*Alternate District Contact during summer (June - September, 2009)*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Email*

6. FIRST STUDENT ATTENDANCE DATE(S) \_\_\_\_\_, 2009 \_\_\_\_\_, 2009

7. STUDENT ATTENDANCE BREAKS - Winter: \_\_\_\_\_ to \_\_\_\_\_, 2010

- Spring: \_\_\_\_\_ to \_\_\_\_\_, 2010

8. MAA COORDINATION & TRAINING SUBCONTRACTOR

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Contact*

\_\_\_\_\_  
*Contact Job Title*

\_\_\_\_\_  
*Mailing Address*

\_\_\_\_\_  
*City, State*

\_\_\_\_\_  
*Zip*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Fax*

\_\_\_\_\_  
*Email*

\_\_\_\_\_  
PRINTED NAME OF PERSON FILLING OUT FORM

\_\_\_\_\_  
JOB CLASSIFICATION TITLE

\_\_\_\_\_  
DATE

Consent Item E.4.3.

Approval of Annual Evaluation of the Alternative Education School

Prepared by Emily Andrade  
June 16, 2009

**BACKGROUND:**

Each district operating an alternative school must complete an annual evaluation for the school. The annual evaluation and report pursuant to Education Code Section 58510 must include testing of basic skills for student participants and identifying variables that may affect student academic achievement. The evaluation process must also include teacher, parent, and student input from the Alternative School. The report is to be forwarded to the State Superintendent of Public Education.

The 2008-2009 annual evaluation report of the Santee School District Alternative Education School is attached for Board review and approval.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the 2008-2009 Annual Evaluation of the Santee School District Alternative Education School.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The Alternative School program is self-supporting, collecting ADA through independent study contracts completed by the parent and child. The Alternative School has a student enrollment of approximately 52 students.

**STUDENT ACHIEVEMENT:**

The Alternative Education program (Home School) provides parents and students a high degree of support for those who wish to home school their children. The success of the program is exemplified not only through the assessment data presented in the evaluation report, but also in the fact that these students typically are very successful as they progress through school in later years.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.3.

**SANTEE SCHOOL DISTRICT  
ALTERNATIVE EDUCATION SCHOOL**

**ANNUAL EVALUATION REPORT  
2008-2009**

- I. Introduction by Alternative Education Director**
  - Background Information
  - Program Descriptions
  - School Mission/School Goals
  
- II. Enrollment Statistical Data for the Year**
  - Annual Enrollment/Withdrawal Report
  - Annual Monthly Student Enrollment Report
  
- III. Student Profile Data**
  
- IV. Overview of Year**
  - The School-Wide Surveys
  - Parent Survey Results
  - Student Survey Results
  
- V. Highlights of Activities and Accomplishments**

**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**I. Introduction by Alternative Education Director**  
**2008-2009**

This is an evaluation summary pursuant to Section 58510 of the California Education Code. It is intended to provide information on the background, description, goals, activities, and various statistical information, which might be used in the ongoing process toward betterment of the Santee Alternative School.

In October 1988, the Santee School District joined with the Lakeside School District to operate an alternative education school for Lakeside/Santee parents. At that time, neither district had enough home school students to support its own program. On July 1, 1991, Santee separated from Lakeside and began a program with 30 students. By the end of the school year enrollment had increased to approximately 65 students.

The Santee Alternative School just completed its 18<sup>th</sup> year of operation, and the 2008-2009 school year saw an enrollment high of 50 students. Over the course of the school year we have served 56 students. In line with the Santee School Board Policy, the Santee Alternative School (under Independent Study) is an optional alternative instructional strategy by which enrolled students may achieve curriculum objectives and fulfill promotion requirements. Independent Study offers a means of individualizing the education plan for students whose needs may best be met through study outside of the regular classroom setting.

The mission of the Santee Alternative School is to provide the best educational opportunity for all students. Parents choose an alternative educational mode to meet the individual needs of their children and the staff is responsible to insure that students' educational programs meet the district and state requirements. The Santee Alternative School provides guidance and support while monitoring student progress.

**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**II. Enrollment Data for the Year 2008-2009**

**Annual Enrollment/Withdrawal Report**

Total Served 2008-2009	56	Program Initiated Withdrawals	1
Total Withdrawals 2008-2009	6	Parent Initiated Withdrawals	5

**Number and Percentage of Students Transferring from the Santee Alternative School**

	Transfers to...	Transfers Within District to...	Transfers Out of District to...
Public School	5 students	1 students	4 students
Private School	0 students	0 students	0 students
Home School	1 students	1 students	0 students

**Annual Monthly Student Enrollment Report**

ENDING DATE	ADDED	DROPPED	TOTAL ENROLLED
<b>2008</b>			
September 26	42	1	41
October 24	3	1	43
November 21	2	0	45
December 19	0	3	42
<b>2009</b>			
January 30	4	0	46
February 27	1	0	47
March 27	3	1	49
April 24	1	0	50
May 22	0	0	50
As of June 4	0	0	50

**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**III. Student Profile Data**

A student who may benefit from independent study for one or more of the following reasons:

- Inability to succeed in a large-group setting
- Member of a family committed to educating its own children
- Marriage or child-rearing conflict
- Financial need
- Mobility/travel/traveling artistic performers and athletes
- Recurring physical illness that does not warrant home or hospital instruction
- Psychological problem or family/personal crisis
- Difficulty in school placement because of age

Placement in independent study is based on:

- Evidence that the student can work at grade level with minimal certificated supervision when directly supervised by a parent
- Evidence that the proposed program will be pursued
- Availability of the certificated staff to supervise the student effectively
- Assessment results

The success rate of Kindergarten through grade eight independent study pupils increases when parents exhibit:

- Ability to be responsible for the supervision of the pupil while he/she is completing the assigned work and for submitting all completed assignments necessary for evaluation
- Ability to encourage him/her to do more than the minimum study requirements in order for the pupil to complete school consistent with the traditional school
- Willingness to attend independent study curriculum in-service meetings for parents

**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**IV. Overview of the Year**  
**School-Wide Student/Parent Survey**

During the third trimester of the 2008-2009 school year, in an effort to collect information that might be useful in the ongoing improvement of the Santee Alternative School, surveys were given to enrolled students and their parents. 80% of the school-wide surveys were completed.

**Parent Survey Results**

1. The Santee Alternative School is meeting or exceeding the expectation I had prior to enrolling in the program.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
90%	10%			

2. The Santee Alternative School Resource Teachers are meeting my curricular needs as they arise.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
100%				

3. The Resource Teachers provide remedial, extra practice or enrichment materials when necessary.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
97%	3%			

4. The Resource Teachers are timely in assisting me and carryout their responsibilities efficiently.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
97%	3%			

5. The Santee Alternative School is supplying curriculum, materials and support for me to do a good job teaching.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
100%				



**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**IV. Overview of the Year**  
**Parent Survey Results (continued)**

6. The Resource Teachers' evaluation of my child's progress is consistent with my evaluation.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
87%	13%			

7. The Santee Alternative School field trips and in-service programs are a positive addition to the program.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
80%	17%	3%		

8. The Santee School District Administration is supportive of my efforts at the Santee Alternative School.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
80%	17%	3%		

9. I would recommend the Santee Alternative School.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
100%				

10. In addition to the field trips and in-service programs already provided, what others would you like to have next year?

- Floating Lab
- Music
- More Museums
- Balboa Park
- Outdoor social activities
- Art appreciation-Art Museum
- Foreign language class

**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**IV. Overview of the Year**  
**Parent Survey Results (continued)**

11. Please provide any positive comments or concerns you have regarding the Santee Alternative School's program.

- They (the staff) are very helpful when it comes to my daughters' needs and if I have any trouble I know that I can come in to the class and they will help in any way necessary.
- They (the staff) are always available if we need them...eager to help.
- This has been a wonderful eight years at this school. Mr. and Mrs. Smith are amazing teachers and great support for students and teachers.
- Best home school program with the best supporting teachers we have ever had. Thank you. Please continue this program, I know personally that many children have truly benefitted and have learned to love school again.
- I have already recommended the Santee Alternative School to other families.
- Since we started home school, the boys have progressed well in their school work and enjoy the field trips. Thank you.
- We really appreciate and are happy with Mr. and Mrs. Smith; they are very nice and helpful.
- Very helpful always at the school.
- Very personal approach for students.
- I like the school because my son has more time to play and have fun. He has become more excited about his school work. He loves social studies.
- The home school option has exceeded my expectations. Laura and Kurtis are a superb team and always willing to help.
- The Santee Alternative School program has made school so much more relaxing and educational for my student. Had I known that there was a better environment than the traditional school, we probably would have made the switch sooner. It has been a positive change for the entire family, and now I have a child who doesn't hate learning. Thank you for everything.
- Our experience with all the staff and teachers at Santee Alternative School has been great. Everyone is very helpful and caring. The whole home school program has been very positive for us, that is why we are looking forward to another year with Santee Alternative School with Laura and Kurtis Smith and Dianne.

**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**IV. Overview of the Year**  
**Parent Survey Results (continued)**

- We couldn't be any happier. We are very happy with everything that Santee Alternative has done for our son. Much appreciated.
- Kurtis and Laura are so supportive. They have great ideas for increasing learning.
- Mr. and Mrs. Smith are awesome! Do not let them go. The reason my son does well in Alternative School is due to the efforts of the Smiths.
- Laura and Kurtis were very flexible and accommodating with school work assignments. Thank you!
- Thanks to all the teachers for their positive support in getting my daughter through the eighth grade!
- It has been a WONDERFUL 15+ years with this group—The Smiths are excellent!

**IV. Overview of the Year**  
**Student Survey Results**

1. I have been at the Santee Alternative School.

Less than 6 months	24%
6 months to a year	28%
1-2 years	15%
More than 2 years	33%

2. Who decided you would attend the Santee Alternative School?

You	7%
Your parents	28%
You and your parents	65%

3. How well were you doing academically before coming to the Santee Alternative School?

Above average	17%
Average	42%
Below average	26%
I was not in school	15%

**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**IV. Overview of the Year**  
**Student Survey Results (continued)**

4. My school work now is:

Difficult	7%
Easy	17%
Just right	76%

5. I am aware of how I am doing in all subject areas

Agree	98%
Disagree	2%

6. The Santee Alternative School Staff shows respect and a caring attitude toward me.

Agree	100%
Disagree	0%

7. The Santee Alternative School Teachers are willing and available to meet with me and or my parents.

Always	74%
Almost always	26%
Never	0%

8. I usually enjoy school.

Agree	83%
Disagree	17%

9. What do you like the best about the Santee Alternative School?

The flexible hours	44%
The book learning only	6%
One-to-one learning	13%
Learning in different ways	13%
Learning at my own pace	24%

**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**V: Highlights of Activities and Accomplishments**

During the 2008-2009 school year, the Santee Alternative School was involved in the following:

- A Planning Committee of three parents met monthly to help plan the Alternative Education School's calendar of activities. Each member took responsibility for the planning and coordinating various activities.
- A School Site Council composed of three parents and two staff members met monthly to monitor and evaluate the program.
- For the 18<sup>th</sup> year in a row, the Santee Alternative School arranged for families to have a school picture day.
- A variety of educational field-trips were offered which included: educational excursions to the local youth theater, Reuben H. Fleet Space Theatre, whale watching, Mission Trails Park, Wild Animal Park, Sea World, a local book store, the San Diego Zoo, Legoland, Animal Medical Center, a local pumpkin patch, a grocery store, a restaurant, and a yogurt shop.
- The Santee Alternative School Staff offered individual tutoring to meet student needs in various curricular areas.
- The Santee Alternative School Staff offered workshops for parents including grade level meetings to discuss planning and curriculum, standardized testing, and writing skills.
- The Santee Alternative School parents and staff took responsibility for a variety of on-going cooperative activities.
- An open computer lab was offered Monday through Friday.
- The Santee Alternative School staff organized grade level learning activities. Weekly, bi-monthly, or quarterly activities were held which focused in the areas of writing, math, physical and life sciences, and art instruction.
- The Santee Alternative School provided a monthly reading activity, music, art and physical education time for all kindergarten-4th graders.

**SANTEE SCHOOL DISTRICT**  
**SANTEE ALTERNATIVE SCHOOL**

**V: Highlights of Activities and Accomplishments (continued)**

- The Santee Alternative School provided monthly craft classes for all grades in which students completed themed projects.
- The Santee Alternative School twice monthly taught 3rd-8th grade writing classes in which students were taught and practiced state writing standards.
- The Santee Alternative School writing students participated in a county-wide student writing contest sponsored by Papa John's Pizza. Four of the school's students were in the top fifty winners and one student was the county winner. The school's top 3 winners received family pack tickets to Sea World, and the top 2 winners received family pack tickets to Legoland, and a gift card for Office Depot in the amount of \$200 for first place and \$100 for second place. In addition, the school received a pizza party to celebrate the winners.
- The Santee Alternative School students were enrolled in the 'Book It' Reading Incentive Program, sponsored by Pizza Hut.
- The Santee Alternative School submitted artwork which was displayed at Parkway Plaza Mall. The students received blue ribbons and our school was awarded \$100 to use towards an art program at the school. The money was spent on student projects in clay.
- The Santee Alternative School held well-attended beginning and end of the year family picnics at Santee Lakes.
- Parent and student surveys were distributed during the third quarter trimester to assess the Santee Alternative School's success in meeting student and parent needs. The results, which were quite favorable, are attached.
- The eighth grade end-of-year promotion exercise and reception was held at the Santee Alternative School. A School Board member and the principal were present to award promotion certificates. Teachers, staff, and parents were all in attendance. Parents were invited to speak about their students' accomplishments and each graduate took part in the program.

Consent Item E.4.4. Approval of the Consolidated Application, Part I, for the  
2009-10 School Year  
Prepared by Emily Andrade  
June 16, 2009

**BACKGROUND:**

The District is required to annually submit the Consolidated Application to the State for participation and funding in various categorical programs. These programs are Title I, Title II-Teacher Quality, Title III-Limited English Proficient (LEP), Title IV-Safe and Drug Free Schools, and Economic Impact Aid (EIA). Attached this evening for Board approval is the Consolidated Application, Part I, and the legal assurances tied to these programs. If approved by the District and accepted by the State, the Consolidated Application, Part II, will arrive in late fall with the specific levels of funding for each program. Copies of the Consolidated Application, Part I, will be available at the Board meeting for review and at Educational Services.

**RECOMMENDATION:**

Administration recommends approval of the Consolidated Application, Part I, for the 2009-10 school year.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The Consolidated Application generated over \$1,800,000 in program funding for the District and schools last year in restricted categorical revenues. It is anticipated that these programs will generate similar funding amounts for the 2009-10 school year.

**STUDENT ACHIEVEMENT:**

The programs funded through the Consolidated Application address specific student and/or staff needs and are directly tied to student achievement and program improvement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.4.

Consent Item E.4.5.

Approval to Implement "Too Good For Drugs" as the District Fourth and Fifth Grade Drug Prevention Program

Prepared by Emily Andrade  
June 16, 2009

### **BACKGROUND:**

Santee School District has a seventh through eighth grade drug prevention program called "Project ALERT." During this school year, the fourth and fifth grade classes at Prospect Avenue and Rio Seco Schools piloted the "Too Good for Drugs" curriculum for those grade levels. The pilot teachers and students responded very favorably to the program.

Based on the increasing number of incidents of drug related offenses in the Administrative Review process, administration has concluded that the implementation of the fourth and fifth grade drug prevention program district wide would benefit our students as it provides the opportunity to educate students earlier about the dangers of drugs.

"Too Good for Drugs" is approved by the National Registry of Evidence-Based Programs and Practices and has also been designated a Model Program by the Substance Abuse and Mental Health Services Administration (SAMHSA).

"Too Good for Drugs" builds five essential life skills:

- Goal setting
- Decision making
- Bonding with pro-social others
- Identifying and managing emotions
- Communicating effectively

### **RECOMMENDATIONS:**

Administration recommends the implementation of the "Too Good for Drugs" 10 lesson program in all fourth and fifth grade classes during the 2009-10 school year.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Develop social, emotional and health service programs to foster student character and personal well-being.



**FISCAL IMPACT**

The cost of the “Too Good for Drugs” program materials is \$6,200. The cost of training is approximately \$4,030. These costs will be paid by San Diego County Office of Education Project PEACE.

**STUDENT ACHIEVEMENT IMPACT:**

The knowledge of decision making strategies and the ability to make positive choices are critical skills in producing successful students and citizens.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item E.4.5.

Consent Item E.5.2. Approval of New Job Description for Instructional Media Technician

Prepared by Minnie Malin  
June 16, 2009

**BACKGROUND:**

The new Learning Resource Centers provide digital and technical resources and will require employees with the appropriate skills to support the learning and provide the resources for staff and students. Therefore, administration, in collaboration with the Classified School Employees Association, agree to provide training to current Library Media Clerks and all interested employees in preparation for implementing the new Instructional Media Technician positions starting in the 2010-11 school year. The job description is presented tonight for your review.

**RECOMMENDATION:**

Administration recommends approval of the new job description for the Instructional Media Technician positions.

This recommendation supports the following district goals:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The additional impact to the general fund as a result of this item will be approximately \$4,000 - \$4,500 for the 2010-11 school year.

**STUDENT ACHIEVEMENT IMPACT:**

Support of new technology is a vital element for student success.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.5.2.

**INSTRUCTIONAL MEDIA TECHNICIAN**DEFINITION:

In the Learning Resource Centers (LRC) and under Educational Services and site leadership supervision, flexibly uses print, book and digital medium comfortably to assist classroom learning. Performs a variety of computer instructional activities and educational instructional media functions to support the classroom teacher. Monitors, secures and controls the conduct of the (LRC). Prepares technology for staff presentations by setting up screens, and software, Internet options, and prepares and uses other multimedia or electronic equipment. Must have the willingness and ability to remain current with the demands of twenty-first century digital learning.

EXAMPLES OF DUTIES:

1. Provides integrated technology-based assistance to students as a support to the regular classroom teacher's curriculum and instruction;
2. Gathers a variety of instructional materials and learning aids both hard copies such as books and print materials as well as electronic media in supporting classroom instruction for use with students in an LRC environment; and suggest print and electronic resources for learning;
3. Works with students using book, print and other hard copy resources to assist students in doing research and finding books that align with their grade level reading levels and in collaboration with classroom teachers;
4. Utilizes digital resources such as video cameras, CD's, computers, and other technology tools to support grade level curriculum in collaboration with classroom teachers;
5. Helps students publish their written materials and assists with electronic insertion of photos, Internet sites, multi-media, Excel charts, Power Points, et cetera;
6. Maintains library collection in an orderly manner including weeding of outdated material, book repair, and collection development processing of inventory including textbooks;
7. Monitors and troubleshoots routine LRC equipment malfunctions and requests work orders as appropriate;
8. Provides assistance to students in identifying, locating, and interpreting information from library and through appropriate search engines in the LRC.
9. Assists in review of technology software for literacy and other print literary resources such as literature, books, print materials, realia, et cetera...;
10. Reinforces district standards for students in shaping of appropriate social and ethical Internet behavior;
11. Maintains a variety of records and files pertaining to the LRC including circulation statistics, overdue materials, and lost and/or paid for materials.
12. Can support an LRC resource web site with on-going input and information;
13. Performs routine basic hardware support and troubleshooting tasks for electronic media in the LRC;
14. Makes brief presentations to parents and District stakeholders about the LRC and the support for student learning;
15. Works with community, staff and students in a professional manner;
16. Other related duties as assigned.

INSTRUCTIONAL MEDIA TECHNICIAN Page 2  
QUALIFICATIONS

Knowledge of:

1. Library cataloguing systems.
2. Basic methods, procedures, and techniques pertaining to instructional technology, computer hardware and software applications systems.
3. Current educational software programs for learning.
4. Instructional media and information technology trends, practices and procedures.
5. Computer operating systems and a variety of computer hardware and software applications.
6. Basic troubleshooting skills for rudimentary technology problems.
7. Instructional strategies to assist teacher in managing K-8 groups to support learning.
8. Basic concepts of child growth and development, and developmental behavior characteristics.
9. Student behavior management strategies and techniques.
10. Appropriate English usage, punctuation, spelling, and grammar.
11. Routine record management, storage, and retrieval systems and office practices and procedures.

Ability to:

1. Suggest and utilize appropriate medium, including print or electronic, to support learning in the LRC.
2. Perform routine clerical functions related to support computers, troubleshoots routine electronic multi-media problems, and operates a variety of computer hardware and peripheral equipment flexibly.
3. Utilize a variety of appropriate instructional materials and develops organized procedures in the enhancement of a positive educational environment in the LRC.
4. Operate a variety of computer hardware and peripheral equipment.
5. Effectively and efficiently demonstrate and support students in computer and digital/information literacy.
6. Understand and carry out oral and written directions.
7. Establish and maintain cooperative working relationships.

PHYSICAL DEMANDS

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

Persons performing service in this position classification will exert up to 40 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects.

This type of work involves walking/standing, reaching overhead, and squatting.

TRAINING AND EXPERIENCE

Any combination of training and experience that would likely provide the required knowledge and abilities listed above.

A typical way to obtain the required knowledge and abilities would be:

Education:

High school graduation supplemented by training or coursework in computer instruction, instructional media technology, and subject matter areas applicable to the assignment.

Experience:

Two years minimum experience working with students and instructional personnel in computer assisted instruction, instructional media technology, and with printed learning materials or programs.

Technical Experience:

Training and demonstrated competency in current office management software and current educational software programs used in classrooms, understanding of Internet searches and safe practices and learning web sites, and knowledge of library management software or similar electronic medium, as well as Dewey Decimal system.

WORKING CONDITIONS

School media center/computer lab environment in the Learning Resource Center.

BOARD APPROVED:

Consent Item E.5.3. Approval of Reclassification of Out-of-School Time Program  
Accounting Assistant II

Prepared by Minnie Malin  
June 16, 2009

**BACKGROUND:**

In September 2007, Bill Clark, Assistant Superintendent of Business Services established that due to the increase of accounting duties and responsibilities over the past several years it was determined that additional demands had been placed on Accounting Assistant II positions. As a result, the Accounting Assistant II positions in the Business Services department were upgraded to Accounting Assistant III positions. However, the Accounting Assistant II position in the Out-of-School Time Program (Project SAFE) was overlooked in the reclassification process.

Accordingly, administration, in collaboration with the Classified School Employees Association, has determined that the Accounting Assistant II position in the Out-of-School Time Program should be reclassified from an Accounting Assistant II to an Accounting Assistant III effective July 1, 2008.

**RECOMMENDATION:**

Administration recommends that the Board approve the reclassification of the Out-of-School Time Program Accounting Assistant II position to an Accounting Assistant III position; and appoint Sarah Rosenberger, the current Out-of-School Time Program Accounting Assistant II, as the Out-of-School Time Program Accounting Assistant III effective July 1, 2008:

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The current annual cost for an Accounting Assistant II is \$50,988; and \$56,587 for an Accounting Assistant III; making this an annual increase of \$5,599. The Out-of-School Time Program is a fee based program and will not impact the general fund.

**STUDENT ACHIEVEMENT IMPACT:**

There is no anticipated student impact to this action.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item E.5.3.

Consent Item E.5.4. Adoption of Resolution No. 0809-55 to Layoff an Identified Classified Position

Prepared by Minnie Malin  
June 16, 2009

**BACKGROUND:**

Due to modernization of Cajon Park School, administration has determined that one Health Clerk position will be sufficient to provide health care services. Therefore, administration recommends that the Health Clerk position located at the Cajon Park Junior High facility be eliminated. The employee currently performing these duties will be laid off and placed on a 39-month reemployment list.

**RECOMMENDATION:**

Administration supports the following recommendations effective September 8, 2009:

- Eliminate one (1) 3.75 hour Health Clerk position

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The annual savings by eliminating the Health Clerk position will be \$16,887.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.5.4.

# SANTEE SCHOOL DISTRICT

Resolution No. 0809-55

**WHEREAS**, when a bona fide reduction or elimination of funds or services occurs within a school district, classified employees shall be subject to reduction of hours for either lack of work or lack of funds;

**WHEREAS**, the elimination of certain services being performed by the classified staff has resulted in an elimination of work;

**WHEREAS**, due to lack of funds and/or lack of work, the Board finds that it is in the best interest of this school district that as of September 8, 2009, certain services be eliminated and/or reduced in work hours:

**Layoff and/or Reduction in Work Hours**

- Eliminate one (1) 3.75 hour Health Clerk

**NOW THEREFORE, BE IT RESOLVED** that as of the 8<sup>th</sup> day of September 2009:

- Eliminate one (1) 3.75 hour Health Clerk

**BE IT FURTHER RESOLVED** that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours as of September 8, 2009, pursuant to applicable provisions of the Education Code of the State of California, and the negotiated agreement with California School Employees Association Article XI, (Layoff, Reemployment, Involuntary Reduction in Hours, and the Impacts and Effects of Such Matters), such notice to be given forty-five (45) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 16<sup>th</sup> day of June 2009, by the following vote:

**AYES:** \_\_\_\_\_

**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

Dated 6/16/09

\_\_\_\_\_  
Clerk, Board of Education



DISCUSSION AND/OR ACTION ITEMS Item F.

*Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Discussion and/or Action.*

**BACKGROUND:**

Each year, the District's Safety Committee meets under Board authorization to study and make recommendations to the Board about possible improvements to District safety. The Safety Committee meets quarterly. In prior years, the committee made recommendations for additional crossing guards, parking drop off improvements, increased custodian hours, and playground equipment replacement.

This year the committee studied various issues and situations. This evening on behalf of the Safety Committee, Ms. Christina Becker, will present the following recommendation:

<p><b>Santee School District</b> <b>Safety Committee Recommendations–2009-10</b></p> <hr/> <p><b>Recommendation:</b> <b>Increase Solar Lighting in the Parking Lot at Pepper Drive School</b></p> <ul style="list-style-type: none"><li>• 2 -20 ft poles/light standards would be \$3,000 each</li><li>• DSA permits \$500</li><li>• Structural Engineer \$500</li><li>• Footings and Digging, Steel, and Concrete for the 2 Light Standards est. \$10,000-\$15,000</li><li>• Total Project Fiscal Impact \$17,000 - \$22,000</li></ul> <p><b>Restricted Maintenance Fund</b> or <b>Consider project as part of the solar solution</b></p>
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The committee developed the above recommendation for Board consideration as part of the planning process for the 2009-10 fiscal year.

**RECOMMENDATION:**

It is recommended that the Board of Education review and discuss the Safety Committee's recommendation. Action to implement the Committee's identified safety recommendation is at the discretion of the Board of Education.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Develop social, emotional and health service programs to foster student character and personal well-being.

**FISCAL IMPACT:**

The recommendation may generate a one-time cost of \$17,000 - \$22,000.

**STUDENT ACHIEVEMENT IMPACT:**

This is a safety item. Safety impacts student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.1.
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**BACKGROUND:**

Administration has prepared the accompanying Monthly Financial Report covering the period May 1, 2009 through May 31, 2009 for the Board of Education’s review or comments. The statements were prepared on a cash and modified accrual basis and included are the District’s monthly revenue, expenditure, and cash activities.

**RECOMMENDATION:**

It is requested that the Board of Education review and comment on the Monthly Financial Report. It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The Monthly Financial Report shows a beginning cash balance of \$8,562,035. Cash receipt revenues of \$2,842,023, and disbursements of \$7,186,352 are reflected for the period of May 1, through May 31, 2009, resulting in an ending cash balance of \$4,217,706\*\* as of May 31, 2009.

\*\*This amount includes the County Treasury Loan of \$7,723,849 which is to be used to bridge the cash flow gap for operating expenditures because of State fiscal deferrals. (This does not reflect capital revenue or expenditures.)

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.2.
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# MONTHLY FINANCIAL REPORT - MAY

1

## CASH REPORT FOR MAY 31, 2009

Beginning Cash Balance as of April 30, 2009 \$8,562,035

### INCOME

#### A. Revenue Limit Sources

Basic Equalization	\$ 1,596,307	
Tax Apportionment	841,983	2,438,290

#### B. Federal Income

Federal Funding		0
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#### C. State Income

State Funding		0
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#### D. Local Income

Other Local Income	98,041	
Spec ED	230,959	
Community Day	(5,205)	
GATE	2,098	
EIA	34,302	
HTS	15,398	
Transportation	28,140	
		403,733

#### E. Due to/Due from Other Funds

TOTAL INCOME \$2,842,023

Beginning Balance Plus Income \$11,404,058

### DISBURSEMENTS

F. Commercial Warrants	\$ 272,014	
G. Payroll Warrants	3,194,768	
H. Statutory Employee Benefits	337,527	
I. Health & Welfare	304,367	
J. Liabilities	1,154,687	
K. Treasury Loan Payment	1,922,989	

TOTAL DISBURSEMENTS \$ 7,186,352

Ending Cash Balance as of May 31, 2009 \$4,217,706





**Budget Revisions  
Revisions through May 31, 2009  
2008-09 Revised Adopted Budget**

2008-09 Beginning Balance	6,778,820
2008-09 Estimated Income	49,488,222
2008-09 Estimated Expenditures	(50,215,794)
2008-09 Restricted Programs	(3,678,627)

**Est. Ending Unrestricted General Fund Balance As Of June 30, 2009** **\$2,372,621**

**Components of Ending Balance**

**Board/Restricted/State Designated Carryover**

Prepaid Expense 220,153  
(VEBA 220,153)

Stores Inventory 50,277

Revolving Cash 15,000

Program Carryover 256,462

March 3, 2009 Mid-year Reductions 759,028

**Estimated Uncommitted Ending General Fund Balance \$1,071,701**

**Est. 3% Reserve for Economic Uncertainty Based on Total Exp. \$1,506,474**

**Total Estimated Uncommitted Ending General Fund Balance (\$434,773)**

**Total Estimated Ending Fund 17 Balance as of June 30, 2009 \$2,802,361**

**Less Designation For OPEB Liability \$500,000**

**Estimated Uncommitted Ending Fund 17 Balance \$2,302,361**

**Total Undesignated/Uncommitted Reserve as % of Expenditures 6.72%**



**BACKGROUND:**

The Budget Advisory Committee was asked to seek budget reductions totaling approximately \$400,000 for the 2009-10 fiscal year. The Committee has completed a detailed review of the District's accounts and has identified budget reductions which represent the Committee's final recommendations (see attached summary). Budget Advisory Committee members, Mr. Jorge Merino and Mr. Mike Mitchell, will present to the Board of Education the Committee's recommendations and an explanation of the savings realized.

**RECOMMENDATION:**

It is recommended that the Board of Education review and discuss the Budget Advisory Committee's budget reduction recommendations. Action to implement any of the budget reduction recommendations is at the discretion of the Board of Education.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The fiscal impact of the Budget reduction recommendations identified total approximately \$420,000 if implemented and an additional \$613,000 in possible savings.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.3.
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**Budget Advisory Committee Approved Recommendations**

Phones/Cell Phones	\$30,000	(done)
Software Maintenance	70,000	(done)
Shift Construction Management	150,000	(done)
Summer School	65,000	(done)
Paperless Environment	40,000	
Department Budget Reductions	45,000	
	<u>\$400,000</u>	

Phones - Switching to radios instead of cell phones it will save us air time  
 Software Maintenance - Reducing or eliminating annual maintenance contracts  
 Shift CM - Move costs of Facilities Director out of general fund  
 Summer School - Eliminate summer school except for Special Ed.  
 Paperless Environment - Expand to paperless communications/opt out availability

**Other items that the Budget Advisory Committee is recommending**

SDG&E Savings - \$4000 per new school no summer use	\$20,000	With no one going into the schools during the summer
Track SDG&E Savings		Will track savings to quantify the benefit of above item
	<b>Total</b>	
	<u>\$20,000</u>	
Re-evaluating Office supplies contracts	estimate 85,000	Will provide improved products and maximize site dollar

**Recommend Board move forward**

Transportation FCMAT Study	28,000	Requires Board Policy to have 2 start times
Solar Savings	500,000	Soft costs and would recognize the year following installation

The BAC requests that the Board reconsider budget augmentation items



**BACKGROUND:**

On July 15, 2008, the Board adopted a GASB (Governmental Accounting Standards Board) 45 OPEB (Other Post Employment Retirement Benefits) funding and management plan. This plan called for a one-time deposit of \$500,000 to be taken from the District's Unrestricted General Fund in 2008-09 and a \$1,000,000 annual contribution thereafter to fund retirement benefits as outlined in the attached Cash Flow projection.

Although GASB 45 requires completion of an Actuarial Valuation every two years and recognition of a liability on the District's financial statements for the unfunded portion of benefits, the GASB statement does not require funding of the liability. With the dismal condition of the State budget and declining revenues for the District, it is recommended that this funding plan be suspended until fiscal conditions improve.

**RECOMMENDATION:**

It is recommended that the Board of Education suspend funding of the GASB 45 OPEB liability until fiscal conditions improve.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

The estimated fiscal impact is a \$2.5 million reduction in funding for OPEB liability for the three year suspension.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.4.
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**BACKGROUND:**

This agenda item is presented for Board discussion and adoption of the 2009-10 District budget. The 2009-10 budget document details revenues and expenditures for:

- General Fund (03 – Unrestricted and 06 – Restricted programs)
- Child Development Fund (12)
- Cafeteria Fund (13)
- Deferred Maintenance Fund (14)
- Special Reserve Fund (17)
- Building Fund (21)
- Capital Facilities Fund (25)
- Enterprise Fund (63)

Revenue limit sources and other state-funded programs provide the greatest percentage of the general fund revenue. All anticipated revenues and expenditures for fiscal year 2009-10 are included in the budget document, including Federal stimulus funds that are known at this time. The 2008-09 actual amounts are estimated. Actual expenditure amounts will be included in the revised adopted budget, following the finalization of a State budget for 2009-10 and completion of the year-end closing process.

- This budget was completed based on the Governor's May Revise which includes no cost of living adjustment (COLA) and substantial cuts to revenues.
- Since the District is on a single budget adoption cycle, this draft includes all assumptions as reported at this time. After the State budget is finalized, all necessary changes will be incorporated into our 2009-10 revised adopted budget.

The District's 2009-10 budget document will be provided to the Board as a separate document. A copy is available to the public for review at the District Office. Copies will also be available for public review at the meeting. The financial information will be amended for the revised adopted budget which will be brought for Board approval following finalization of the State budget and the completion of the year end closing process.

**RECOMMENDATION:**

Administration recommends that the Santee School District Budget for 2009-10 be adopted as presented including Board assignment of available unrestricted funds.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

All anticipated revenues and expenditures for fiscal year 2009-10 are included in the budget document. General Fund unrestricted revenues are projected to be \$32,799,287. The financial information will be amended for the revised adopted budget which will be brought for Board approval following the finalization of the State budget and the completion of the year end closing process.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources affect student achievement.

Motion:		Second:		Vote:		Agenda Item F.2.5.
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Discussion and/or Action Item F.3.1.  
Prepared by Karl Christensen  
June 16, 2009

Presentation and Adoption of Supplemental  
Resolution (0809-54) Relating to Issuance of  
General Obligation Bond Anticipation Notes –  
Issued Pursuant to Proposition R (November  
2006 Election)

## **BACKGROUND:**

On November 7, 2006, the voters within the Santee School District (“District”) voted to approve Proposition R to authorize the District to issue general obligation bonds to finance certain specified capital projects and facilities. These proceedings were authorized, and the election conducted, pursuant to the Constitution of the State of California (“State”), the provisions of Proposition 39, related State law and District Resolution No. 0607-05. Under Proposition 39 the affirmative vote requirement to authorize the bonds was 55%. Proposition R was approved by more than the required 55% affirmative vote.

The District has previously authorized, issued and sold four (4) series of Santee School District General Obligation Bonds, 2006 Election, in the aggregate par amount of \$41,094,271.30 (collectively the “Bonds”) leaving not less than \$18,905,728.70 of the Proposition R bond authorization unissued.

The issuance of securities authorized pursuant to Proposition R is subject to the requirements and limitations of Proposition 39, including, but not limited to, the formation and appointment of the Citizens' Oversight Committee. The Board of Education (“Board”) has taken action to form, and appoint members to, its Citizens' Oversight Committee.

On May 19, 2009, the Board of Education (“Board”) approved Resolution No. 0809-39 authorizing the issuance and sale of 2009 General Obligation Bond Anticipation Notes of the Santee School District (“2009 Notes”) from the unissued portion of Proposition R funds. The 2009 Notes would be issued for a number of reasons, including, but not limited to, completion of current District facilities projects on the projected time frames. The forms of the documents presented to the Board with Resolution No. 0809-39 contemplated the issuance of the 2009 Notes with credit enhancement through a Letter of Credit and included terms based on the desire to obtain such a Letter of Credit.

Based on current circumstances, the District’s finance team has determined that, in order to meet the District’s facilities financing needs, and based on circumstances affecting the availability of a Letter of Credit, it is appropriate to provide for alternative documents for the issuance and sale of the 2009 Notes (as was discussed with the Board on June 10, 2009). Those revised documents are presented with Resolution No. 0809-54 for the review and consideration of the Board. Resolution No. 0809-54 supplements Resolution No. 0809-39 adopted by the Board on May 19, 2009. Except as noted in Resolution No. 0809-54, the terms, provisions, findings and directives of District Resolution No. 0809-39 remain in place.

The 2009 Notes will be sold through Piper Jaffray & Co., as Underwriter (“Underwriter”). The District is represented by Bowie, Arneson, Wiles & Giannone, as District Bond

Counsel (“Bond Counsel”), by Orrick, Herrington & Sutcliffe LLP, as Disclosure Counsel to the School District (“Disclosure Counsel”), Dolinka Group, LLC, as Financial Consultant (“Financial Consultant”) and Dissemination Agent (“Dissemination Agent”) to the School District and California Financial Services, as Program Manager to the District (“Program Manager”).

Under the requirements of State law, the 2009 Notes are issued by the District. The County Treasurer would hold the construction funds generated by the sale of the 2009 Notes.

Under the proposed documents, the Board would adopt Resolution No. 0809-54 providing for the issuance of the 2009 Notes under the alternative form(s) of the documents presented.

**RECOMMENDATION:**

If the Board desires to move forward with the issuance and sale of general obligation bond anticipation notes in order to finance identified school facilities projects, it is recommended that the Board of Education adopt Resolution No. 0809-54.

This recommendation supports the following goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

Based upon the current facilities and finance plans of the District, and subject to the limitations of State law, it is proposed to issue and sell not to exceed \$18,905,728.70 of 2009 General Obligation Bond Anticipation Notes of the Santee School District (“2009 Notes”) from the unissued portion of Proposition R funds at this time.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.3.1.
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Discussion and/or Action Item E.2.2.  
Prepared by Dr. Lisbeth A. Johnson  
May 19, 2009

Adoption of Resolution Providing for the  
Issuance and Sale of 2009 General Obligation  
Bond Anticipation Notes of the Santee School  
District; Authorizing Execution of Documents and  
Taking Related Actions

**BACKGROUND:**

On November 7, 2006, the voters within the Santee School District ("District") voted to approve Proposition R to authorize the District to issue general obligation bonds to finance certain specified capital projects and facilities. These proceedings were authorized, and the election conducted, pursuant to the Constitution of the State of California ("State"), the provisions of Proposition 39, related State law and District Resolution No. 0607-05. Under Proposition 39 the affirmative vote requirement to authorize the bonds was 55%. Proposition R was approved by more than the required 55% affirmative vote.

The District has previously authorized, issued and sold four (4) series of Santee School District General Obligation Bonds, 2006 Election, in the aggregate par amount of \$41,094,271.30 (collectively the "Bonds") leaving not less than \$18,905,728.70 of the Proposition R bond authorization unissued.

The issuance of securities authorized pursuant to Proposition R is subject to the requirements and limitations of Proposition 39, including, but not limited to, the formation and appointment of the Citizens' Oversight Committee. The Board of Education ("Board") has taken action to form, and appoint members to, its Citizens' Oversight Committee.

Based upon the current facilities and finance plans of the District, and subject to the limitations of State law, it is proposed to issue and sell not to exceed \$18,905,728.70 of 2009 General Obligation Bond Anticipation Notes of the Santee School District ("2009 Notes") from the unissued portion of Proposition R funds at this time. The 2009 Notes would be issued for a number of reasons, including, but not limited to, completion of current District facilities projects on the projected time frames. It is expected that the 2009 Notes would be repaid from the proceeds of general obligation bonds issued under the Proposition R bond authorization at some point in the future. The 2009 Notes can also be repaid by renewal general obligation bond anticipation notes (not to exceed a total term of 5 years), from *ad valorem* taxes which may be levied against taxable property within the District (to the extent permitted by law) and from other District revenues and/or issued securities (if that were to prove necessary).

The 2009 Notes will be sold through Piper Jaffray & Co., as Underwriter ("Underwriter"). The District is represented by Bowie, Arneson, Wiles & Giannone, as District Bond Counsel ("Bond Counsel"), by Orrick, Herrington & Sutcliffe LLP, as Disclosure Counsel to the School District ("Disclosure Counsel"), Dolinka Group, LLC, as Financial Consultant ("Financial Consultant") and Dissemination Agent ("Dissemination Agent") to the School District and California Financial Services, as Program Manager to the District ("Program Manager").

May 19, 2009 Board Item

Under the requirements of State law, the 2009 Notes are issued by the District. The County Treasurer would hold the construction funds generated by the sale of the 2009 Notes.

Under the proposed documents, the Board would adopt Resolution No. 0809-39 providing for the issuance of the 2009 Notes. Certain of the terms governing the 2009 Notes would be set out in an Indenture that would be entered into between the District and the Trustee. The basic form of the Indenture is attached to Resolution No. 0809-39. The final terms of the 2009 Notes pertaining to maturity date, interest rate(s) and form(s) of the 2009 Notes and related matters will be set out in the Indenture once final sale terms are agreed to.

The proposed forms of the Note Purchase Agreement and the Continuing Disclosure Agreement relating to the 2009 Notes are also attached as exhibits to Resolution No. 0809-39. The Note Purchase Agreement sets out the terms under which the 2009 Notes would be sold to the Underwriter and includes factual representations that the Underwriter is required to confirm in order to consummate a valid purchase of the 2009 Notes. The Continuing Disclosure Agreement is a document delivered by the District to comply with federal on-going disclosure requirements. Those requirements apply to the 2009 Notes and require that the District (through the Dissemination Agent) annually provide certain information relating to the 2009 Notes (while they are outstanding) to investors and potential investors. The Note Purchase Agreement and Continuing Disclosure Agreement are presented in draft and will be finalized during the process for the issuance and sale of the 2009 Notes.

A Preliminary Official Statement, by which the 2009 Notes will be offered to purchasers for sale, has also been prepared and provided to the District and the members of the Board. The Preliminary Official Statement includes information concerning the 2009 Notes, the District and the District's financial information.

The District may, with the assistance of the Financial Consultant, Program Manager and Underwriter, apply for credit enhancement for the 2009 Notes through certain financial companies and may purchase such credit enhancement for the 2009 Notes if it is economically necessary or favorable to the District to do so.

All other documents for the issuance and sale of the 2009 Notes will be prepared and/or reviewed by the District's Bond Counsel, the District's Disclosure Counsel, the Underwriter and/or the Financial Consultant.

The District will also arrange, through the County, for the collection of the *ad valorem* taxes as may be necessary to repay interest due on the 2009 Notes pursuant to applicable statutory requirements.

Additional discussion of the relevant documents relating to the 2009 Notes is included in the following pages.

May 19, 2009 Board Item

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution #0809-39 to move forward with the issuance and sale of general obligation bond anticipation notes in order to finance identified school facilities projects, authorizing execution of documents and taking related actions.

This recommendation supports the following goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

**FISCAL IMPACT:**

Based upon the current facilities and finance plans of the District, and subject to the limitations of State law, it is proposed to issue and sell not to exceed \$18,905,728.70 of 2009 General Obligation Bond Anticipation Notes of the Santee School District (“2009 Notes”) from the unissued portion of Proposition R funds at this time.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

May 19, 2009 Board Item

Motion:		Second:		Vote:		Agenda Item E.2.2.
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**RESOLUTION NO. 0809-54**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTEE SCHOOL DISTRICT SUPPLEMENTING RESOLUTION NO. 0809-39 CONCERNING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BOND ANTICIPATION NOTES OF THE SANTEE SCHOOL DISTRICT; APPROVING ALTERNATIVE FORMS OF INDENTURE, NOTE PURCHASE AGREEMENT, CONTINUING DISCLOSURE AGREEMENT AND OFFICIAL STATEMENT; MAKING RELATED CHANGES FOR TERMS AND SALE AND TAKING RELATED ACTIONS**

**WHEREAS**, the Santee School District (“School District”) is a public school district organized and operating within the County of San Diego (“County”) pursuant to the laws of the State of California (“State”), including, but not limited to, the State Constitution and the California Education Code (“Education Code”); and

**WHEREAS**, the Board of Education of the School District (“District Board”) has previously adopted Resolution No. 0809-39, adopted on May 19, 2009 (“Resolution No. 0809-39”) providing for certain terms and conditions for the issuance, sale and delivery of the 2009 General Obligation Bond Anticipation Notes of the Santee School District (“2009 Notes”) which Resolution No. 0809-39 is incorporated herein by this referenced; and

**WHEREAS**, the District Board has retained certain legal and financial consultants to represent the School District in connection with the issuance, sale and delivery of the 2009 Notes, as further identified within Resolution No. 0809-39; and

**WHEREAS**, as part of reviewing and exploring alternative methods for the sale terms and conditions for the 2009 Notes, the School District finance team and staff have reviewed various alternatives for the sale of the 2009 Notes; and

**WHEREAS**, the District Board deems it in the best interest of the School District to provide for flexibility for the issuance and sale of the 2009 Notes to allow for alternatives for sale of the 2009 Notes to occur upon the discretion of the Designated Officers (as defined in Resolution No. 0809-39) and desires to adopt this Resolution to provide for certain parameters for such alternative sales methods as set forth herein; and

**WHEREAS**, based on the foregoing, the District Board has determined that it is appropriate to adopt this Resolution, including the attachments hereto, and including making certain related actions which Resolution shall act to supplement Resolution No. 0809-39; and

**WHEREAS**, the District Board has been presented with alternative forms of the Indenture, Preliminary Official Statement and Note Purchase Agreement (“Note Purchase Agreement”), which documents are on file with the Clerk of the District Board; and

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE SANTEE SCHOOL DISTRICT, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

**Section 1. Incorporation of Recitals.** The foregoing recitals are true and correct and are incorporated herein by this reference.

**Section 2. Supplement to Resolution No. 0809-39.** This Resolution shall act to supplement Resolution No. 0809-39 to the extent expressly provided for herein. To the extent not expressly provided for herein, the terms, conditions, determinations, findings and directions set forth in Resolution No. 0809-39 shall continue to apply and shall not be otherwise supplemented or amended.

**Section 3. Authority to Provide for Issuance, Delivery and Sale of the 2009 Notes.**

(a) The Designated Officer is authorized to approve the issuance and sale of the 2009 Notes using the alternative issuance and sale documents referenced in this Resolution as shall be determined to be in the best interests of the School District. It is the District Board's desire that any such sale shall be on terms favorable to the School District in terms or interest rate(s), issuance cost(s) and/or terms of issuance and redemption of the 2009 Notes. The terms and provisions of this Resolution, and Resolution No. 0809-39, shall be complimentary to each other in terms of providing for such issuance and sale of the 2009 Notes.

(b) Any sale of the 2009 Notes shall be pursuant to the terms and provisions of Resolution No. 0809-39, as supplemented by the provisions of this Resolution, the applicable provisions of Education Code Section 15150, related State law and the terms and conditions set forth in the Note Purchase Agreement as described and defined in Resolution No. 0809-39 and herein.

(c) The Designated Officer is authorized to execute and deliver the Note Purchase Agreement in an alternative form attached hereto as Exhibit "B" and incorporated herein by this reference as may be required for the issuance and sale of the 2009 Notes. The form of the alternative Note Purchase Agreement is hereby approved and the Designated Officer is hereby authorized to execute and deliver the alternative Note Purchase Agreement (when such alternative Note Purchase Agreement is satisfactory to the Designated Officer) and the Designated Officer is hereby authorized to make such changes therein, deletions therefrom and modifications thereto as the Designated Officer shall determine, such approval to be conclusively evidenced by the execution and delivery thereof.

(d) In the event that the 2009 Notes are sold pursuant to the provisions of the Alternative Note Purchase Agreement form referenced herein, the underwriting discount reference in Section 7 of Resolution No. 0809-39 shall be in an amount not to exceed one and one-half percent (1.50%) (exclusive of any original issue discount on the 2009 Notes which original issue discount shall not exceed five percent (5.00%), and further excluding any amount the Underwriter agrees to pay as Costs of Issuance under the terms of the Note Purchase Agreement), of the aggregate principal amount of 2009 Notes sold thereunder.

**Section 4. Approval of Alternative Forms of Documents.**

(a) All provisions of the 2009 Notes not set forth in the Note Purchase Agreement shall be governed by the terms and conditions set forth in the alternative form of The Indenture (“Alternative Indenture”) to be prepared by Bond Counsel to the School District and executed by the Designated Officer(s), which Alternative Indenture shall be in substantially the form attached hereto as Exhibit “A”, which is incorporated herein by this reference, with such additions thereto and changes therein as are recommended or approved by Bond Counsel and Designated Officer, with such approval to be conclusively evidenced by the execution and delivery of the Alternative Indenture. Capitalized terms used in this Resolution which are not defined herein shall have the meaning(s) ascribed to them in the form of the Alternative Indenture attached hereto as Exhibit “A”.

(b) Pursuant to the provisions of applicable State law and federal disclosure requirements an alternative form of a Preliminary Official Statement relating to the 2009 Notes has been prepared, and the use and distribution of such Preliminary Official Statement and a final Official Statement in connection with the sale of the 2009 Notes is hereby authorized. The Underwriter is hereby authorized to distribute the Preliminary Official Statement to prospective purchasers of the 2009 Notes. The Designated Officer is authorized to approve, execute and deliver, as applicable, copies of the Preliminary Official Statement and the final Official Statement, with such changes therein as such officer shall approve, in his or her discretion, as being in the best interests of the School District. Upon approval of such changes by such officer, the Preliminary Official Statement shall be deemed final as of its date, except for the omission of certain information as provided in and pursuant to Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended. The District Board hereby authorizes and directs the Designated Officer to deliver to the Underwriter a certificate to the effect that the School District deems the Preliminary Official Statement, in the form approved by the Designated Officer, to be final as of its date, within the meaning of Rule 15c2-12 promulgated under the Securities Exchange Act of 1934 (except for the omission of certain final pricing, rating and related information as permitted under such Rule). The District Board hereby also authorizes and directs the Designated Officer to execute and deliver the final form of the Official Statement to the Underwriter upon its final date.

(c) (i) The covenants concerning the Continuing Disclosure Agreement (as defined below) shall be set forth in the indenture, as executed and delivered.

(ii) For purposes of this Section, “Continuing Disclosure Agreement” shall mean that certain Continuing Disclosure Agreement executed by the School District in connection with the 2009 Notes, as originally executed and as it may be amended from time to time in accordance with the terms thereof. A form of the Continuing Disclosure Agreement is attached hereto as Exhibit “C” and incorporated by reference herein. The Designated Officer(s) are hereby authorized to approve, execute and deliver the final form of the Continuing Disclosure Agreement with such changes, insertions and deletions as may be approved by such Designated Officer, which approval shall be conclusively evidenced by execution and delivery hereof.

(iii) Notwithstanding the foregoing, in the event that the maturity of the 2009 Notes does not require the provision of a continuing disclosure obligation from the School District under federal disclosure requirements, the Designated Officer may, in consultation with Disclosure Counsel, determine that no continuing disclosure document or agreement shall be provided by the School District with respect to the 2009 Notes. In such event, the first two paragraphs of Section 4(c) shall be of no further force or effect.

**Section 5. Additional Findings, Determinations and Directives.** Exhibit “D” to Resolution No. 0809-39 is amended to conform to Exhibit “D”, attached hereto and incorporated herein by this reference. With respect to costs of issuance, sale and delivery of the 2009 Notes, the provisions of Section 18 of Resolution No. 0809-39, except as amended hereby, shall otherwise remain in force and effect.

**Section 6. Furnishing of Certified Copies of Resolution.** The Clerk of the District Board shall furnish, or cause to be furnished, two (2) certified copies of this Resolution to Bowie, Arneson, Wiles & Giannone and shall send one (1) copy of this Resolution to each of the following:

San Diego County Treasurer/Tax Collector  
ATTN: Dan McAllister  
1600 Pacific Highway, Room 101  
San Diego, CA 92101

San Diego Chief Financial Officer/Auditor and Controller  
ATTN: Juan Perez  
1600 Pacific Highway, Room 077  
San Diego, CA 92101

San Diego County Counsel  
ATTN: Rachel Witt  
1600 Pacific Highway, Room 355  
San Diego, CA 92101

San Diego County Office of Education  
ATTN: Mikal Nicholls  
6402 Linda Vista Road, Room 607  
San Diego, CA 92111

**Section 7. Effective Date.** This Resolution shall take effect immediately upon its adoption by the District Board.

[Remainder of this page is blank]

**ADOPTED, SIGNED AND APPROVED** this 16<sup>th</sup> day of June, 2009.

**SANTEE SCHOOL DISTRICT:**

By \_\_\_\_\_  
President of the Board of Education of the  
Santee School District

ATTEST:

By \_\_\_\_\_  
Clerk of the Board of Education of the  
Santee School District

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF SAN DIEGO        )

I, Barbara L. Ryan, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Education of such School District at a meeting of said Board held on the 16<sup>th</sup> day of June, 2009, of which meeting all of the members of the Board had due notice and at which a quorum thereof were present and acting throughout and for which notice and an agenda was prepared and posted as required by law and that at said meeting such resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Clerk, Board of Education of the  
Santee School District

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF SAN DIEGO         )

I, Barbara L. Ryan, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 0809-54 of such Board and that the same has not been amended or repealed.

Dated this 16<sup>th</sup> day of June, 2009.

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Clerk, Board of Education of the  
Santee School District

EXHIBIT "A"

FORM OF INDENTURE



**APPENDIX "B"**

**FORM OF NOTE PURCHASE AGREEMENT**

**EXHIBIT "C"**

**FORM OF CONTINUING DISCLOSURE AGREEMENT**

**EXHIBIT "D"**

2009 GENERAL OBLIGATION BOND ANTICIPATION NOTES  
OF THE SANTEE SCHOOL DISTRICT

**ESTIMATED COSTS OF ISSUANCE\***

Underwriter's Discount (not to exceed)	1.50% of par amount of Notes*	
Credit Enhancement (if purchased)	N/A	
<b><u>Firm</u></b>	<b><u>Role/Service</u></b>	<b><u>Cost Est.*</u></b>
Bowie, Arneson, Wiles & Giannone	Bond Counsel	\$47,000.00
	District Counsel Opinion	3,000.00
	Expenses	3,000.00
Orrick, Herrington & Sutcliffe	Disclosure Counsel	40,000.00
Dolinka Group, LLC	Financial Consultant	76,000.00
California Financial Services	Program Manager	52,000.00
Standard & Poor's	Ratings Fee	16,000.00
TBD	Printing	10,000.00
TBD	Trustee	5,000.00
U.S. Bank	COI Custodian	500
Contingency		10,000

\*All costs of issuance listed herein are estimates. Such figures are estimates and shall not constrain or limit the District as to the issuance and sale of the 2009 Notes pursuant to the directives and conditions set forth in District Resolution Nos. 0809-39 and 0809-54.

Discussion and/or Action Item F.3.2.  
Prepared by Karl Christensen  
June 16, 2009

Approval of SDG&E Savings by Design  
Energy Incentive at Prospect Avenue School

**BACKGROUND:**

During these difficult fiscal times, the Facilities and Modernization department would like to share good news and successes whenever possible.

In past presentations for the projects designed to date, the District has been very successful in achieving energy savings of 33% above Title 24 Regulations (See attached reports). Incentive checks from San Diego Gas & Electric (SDG&E) have been delivered as projects have been completed. We have just received our review, assessment, and recommendations from SDG&E for the Prospect Avenue School modernization project and incentives program of \$82,306.

**RECOMMENDATION:**

It is recommended that the Board of Education authorize the acceptance of design incentives from SDG&E and use of the moneys in the continuation of Capital Improvement Program projects to meet the long range energy savings goals of the District.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

**FISCAL IMPACT:**

The receipt of incentive funds of \$82,306 will be applied, with Board approval, towards reduction of energy expenses and reduction of kW usage for reduction of energy usage.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.3.2.
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PROJECT NAME: 71108-Prospect Ave School - Bldg B DATE: 6/2/2009

**Step 1 ANNUAL TDV ENERGY USE (kBtu/sqft-yr)**

ENERGY COMPONENT	Standard	Proposed	Margin
Space Heating	2.40	2.43	-0.03
Space Cooling	262.14	110.73	151.42
Indoor Fans	57.15	54.73	2.42
Heat Rejection	0.00	0.00	0.00
Pumps	0.00	0.00	0.00
Domestic Hot Water	22.18	22.18	0.00
Lighting	72.85	53.12	19.74
Receptacle	61.00	61.00	0.00
Process	0.00	0.00	0.00
<b>TOTALS:</b>	<b>477.73</b>	<b>304.18</b>	<b>173.55</b>

**Step 2 PERCENT BELOW TITLE 24**

Adjusted TDV Energy Use (Excludes Process Energy)

Standard Design	Proposed Design	Margin
477.73	304.18	173.55
Margin	Standard Design	% Below Title 24*
173.55	477.73	36.3%

\* % Below Title 24 is limited to a maximum of 30% in the incentive rate calculation.

Incentive Eligibility: Yes  No

Owner Incentive (>=10%):

Conditioned Floor Area = 6,322 sq. ft.

**Step 3 ANNUAL SITE ENERGY USE**

The values shown here are based upon the results of an EnergyPro Compliance energy analysis that uses Title 24 profiles as specified in the Alternative Calculation Method manual.

ENERGY COMPONENT	Standard		Proposed		Margin	
	Electricity (kWh)	Natural Gas (therms)	Electricity (kWh)	Natural Gas (therms)	Electricity (kWh)	Natural Gas (therms)
Peak Demand (kW)	76.2		44.4		31.8	
Space Heating	0	169	0	171	0	-2
Space Cooling	65,524	0	25,247	0	40,276	0
Indoor Fans	17,065	0	16,343	0	722	0
Heat Rejection	0	0	0	0	0	0
Pumps	0	0	0	0	0	0
Domestic Hot Water	0	1,481	0	1,481	0	0
Lighting	21,355	0	15,570	0	5,786	0
Receptacle	18,561	0	18,561	0	0	0
Process	0	0	0	0	0	0
<b>TOTALS:</b>	<b>122,505</b>	<b>1,650</b>	<b>75,721</b>	<b>1,652</b>	<b>46,784</b>	<b>-2</b>

**Step 4 POTENTIAL OWNER INCENTIVE CALCULATION**

**SDGE** Sempria Energy utility

	% Below Title 24* (from step 2)	Incentive Rate	Savings (from step 3)	Subtotal
Electricity (kWh)	30.0%	30.0 ¢/kWh	46,784 kWh	\$ 14,035
Electricity (kW)		100.00 ¢/kW	31.8 kW	\$ 3.180
Natural Gas		100.0 ¢/therm	0 therm	\$ 0
<b>Owner Incentive</b>				<b>\$ 17,215</b> (\$500,000 max)

Potential incentives indicated on this report are available only through the Whole Building Approach Element of the Savings By Design Program for new construction and are NOT GUARANTEED. Projects MUST receive prior, written approval from The Utility during conceptual or early design development and must meet all other program requirements to qualify

\* % Below in this equation is limited to 30%

Run Initiation Time: 06/02/09 10:38:56 Run Code: 1243964336

PROJECT NAME: 71108-Prospect Ave School - Bldg C DATE: 6/2/2009

Step 1 ANNUAL TDV ENERGY USE (kBtu/sqft-yr)			
ENERGY COMPONENT	Standard	Proposed	Margin
Space Heating	2.51	2.45	0.05
Space Cooling	256.02	109.21	146.81
Indoor Fans	55.36	53.57	1.79
Heat Rejection	0.00	0.00	0.00
Pumps	0.00	0.00	0.00
Domestic Hot Water	22.18	22.18	0.00
Lighting	72.85	53.85	19.01
Receptacle	61.00	61.00	0.00
Process	0.00	0.00	0.00
<b>TOTALS:</b>	<b>469.91</b>	<b>302.25</b>	<b>167.66</b>

Step 2 PERCENT BELOW TITLE 24			
Adjusted TDV Energy Use (Excludes Process Energy)			
Standard Design	Proposed Design	Margin	% Below Title 24*
469.91	302.25	167.66	
		167.66	35.7%


\* % Below Title 24 is limited to a maximum of 30% in the incentive rate calculation.

Incentive Eligibility: Yes  No   
 Owner Incentive (>=10%):

Conditioned Floor Area = 8,392 sq. ft.

Step 3 ANNUAL SITE ENERGY USE						
ENERGY COMPONENT	Standard		Proposed		Margin	
Peak Demand (kW)	99.9		58.6		41.3	
	Electricity (kWh)	Natural Gas (therms)	Electricity (kWh)	Natural Gas (therms)	Electricity (kWh)	Natural Gas (therms)
Space Heating	0	234	0	229	0	5
Space Cooling	84,805	0	33,068	0	51,737	0
Indoor Fans	21,942	0	21,233	0	709	0
Heat Rejection	0	0	0	0	0	0
Pumps	0	0	0	0	0	0
Domestic Hot Water	0	1,966	0	1,966	0	0
Lighting	28,349	0	20,951	0	7,399	0
Receptacle	24,637	0	24,637	0	0	0
Process	0	0	0	0	0	0
<b>TOTALS:</b>	<b>159,733</b>	<b>2,200</b>	<b>99,889</b>	<b>2,195</b>	<b>59,845</b>	<b>5</b>

The values shown here are based upon the results of an EnergyPro Compliance energy analysis that uses Title 24 profiles as specified in the Alternative Calculation Method manual.

Step 4 POTENTIAL OWNER INCENTIVE CALCULATION			
 A Sempra Energy utility™	Electricity (kWh)	% Below Title 24* (from step 2)	Incentive Rate
	Electricity (kW)	30.0%	30.0 ¢/Wh
	Natural Gas		100.0 ¢/kW
			Savings (from step 3)
			59,845 kWh
			41.3 kW
			5 therm
			Subtotal
			\$ 17,953
			\$ 4,130
			\$ 5
			<b>Owner Incentive</b> → (\$500,000 max) = \$ 22,088

Potential incentives indicated on this report are available only through the Whole Building Approach Element of the Savings By Design Program for new construction and are NOT GUARANTEED. Projects MUST receive prior, written approval from The Utility during conceptual or early design development and must meet all other program requirements to qualify

PROJECT NAME: 71108-Prospect Ave School - Bldg D DATE: 6/2/2009

**Step 1 ANNUAL TDV ENERGY USE (kBtu/sqft-yr)**

ENERGY COMPONENT	Standard	Proposed	Margin
Space Heating	7.31	6.77	0.54
Space Cooling	264.92	121.64	143.28
Indoor Fans	72.86	66.19	6.66
Heat Rejection	0.00	0.00	0.00
Pumps	0.00	0.00	0.00
Domestic Hot Water	22.38	22.38	0.00
Lighting	72.85	55.04	17.82
Receptacle	61.00	61.00	0.00
Process	0.00	0.00	0.00
<b>TOTALS:</b>	<b>501.33</b>	<b>333.03</b>	<b>168.30</b>

**Step 2 PERCENT BELOW TITLE 24**

Adjusted TDV Energy Use (Excludes Process Energy)

Standard Design	Proposed Design	Margin
501.33	333.03	168.30
Margin	Standard Design	% Below Title 24*
168.30	501.33	33.6%

\* % Below Title 24 is limited to a maximum of 30% in the incentive rate calculation.

Incentive Eligibility: Yes No  
 Owner Incentive (>=10%):

Conditioned Floor Area = 2,874 sq. ft.

**Step 3 ANNUAL SITE ENERGY USE**

The values shown here are based upon the results of an EnergyPro Compliance energy analysis that uses Title 24 profiles as specified in the Alternative Calculation Method manual.

ENERGY COMPONENT	Standard		Proposed		Margin	
	Electricity (kWh)	Natural Gas (therms)	Electricity (kWh)	Natural Gas (therms)	Electricity (kWh)	Natural Gas (therms)
Peak Demand (kW)	35.0		21.0		14.0	
Space Heating	0	234	0	217	0	17
Space Cooling	28,941	0	12,415	0	16,525	0
Indoor Fans	9,890	0	8,986	0	905	0
Heat Rejection	0	0	0	0	0	0
Pumps	0	0	0	0	0	0
Domestic Hot Water	0	679	0	679	0	0
Lighting	9,708	0	7,334	0	2,374	0
Receptacle	8,438	0	8,438	0	0	0
Process	0	0	0	0	0	0
<b>TOTALS:</b>	<b>56,977</b>	<b>913</b>	<b>37,173</b>	<b>896</b>	<b>19,804</b>	<b>17</b>

**Step 4 POTENTIAL OWNER INCENTIVE CALCULATION**

	% Below Title 24* (from step 2)	Incentive Rate	Savings (from step 3)	Subtotal
Electricity (kWh)	30.0%	30.0 ¢/kWh	19,804 kWh	\$ 5,941
Electricity (kW)		100.00 ¢/kW	14.0 kW	\$ 1,400
Natural Gas		100.0 ¢/therm	17 therm	\$ 17
<b>Owner Incentive</b>				<b>(\$500,000 max) = \$ 7,358</b>

Potential incentives indicated on this report are available only through the Whole Building Approach Element of the Savings By Design Program for new construction and are NOT GUARANTEED. Projects MUST receive prior, written approval from The Utility during conceptual or early design development and must meet all other program requirements to qualify

Run Initiation Time: 06/02/09 13:11:24 Run Code: 1243973484



# UTILITY INCENTIVE WORKSHEET

UTIL-1

PROJECT NAME: 71108--Prospect Ave School - Bldg A DATE: 6/2/2009

Step 1 ANNUAL TDV ENERGY USE (kBtu/sqft-yr)			
ENERGY COMPONENT	Standard	Proposed	Margin
Space Heating	1.47	1.49	-0.02
Space Cooling	236.70	113.94	122.76
Indoor Fans	64.24	63.81	0.43
Heat Rejection	0.00	0.00	0.00
Pumps	0.00	0.00	0.00
Domestic Hot Water	20.99	20.99	0.00
Lighting	72.85	53.38	19.47
Receptacle	63.05	63.05	0.00
Process	0.00	0.00	0.00
<b>TOTALS:</b>	<b>459.29</b>	<b>316.65</b>	<b>142.64</b>

Step 2 PERCENT BELOW TITLE 24			
Adjusted TDV Energy Use (Excludes Process Energy)			
Standard Design	Proposed Design	Margin	
459.29	316.65	=	142.64
Margin	Standard Design	% Below Title 24*	
142.64	459.29	=	31.1%

\* % Below Title 24 is limited to a maximum of 30% in the incentive rate calculation.

Incentive Eligibility: Yes  No

Owner Incentive (>=10%):

Conditioned Floor Area = 9,600 sq. ft.

Step 3 ANNUAL SITE ENERGY USE						
ENERGY COMPONENT	Standard		Proposed		Margin	
Peak Demand (kW)	105.7		66.9		38.8	
ENERGY COMPONENT	Standard		Proposed		Margin	
	Electricity (kWh)	Natural Gas (therms)	Electricity (kWh)	Natural Gas (therms)	Electricity (kWh)	Natural Gas (therms)
Space Heating	0	157	0	160	0	-3
Space Cooling	89,811	0	40,430	0	49,381	0
Indoor Fans	29,128	0	26,934	0	195	0
Heat Rejection	0	0	0	0	0	0
Pumps	0	0	0	0	0	0
Domestic Hot Water	0	2,128	0	2,128	0	0
Lighting	32,429	0	23,761	0	8,668	0
Receptacle	29,131	0	29,131	0	0	0
Process	0	0	0	0	0	0
<b>TOTALS:</b>	<b>180,499</b>	<b>2,285</b>	<b>122,255</b>	<b>2,288</b>	<b>58,244</b>	<b>-3</b>

The values shown here are based upon the results of an EnergyPro Compliance energy analysis that uses Title 24 profiles as specified in the Alternative Calculation Method manual.

Step 4 POTENTIAL OWNER INCENTIVE CALCULATION						
		% Below Title 24* (from step 2)	Incentive Rate	Savings (from step 3)	Subtotal	
A Sempra Energy utility™	Electricity (kWh)	30.0%	= 30.0	X 58,244 kWh	= \$ 17,473	
	Electricity (kW)		= 100.00	X 38.8 kW	= \$ 3,880	
	Natural Gas		= 100.0	X 0 therm	= \$ 0	
	<b>Owner Incentive</b>				<b>\$ 21,353</b>	((\$500,000 max))

Potential incentives indicated on this report are available only through the Whole Building Approach Element of the Savings By Design Program for new construction and are NOT GUARANTEED. Projects MUST receive prior, written approval from The Utility during conceptual or early design development and must meet all other program requirements to qualify

\* % Below in this equation is limited to 30%

Run Initiation Time: 06/02/09 10:17:00 Run Code: 1243963020



PROJECT NAME: 71108-Prospect Ave School - Bldg E DATE: 6/2/2009

ENERGY COMPONENT	Standard	Proposed	Margin
Space Heating	9.51	6.93	2.57
Space Cooling	277.06	156.41	120.65
Indoor Fans	92.61	95.29	2.68
Heat Rejection	0.00	0.00	0.00
Pumps	0.00	0.00	0.00
Domestic Hot Water	17.89	14.19	3.70
Lighting	83.25	63.58	19.67
Receptacle	69.20	69.20	0.00
Process	4.64	4.64	0.00
<b>TOTALS:</b>	<b>554.16</b>	<b>410.25</b>	<b>143.91</b>

**Step 2 PERCENT BELOW TITLE 24**

Adjusted TDV Energy Use (Excludes Process Energy)

Standard Design	Proposed Design	Margin
549.52	405.61	143.91
Margin	Standard Design	% Below Title 24*
143.91	549.52	26.2%

\* % Below Title 24 is limited to a maximum of 30% in the incentive rate calculation.

Incentive Eligibility: Yes  No   
 Owner Incentive (>=10%):


Conditioned Floor Area = 7,336 sq. ft.

**Step 3 ANNUAL SITE ENERGY USE**

The values shown here are based upon the results of an EnergyPro Compliance energy analysis that uses Title 24 profiles as specified in the Alternative Calculation Method manual.

ENERGY COMPONENT	Standard Electricity (kWh)	Standard Natural Gas (therms)	Proposed Electricity (kWh)	Proposed Natural Gas (therms)	Margin Electricity (kWh)	Margin Natural Gas (therms)
Peak Demand (kW)	101.7		67.3		34.4	
Space Heating	0	772	0	563	0	209
Space Cooling	75,842	0	42,077	0	33,765	0
Indoor Fans	32,090	0	33,019	0	930	0
Heat Rejection	0	0	0	0	0	0
Pumps	0	0	0	0	0	0
Domestic Hot Water	0	1,386	0	1,099	0	287
Lighting	28,317	0	21,626	0	6,691	0
Receptacle	24,434	0	24,434	0	0	0
Process	1,638	0	1,638	0	0	0
<b>TOTALS:</b>	<b>162,320</b>	<b>2,158</b>	<b>122,794</b>	<b>1,662</b>	<b>39,526</b>	<b>496</b>

**Step 4 POTENTIAL OWNER INCENTIVE CALCULATION**

 Sempra Energy utility™

	% Below Title 24* (from step 2)	Incentive Rate	Savings (from step 3)	Subtotal
Electricity (kWh)	26.2%	26.2 ¢/kWh	39,526 kWh	\$ 10,356
Electricity (kW)		100.00 ¢/kW	34.4 kW	\$ 3,440
Natural Gas		100.0 ¢/therm	496 therm	\$ 496
<b>Owner Incentive</b>				<b>(\$500,000 max) = \$ 14,292</b>

Potential incentives indicated on this report are available only through the Whole Building Approach Element of the Savings By Design Program for new construction and are NOT GUARANTEED. Projects MUST receive prior, written approval from The Utility during conceptual or early design development and must meet all other program requirements to qualify

\* % Below in this equation is limited to 30%

Run Initiation Time: 06/02/09 13:16:54 Run Code: 1243973814

**BACKGROUND:**

**BACKGROUND:**

Water Fixture Unit Assessment

At the May 2, 2009 Board workshop, a consultant agreement for services with Merrick and Associates was approved to assess the domestic water usage changes incorporated through the Capital Improvement Program. Waterless urinals have been installed across the District and low water usage faucets and toilet fixtures have been added. Many obsolete shower rooms have been demolished, abandoned and replaced with locker facilities. Small inaccessible restrooms and water closets have been reduced to accommodate accessible restrooms. New classroom spaces have been provided for relocatable classrooms. Separate library technology centers have replaced undersized temporary partitioned classrooms. Separate multi-purpose performing arts spaces have also been created that meet the California Department of Education (CDE) standards of a complete school.

Even though additional square footage has been added to some schools, we have not increased our student capacity. Current enrollment is 2,000 students below our peak enrollment, and programs and structures have been designed that decrease our water demand to Padre Dam Municipal Water District. A before and after CIP program comparison report is attached and will be presented to the Board this evening. The report concludes that the District has a net change of 89 less fixture units.

Split Irrigation Needs

In addition to the water fixture unit assessment, a status of the irrigation split system program is underway. George Mercer landscape architect has completed the split irrigation systems for construction at the Prospect Avenue, Chet F Harritt, and Hill Creek modernization projects. We are working on plans for split irrigation systems at all nine schools. In the attached table are irrigation systems status and assessment. Mr. Mercer will be attending the board meeting to present landscape concepts and student garden opportunities.

During the construction, many old grass lawn planter areas will be destroyed. This will be an opportunity to replant these areas with drought tolerant plantings. Many schools may have the cal sense irrigation monitoring system only for some of the school's irrigation valves. New fields have the flow sensors and this high tech system to alarm and shut off valves when water may be wasted or irrigation broken. Conserving water when sufficient rainfall has been realized is critical.

In addition, water usage goals and tracking reports are produced from the Calsense system (see attached example reports). As we continue to split the irrigation systems and complete the schools, the goal is to have all irrigation valves monitored by the Calsense

system so automatic shut offs will occur when there are broken lines and/or sufficient rainfall. It is a smart and wonderful system that we need to complete for all landscape irrigation areas of our schools. Just like our energy management system aides us in energy savings, the Calsense irrigation control system, when implemented at all schools in all areas, will aid in irrigation water conservation and management.

**RECOMMENDATION:**

This is an information only item and discussion and/or actions are at the discretion of the Board of Education.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

**FISCAL IMPACT:**

The goal of this assessment is to look at:

- the water impacts to Padre Dam water services for our domestic water systems,
- reduction or elimination of any potential sewer impact assessments due to reduced water usage as a result of declining enrollment, past school closures, and Capital Improvement Program efficiencies, and
- landscape water options to reduce the sewer charge portion of our water bills due to not having split irrigation systems throughout the District.

Currently annual water bills are approximately \$350,000 per year and without reductions will increase due to rate increases. Of the \$350,000, the sewer charges are approximately \$170,000 and the measures on the attached charts will reduce that portion of our bimonthly water bills.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.3.3.
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Santee School District  
 9880 Riverwalk  
 Santee, CA 92071

Water Management

June 12, 2009 8:57:53 AM

Mar/01/2009 - May/31/2009

Santee School District  
 Carlton Hills

608.c

Date	# of Days	*CONTROLLER HISTORICAL ET	ACTUAL ET TABLE	ADJ %	**CONTROLLER BUDGET GALLONS	***ADJUSTED BUDGET GALLONS	****USAGE ACTUAL GALLONS	SAVINGS GALLONS	PERCENT SAVED
Mar-2009	31	3.66	3.96	8 %	134,099	145,243	1,338	143,906	99 %
Apr-2009	30	4.49	4.51	0 %	144,781	145,491	60,284	85,207	59 %
May-2009	31	5.49	5.46	-1 %	177,543	176,508	135,888	40,620	23 %
<b>TOTAL</b>	<b>92</b>	<b>13.63</b>	<b>13.93</b>	<b>2 %</b>	<b>456,424</b>	<b>466,266</b>	<b>197,510</b>	<b>268,756</b>	

ET values and usages set to zero when budget is zero

\*County and city settings for controller are San Diego and Santee

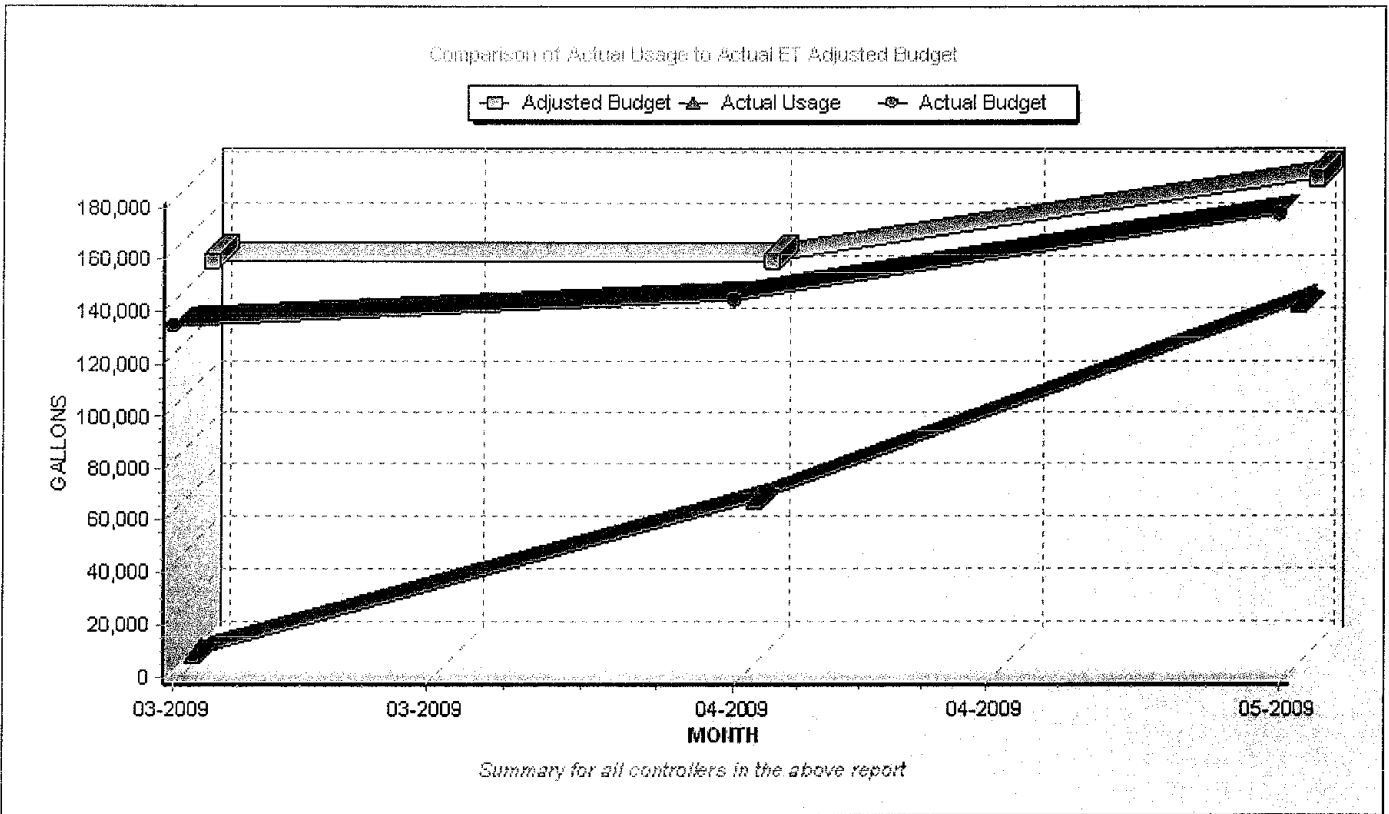
\*\* Controller Budget was Calculated at 100% of Controller Historical ET.

\*\*\* Adjusted budget uses actual ET to modify the controller budget.

\*\*\*\* Usage based on: Test usage, manual usage, scheduled usage, noncontroller usage, radio remote usage

**making water work**

**since 1986**



**making water work**  
since 1986

Water Management

**June 12, 2009 8:59:08 AM**

Mar/01/2009 - May/31/2009

Santee School District  
Carlton Oaks

608.c

Date	# of Days	*CONTROLLER HISTORICAL ET	ACTUAL ET TABLE	ADJ %	**CONTROLLER BUDGET GALLONS	***ADJUSTED BUDGET GALLONS	****USAGE ACTUAL GALLONS	SAVINGS GALLONS	PERCENT SAVED
Mar-2009	31	3.66	4.02	10 %	112,932	124,231	28,289	95,942	77 %
Apr-2009	29	4.34	4.21	-3 %	134,045	130,066	110,397	19,669	15 %
May-2009	31	5.49	5.46	-1 %	169,398	168,410	135,451	32,959	20 %
<b>TOTAL</b>	<b>91</b>	<b>13.48</b>	<b>13.69</b>	<b>2 %</b>	<b>416,375</b>	<b>422,712</b>	<b>274,137</b>	<b>148,575</b>	<b>35 %</b>

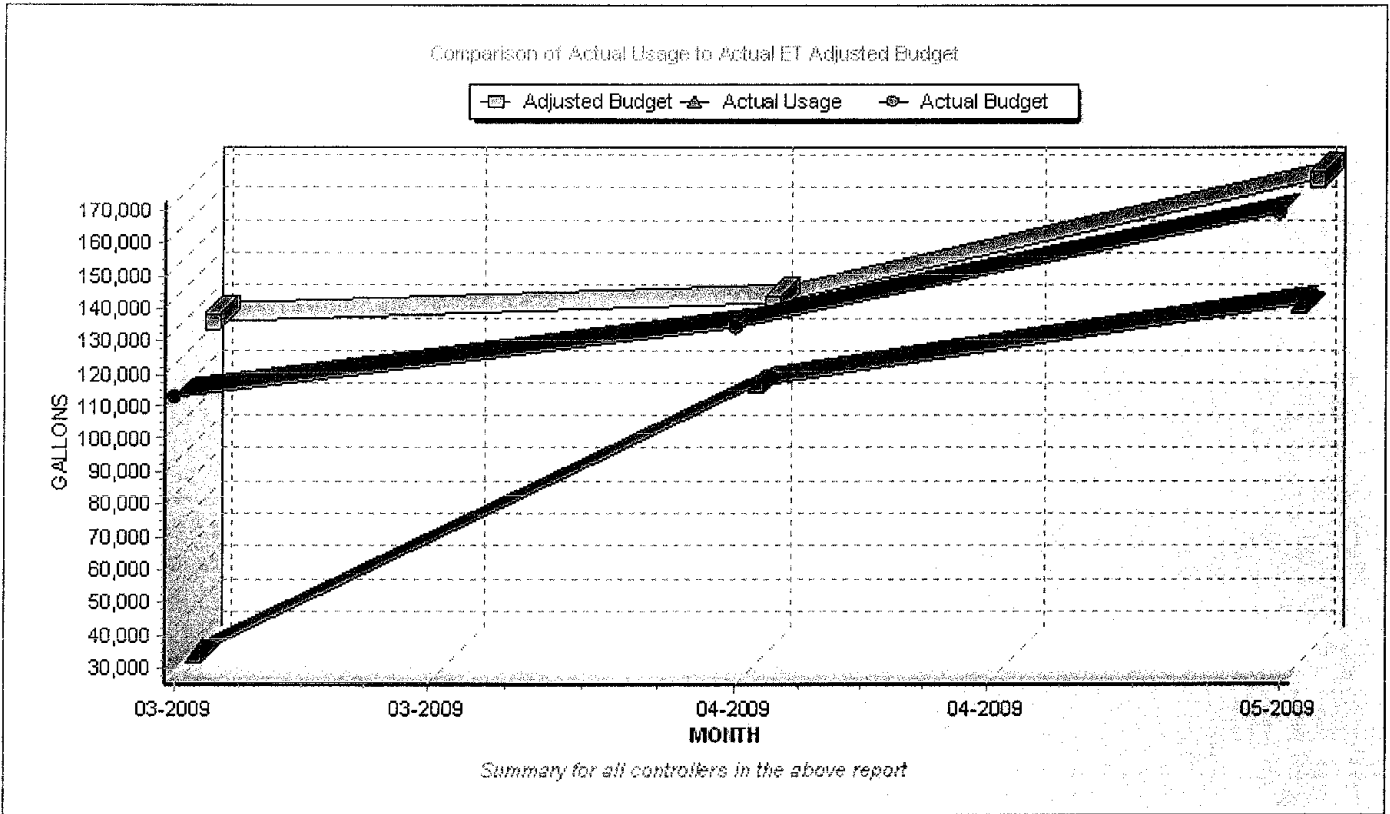
ET values and usages set to zero when budget is zero

\*County and city settings for controller are San Diego and Santee

\*\* Controller Budget was Calculated at 100% of Controller Historical ET.

\*\*\* Adjusted budget uses actual ET to modify the controller budget.

\*\*\*\* Usage based on: Test usage, manual usage, scheduled usage, noncontroller usage, radio remote usage



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**Plumbing Fixture Reconciliation**  
**Santee School District**  
**June 8, 2009**

	<u>Existing</u>	<u>Existing</u>	<u>Quantity</u>
<u>Cajon Park School</u>	<u>Fixtures</u>	<u>or Replaced</u>	<u>Change</u>
<i>Building A</i>			
Urinals	4	4	0
Toilets	6	6	0
Lavatories	7	7	0
Sinks	8	7	-1
Drinking Fountains	4	4	0
<i>Building B</i>			
Urinals	6	5	-1
Toilets	8	8	0
Lavatories	6	7	1
Sinks	8	8	0
Drinking Fountains	4	4	0
<i>Building C</i>			
Urinals	5	3	-2
Toilets	7	5	-2
Lavatories	4	4	0
Sinks	6	7	1
Drinking Fountains	4	4	0
<i>Building D</i>			
Urinals	0	0	0
Toilets	4	2	-2
Lavatories	3	2	-1
Sinks	2	2	0
Drinking Fountains	0	2	2
<i>Building E</i>			
Urinals	0	0	0
Toilets	1	1	0
Lavatories	1	1	0
Sinks	2	2	0



*Building F*

Urinals	2	0	-2
Toilets	5	0	-5
Lavatories	4	0	-4
Sinks	3	0	-3
Showers	16	0	-16
Drinking Fountains	4	0	-4

*Building G*

Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	4	6	2
Drinking Fountains	4	2	-2

*Building H (Rd Library/Tech Conv.)*

Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	6	2	-4

*Kindergarten Relocatables*

Urinals	0	0	0
Toilets	0	4	4
Lavatories	0	0	0
Sinks	0	4	4

*New 20 Cirm Two-Story Bldg.*

Urinals	0	5	5
Toilets	0	11	11
Lavatories	0	13	13
Sinks	0	41	41
Drinking Fountains	0	4	4

*Middle School Relo Building(s)*

Urinals	4	0	-4
Toilets	9	0	-9
Lavatories	7	0	-7
Sinks	9	0	-9
Drinking Fountains	1	0	-1

**Total School Fixture Adjustment**

**9**

2017-2018  
2018-2019  
2019-2020  
2020-2021  
2021-2022  
2022-2023  
2023-2024  
2024-2025

10

Carlton Hills Schol

	<u>Existing</u>	<u>Existing</u>	<u># of New</u>
	<u>Fixtures</u>	<u>or Replaced</u>	<u>Fixtures</u>
<i>Building A</i>			
Urinals	5	4	-1
Toilets	6	5	-1
Lavatories	4	4	0
Sinks	9	7	-2
Drinking Fountains	4	2	-2
<i>Building B</i>			
Urinals	7	7	0
Toilets	12	11	-1
Lavatories	9	9	0
Sinks	8	10	2
Drinking Fountains	8	4	-4
<i>Building C</i>			
Urinals	5	4	-1
Toilets	4	4	0
Lavatories	6	3	-3
Sinks	8	5	-3
Drinking Fountains	4	2	-2
<i>Building D</i>			
Urinals	0	0	0
Toilets	4	2	-2
Lavatories	3	2	-1
Sinks	2	2	0
Drinking Fountains	0	2	2
<i>Building E</i>			
Urinals	0	0	0
Toilets	1	1	0
Lavatories	1	1	0
Sinks	6	5	-1
Drinking Fountains	4	2	-2
<i>Building F</i>			
Urinals	1	0	-1
Toilets	3	0	-3
Lavatories	2	0	-2
Sinks	0	0	0
Drinking Fountains	4	0	-4
Showers	18	0	-18
<i>Building G (Rd Library/Tech Conversion)</i>			
Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	6	2	-4



*Carlton Oaks School*

	<u>Existing</u>	<u>Existing</u>	<u># of New</u>
	<u>Fixtures</u>	<u>or Replaced</u>	<u>Fixtures</u>
<i>Building A</i>			
Urinals	3	3	0
Toilets	7	5	-2
Lavatories	5	4	-1
Sinks	12	16	4
Drinking Fountains	6	6	0
<i>Building B</i>			
Urinals	7	7	0
Toilets	6	6	0
Lavatories	4	4	0
Sinks	13	9	-4
Drinking Fountains	4	4	0
<i>Building C</i>			
Urinals	6	4	-2
Toilets	16	8	-8
Lavatories	11	7	-4
Sinks	19	15	-4
Drinking Fountains	8	8	0
Showers	20	0	-20
<i>Building D</i>			
Urinals	1	1	0
Toilets	5	3	-2
Lavatories	2	4	2
Sinks	4	1	-3
<i>Building E (Rd Library/Tech Conversion)</i>			
Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	6	2	-4
<i>New 10 Classroom 2-Story Bldg.</i>			
Urinals	0	4	4
Toilets	0	7	7
Lavatories	0	7	7
Sinks	0	30	30
Drinking Fountains	0	6	6
<b>Total School Fixture Adjustment</b>			<b>6</b>
Existing			0
Added			46
Removed			-40
Change			6
Existing			0
Added			46
Removed			-40
Change			6

Chrl E. Hamill School

	<u>Existing Fixtures</u>	<u>Existing or Replaced</u>	<u># of New Fixtures</u>
<i>Building A</i>			
Urinals	4	2	-2
Toilets	9	8	-1
Lavatories	6	4	-2
Sinks	13	7	-6
Drinking Fountains	6	4	-2
<i>Building B</i>			
Urinals	8	2	-6
Toilets	7	5	-2
Lavatories	12	4	-8
Sinks	15	11	-4
Drinking Fountains	4	4	0
Showers	18	0	-18
<i>Building C</i>			
Urinals	4	0	-4
Toilets	10	8	-2
Lavatories	7	6	-1
Sinks	19	20	1
Drinking Fountains	4	6	2
<i>New 10 Classroom 2-Story Bldg.</i>			
Urinals	0	4	4
Toilets	0	7	7
Lavatories	0	7	7
Sinks	0	30	30
Drinking Fountains	0	6	6
<b>Total School Fixture Adjustment</b>			<b>-1</b>
Existing Fixtures	100	100	0
Existing or Replaced	100	100	0
New Fixtures	0	0	0
Existing Fixtures	100	100	0
Existing or Replaced	100	100	0
New Fixtures	0	0	0

	<u>Existing</u>	<u>Existing</u>	<u># of New</u>
<u>100 - South Building</u>	<u>Fixtures</u>	<u>or Replaced</u>	<u>Fixtures</u>
<i>Building A</i>			
Urinals	3	3	0
Toilets	7	5	-2
Lavatories	5	4	-1
Sinks	11	16	5
Drinking Fountains	6	6	0
<i>Building B</i>			
Urinals	7	7	0
Toilets	6	6	0
Lavatories	4	4	0
Sinks	13	9	-4
Drinking Fountains	4	4	0
<i>Building C</i>			
Urinals	6	4	-2
Toilets	12	8	-4
Lavatories	9	7	-2
Sinks	18	14	-4
Drinking Fountains	8	8	0
Showers	20	0	-20
<i>Building D</i>			
Urinals	1	1	0
Toilets	5	3	-2
Lavatories	2	4	2
Sinks	4	2	-2
<i>Building E (Rd Library/Tech Conversion)</i>			
Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	6	2	-4
<i>New 10 Classroom 2-Story Bldg.</i>			
Urinals	0	4	4
Toilets	0	7	7
Lavatories	0	7	7
Sinks	0	30	30
Drinking Fountains	0	6	6
<b>Total School Fixture Adjustment</b>			<b>14</b>

100 - South Building  
 100 - North Building  
 100 - East Building  
 100 - West Building  
 100 - Central Building  
 100 - South Building

Pepper Drive School

	<u>Existing</u>	<u>Existing</u>	<u># of New</u>
	<u>Fixtures</u>	<u>or Replaced</u>	<u>Fixtures</u>
<i>Administration Bldg.</i>			
Urinals	0	0	0
Toilets	3	3	0
Lavatories	3	3	0
Sinks	2	2	0
<i>Shower &amp; Locker Blddg.</i>			
Urinals	1	0	-1
Toilets	3	0	-3
Lavatories	2	0	-2
Sinks	1	0	-1
Showers	18	0	-18
Drinking Fountains	2	0	-2
<i>Building #1 Classroom Bldg.</i>			
Urinals	5	5	0
Toilets	6	6	0
Lavatories	6	6	0
Sinks	9	9	0
Drinking Fountains	2	2	0
<i>Building #2 Classroom Bldg.</i>			
Urinals	4	4	0
Toilets	7	7	0
Lavatories	7	7	0
Sinks	6	6	0
Drinking Fountains	4	4	0
<i>Building #3 Classroom/Home Econ.</i>			
Urinals	4	4	0
Toilets	6	6	0
Lavatories	4	4	0
Sinks	12	12	0
Drinking Fountains	2	2	0
<i>Multi-Purpose/Kitchen Building</i>			
Urinals	1	1	0
Toilets	3	3	0
Lavatories	2	2	0
Sinks	4	4	0

*New 10 Classroom 2-Story Bldg.*

Urinals	0	4	4
Toilets	0	7	7
Lavatories	0	7	7
Sinks	0	30	30
Drinking Fountains	0	6	6

**Total School Fixture Adjustment 27**

Fixed Assets - Buildings	100		
Fixed Assets - Equipment	100		
Fixed Assets - Furniture	100		
Fixed Assets - Land	100		
Fixed Assets - Leasehold Improvements	100		
Fixed Assets - Other	100		



<u>Pennsylvanian Avenue School</u>		<u>Existing</u>	<u>Existing</u>	<u># of New</u>
		<u>Fixtures</u>	<u>or Replaced</u>	<u>Fixtures</u>
<i>Building A</i>				
	Urinals	3	3	0
	Toilets	6	5	-1
	Lavatories	5	4	-1
	Sinks	11	8	-3
	Drinking Fountains	2	2	0
<i>Building B</i>				
	Urinals	4	3	-1
	Toilets	6	4	-2
	Lavatories	4	4	0
	Sinks	7	6	-1
	Drinking Fountains	2	2	0
<i>Building C</i>				
	Urinals	4	3	-1
	Toilets	6	4	-2
	Lavatories	4	4	0
	Sinks	8	8	0
	Drinking Fountains	4	2	-2
<i>Building D</i>				
	Urinals	0	0	0
	Toilets	4	2	-2
	Lavatories	3	2	-1
	Sinks	2	4	2
	Drinking Fountains	0	2	2
<i>Building E</i>				
	Urinals	1	0	-1
	Toilets	3	3	0
	Lavatories	3	3	0
	Sinks	3	4	1
	Drinking Fountains	2	2	0
<i>Building F</i>				
	Urinals	1	1	0
	Toilets	3	3	0
	Lavatories	2	2	0
	Sinks	0	0	0
	Showers	16	16	0

New Rectangular Library/Tech Bldg.

Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	0	2	2

**Total School Fixture Adjustment -11**

Initial estimate for school fixtures			
Adjustment			
Final estimate			
Cost of fixtures			
Cost of fixtures			

		<u>Existing</u>	<u>Existing</u>	<u># of New</u>
		<u>Fixtures</u>	<u>or Replaced</u>	<u>Fixtures</u>
<i>Building A</i>				
	Urinals	3	3	0
	Toilets	7	5	-2
	Lavatories	5	4	-1
	Sinks	11	16	5
	Drinking Fountains	6	6	0
<i>Building B</i>				
	Urinals	7	7	0
	Toilets	6	6	0
	Lavatories	4	4	0
	Sinks	12	10	-2
	Drinking Fountains	4	4	0
<i>Building C</i>				
	Urinals	6	4	-2
	Toilets	12	8	-4
	Lavatories	9	7	-2
	Sinks	18	14	-4
	Drinking Fountains	8	8	0
	Showers	20	0	-20
<i>Building D</i>				
	Urinals	1	1	0
	Toilets	5	3	-2
	Lavatories	2	4	2
	Sinks	4	1	-3
<i>Building E (Rd Library/Tech Conversion)</i>				
	Urinals	0	0	0
	Toilets	0	0	0
	Lavatories	0	0	0
	Sinks	6	2	-4
<i>New 10 Classroom 2-Story Bldg.</i>				
	Urinals	0	4	4
	Toilets	0	7	7
	Lavatories	0	7	7
	Sinks	0	30	30
	Drinking Fountains	0	6	6

**Total School Fixture Adjustment**

**15**

Approved by the Board of Education  
 on \_\_\_\_\_  
 \_\_\_\_\_  
 Superintendent

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<u>System: City of Seattle</u>		<u>Existing</u>	<u>Existing</u>	<u># of New</u>
		<u>Fixtures</u>	<u>or Replaced</u>	<u>Fixtures</u>
<i>Building A</i>				
	Urinals	5	4	-1
	Toilets	6	5	-1
	Lavatories	4	5	1
	Sinks	9	8	-1
	Drinking Fountains	4	4	0
<i>Building B</i>				
	Urinals	7	5	-2
	Toilets	9	9	0
	Lavatories	6	7	1
	Sinks	10	13	3
	Drinking Fountains	4	4	0
<i>Building C</i>				
	Urinals	5	4	-1
	Toilets	7	8	1
	Lavatories	6	5	-1
	Sinks	5	6	1
	Drinking Fountains	4	4	0
<i>Building D</i>				
	Urinals	0	0	0
	Toilets	4	2	-2
	Lavatories	3	2	-1
	Sinks	2	2	0
	Drinking Fountains	0	2	2
<i>Building E</i>				
	Urinals	0	0	0
	Toilets	1	0	-1
	Lavatories	1	0	-1
	Sinks	2	0	-2
<i>Building F</i>				
	Urinals	3	3	0
	Toilets	5	5	0
	Lavatories	4	4	0
	Sinks	3	3	0
	Showers	16	16	0
	Drinking Fountains	4	4	0

*Building G*

Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	4	2	-2
Drinking Fountains	4	2	-2

*New Rectangular Library/Tech Bldg.*

Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	0	2	2

**Total School Fixture Adjustment -7**

Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	4	2	-2
Drinking Fountains	4	2	-2

## Santee School Demolished

	<u>Existing</u>	<u>Existing</u>	<u># of New</u>
	<u>Fixtures</u>	<u>or Replaced</u>	<u>Fixtures</u>
<i>Building #1- Classroom Bldg.</i>			
Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	4	0	-4
Drinking Fountains	2	0	-2
<i>Building #2- Classroom Bldg.</i>			
Urinals	4	0	-4
Toilets	7	0	-7
Lavatories	6	0	-6
Sinks	4	0	-4
Drinking Fountains	2	0	-2
<i>Building #3 - Classroom Bldg.</i>			
Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	2	0	-2
<i>Building #4 - Classroom Bldg.</i>			
Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	5	0	-5
<i>Building #6 - Classroom Bldg.</i>			
Urinals	0	0	0
Toilets	0	0	0
Lavatories	0	0	0
Sinks	2	0	-2
<i>Building #7 - Administration Bldg.</i>			
Urinals	0	0	0
Toilets	3	0	-3
Lavatories	3	0	-3
Sinks	1	0	-1
Drinking Fountains	1	0	-1
<i>Building #9 - Kitchen/Media Center</i>			
Urinals	4	0	-4
Toilets	7	0	-7
Lavatories	5	0	-5
Sinks	4	0	-4
Drinking Fountains	4	0	-4
<i>Building #11 - Kindergarten Bldg.</i>			
Urinals	0	0	0
Toilets	4	0	-4
Lavatories	2	0	-2
Sinks	2	0	-2
Drinking Fountains	1	0	-1

*Building #12 - Classroom Bldg.*

Urinals	0	0	0
Toilets	2	0	-2
Lavatories	2	0	-2
Sinks	2	0	-2

*Building #13 - Locker Rooms*

Urinals	4	0	-4
Toilets	5	0	-5
Lavatories	6	0	-6
Sinks	3	0	-3
Showers	16	0	-16
Drinking Fountains	6	0	-6

*Building #14 - Middle Schl. R.R.'s*

Urinals	5	0	-5
Toilets	7	0	-7
Lavatories	2	0	-2
Sinks	2	0	-2

**Total School Fixture Adjustment -141**

Santee School Adjustment - Urinals	-17
Toilets	-35
Lavatories	-26
Sinks	-31
Drinking Fountains	-16
Showers	-16

**Net Change**

**Total District Fixture Adjustment -89**

**There are 89 less fixtures units now at Santee School District**

**Total District Fixture Adjustment by fixture type:**

<b>*Urinals</b>	<b>-26</b>
<b>Toilets</b>	<b>-49</b>
<b>Lavatories</b>	<b>-9</b>
<b>**Sinks</b>	<b>136</b>
<b>Drinking Fountains</b>	<b>5</b>
<b>Showers</b>	<b>-146</b>

\* All Urinals in the Santee School District have been replaced with Waterless Urinals.

\*\* A high majority of the Sinks that were added to the overall Santee School District fixture count are low usage Science Sinks that were incorporated into the design of the new classroom buildings.

## Irrigation Systems Assessment

School	Reclaimed Available	Meter Type Status	Irrigation Controls	Comments
Hill Creek	NO	Irrigation meter needed	Cal Sense only at field	With large grass field and Cal sense system, we need to split the irrigation to an irrigation only meter ASAP to avoid the sewer fees on current irrigation use since the field expansion. During the construction, many old planter areas will be destroyed and we should take this opportunity to replant these areas with drought tolerant plantings.
Carlton Hills	YES	NEED final testing to set purple meter	Cal Sense only at field	With large grass fields and a Cal sense system, we need to get the purple meter set ASAP to avoid the sewer fees on current irrigation use since the field expansion.
Sycamore Canyon	NO	Irrigation meter needed	Cal Sense system partially in place not field or lawn	With a large grass field and Cal sense system, we need to split the irrigation to an irrigation only meter ASAP to avoid the sewer fees on current irrigation use since this site has expansive grass areas and a track and field.
Carlton Oaks	NO	Irrigation meter needed	Cal Sense system only at field	With large grass fields and Cal sense system needed to split the irrigation to an irrigation only meter ASAP, we need to avoid the sewer fees on current irrigation use since the field expansion.
Prospect Avenue	YES	Site currently has a purple meter for field only	Cal Sense only at field	With large grass fields and partial Cal sense system, we need to split the irrigation school landscape to a reclaimed meter ASAP to avoid the sewer fees on current irrigation use since this site has expansive grass areas between the school buildings. We should also address planting plans to replace water hungry grass planter lawns with drought tolerant landscapes. During the construction, many old grass lawn planter areas will be destroyed and we should take this opportunity to replant these areas with drought tolerant plantings.
Pepper Drive HELIX Water Padre Sewer	NO	Irrigation meter needed	No Cal Sense complete system, or flow sensor	With a large grass field and no Cal sense system, we need to split the irrigation school landscape to an irrigation meter ASAP to avoid the sewer fees on current irrigation use since this site is very large with expansive landscape areas. Pepper has two expansive grass areas and lawns between the school buildings. We should also address planting plans to replace water hungry grass planter lawns with drought tolerant landscapes.
Chet F. Harritt	YES	Site currently has a purple meter for field only	No Cal Sense complete system, or flow sensor	With planned ball fields' project and partial Cal sense system, we need to split the school landscape irrigation to existing purple meter to avoid the sewer fees on current irrigation use. Chet has a small grass area and lawns around the school buildings. We should address planting plans to replace water hungry grass planter lawns with drought tolerant landscapes. Since the cost to split irrigation is costly, this site would benefit with a revised drought tolerant planting plan ASAP. During the construction, many old grass lawn planter areas will be destroyed and we should take this opportunity to replant these areas with drought tolerant plantings.



## Irrigation Systems Assessment

Rio Seco	YES	Site currently has a purple meter for ball fields only	No Cal Sense complete system, or flow sensor	With large grass ball fields and a partial Cal sense system, we need to split the school landscape irrigation to a reclaimed meter ASAP to avoid the sewer fees on current irrigation use since this site has grass and planter areas between the school buildings. We should also address planting plans to replace landscape with drought tolerant landscapes.
Cajon Park	YES	NEED final testing to set / replace purple meter	Cal Sense system partially in place only at the JH	With a large landscape site and partial Cal sense system, we need to get the purple meter set ASAP to avoid the sewer fees on current irrigation use. We need to split the remaining school landscape irrigation to a purple irrigation meter ASAP to avoid the sewer fees on current irrigation use since this site is very large with expansive landscape areas. Cajon Park has expansive grass areas and lawns between the school buildings. We should also address planting plans to replace water hungry grass planter lawns with drought tolerant landscapes.
District office	YES	Need a purple meter	No Cal Sense complete system, or flow sensor?	With grass and landscape areas and no Cal sense system, we need to split the irrigation at the district office compound landscape to a purple irrigation meter ASAP to avoid the sewer fees on current irrigation. We should address planting plans to replace water hungry grass planter lawns with drought tolerant landscapes ASAP as the most cost efficient measure and review the water costs for DO landscape against the cost benefit of having a split irrigation meter since there are not large field requirements or grass needed. This site may be resolved with a change of planting options.

Prepared by Emily Andrade  
June 16, 2009

### **BACKGROUND:**

In the fall of the 2008-09 school year, the School Board approved the goals of the Advisory Council for Instruction (ACI) to review, research and make recommendations when appropriate.

The 2008-09 ACI goals were the following:

- Develop a District Parent Involvement Policy
- Review and advise the District on revisions to the LEA Plan
- Monitor student performance and progress toward the achievement targets
- Make a recommendation to the Board on the Math curriculum adoption
- Explore programs and opportunities to better support and meet the needs of all learners, including:
  - English Learner student instruction and family outreach
  - Special Education
  - GATE

This evening Emily Andrade, Assistant Superintendent of Educational Services, and ACI member Jorge Merino, a Rio Seco parent, have prepared a report on the status and achievement of these goals and suggestions for 2009-10 goals.

### **RECOMMENDATION:**

This evening Administration is bringing forward for Board consideration the report from 2008-09 and is seeking direction and suggestions regarding possible goals for the 2009-10 school year.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Develop social, emotional and health service programs to foster student character and personal well-being.

**FISCAL IMPACT:**

There is no general or District fund impact at this time.

**STUDENT ACHIEVEMENT IMPACT:**

Parent and community involvement, with an increased understanding of curriculum and instruction, supports the home/school connection necessary for student learning.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.4.1.

BOARD POLICIES AND BYLAWS Item G.

*Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.*

Board Policies and Bylaws Item G.1.1.

Second Reading: New Board Policy 5145.12  
Search and Seizure

Prepared by Emily Andrade  
June 16, 2009

**BACKGROUND:**

Concern has developed regarding the number of student incidents involving illegal drugs, alcohol, tobacco and drug paraphernalia. On May 27, 2009, the Board elected to employ a canine drug detection agency as a possible deterrent to illegal drugs on our campuses. A Board policy supporting this type of action is advisable.

**RECOMMENDATIONS:**

This evening administration is presenting the new Board Policy 5145.12, Search and Seizure, for a second reading. Administrative Regulation 5145.12, Search and Seizure, is also included for Board review. Administration recommends Board adoption of new Board Policy 5145.12, Search and Seizure.

**FISCAL IMPACT:**

There is no fiscal impact to the district by creating this policy.

**STUDENT ACHIEVEMENT IMPACT:**

Safe and drug-free schools positively influence the learning environment and student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.1.

SANTEE SCHOOL DISTRICT  
9625 CUYAMACA STREET  
SANTEE, CALIFORNIA 92071-2674  
(916) 258-2300

## SEARCH AND SEIZURE

The Governing Board is fully committed to maximizing school safety, promoting a safe learning environment, and to, the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances. As necessary to protect the health, and welfare of students and staff, school officials may search students, their property and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items.

The Board urges that employees exercise discretion, good judgment, and common sense in all cases of search and seizure.

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the district's policy and administrative regulation and other legal issues, as appropriate.

### Individual Searches

School officials may search an individual student, student property, or district property under a student's control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school. This reasonable suspicion shall be based on specific and objective facts that the search will provide evidence related to the alleged violation. The type of student property that may be searched by school officials include, but is not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices.

Any search of a student, his/her property, or district property under his/her control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search include: the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.

Employees shall not conduct strip searches or body cavity searches of any student.

Searches of individual students shall be conducted in the presence of at least two district employees.

The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

### **Group Searches of Student Lockers/Desks**

All student lockers and desks are the property of the district. The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

### **Use of Metal Detectors**

The Board believes that the presence of weapons in the schools threatens the district's ability to provide the safe and orderly learning environment to which district students and staff are entitled. The Board also believes that metal detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of students and staff.

The Superintendent or designee shall establish a plan to ensure that metal detector searches are conducted in an uniform and consistent manner.

### **Use of Drug-Detection Dogs**

In an effort to keep the schools free of drugs, the district may use specially trained, nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy.

The dogs may sniff the air around lockers, desks, or vehicles on district property or at district-sponsored events. Dogs are not allowed to sniff within the close proximity of any students or other persons and may not sniff any personal items on that person, without the individual's consent.

Legal Reference:

**EDUCATION CODE:**

32280-32289 School safety plans

35160 Authority of governing boards

35160.1 Broad authority of school districts

48900-48927 Suspension and expulsion

49050-49051 Searches by school employees

49330-49334 Injurious objects

**PENAL CODE**

626.9 Firearms

626.10 Dirks, daggers, knives or razor

**CALIFORNIA CONSTITUTION**

Article I, Section 28(c) Right to Safe Schools

Administrative Regulation Reference: AR 5145.12

Adopted:



SANTEE SCHOOL DISTRICT  
9625 CUYAMACA STREET  
SANTEE, CALIFORNIA 92071-2674  
(916) 258-2300

## SEARCH AND SEIZURE

### Use of Metal Detectors

The Superintendent or designee shall ensure that the following safeguards are used when making metal detector scans:

1. Before walk-through, students shall be asked to empty their pockets and belongings of metallic objects.
2. If an initial metal detector activation occurs, students shall be asked to remove other metallic objects that they may be wearing (e.g., belt and jewelry) and to walk through a second time.
3. If a second activation occurs, a hand-held metal detector shall be used.
4. If the activation is not eliminated or explained, staff shall escort the student to a private area where an expanded search shall be conducted by a staff member of the same gender as the student, in the presence of another district employee.
5. The search shall be limited to the detection of weapons.

### Use of Drug-Detection Dogs

Drug-detection dogs shall not be used in classrooms or other district facilities when the rooms are occupied, except for demonstration purposes, with the handler present. When used for demonstration purposes, the dog shall be separated from the students and not allowed to sniff any individual.

Prior to conducting a search, persons shall be asked to leave the room that will be subject to the canine search. No person shall be forced to leave personal items behind for search, unless school officials have reasonable suspicion to search the item.

Only the dog's official handler shall determine what constitutes an alert by the dog. If the dog alerts on a particular item or place, the student having the use of that item or place, or responsibility for it, shall be called to witness the search. If a dog alerts on a locked vehicle, the student who brought the vehicle onto district property shall be asked to unlock it for inspection.

### **Notifications**

At the beginning of each school year, the Superintendent or designee shall inform students and parents/guardians of the possibility of random searches of students, their belongings, and district properties under their control, including lockers or desks.

In addition, students and parents/guardians shall also be informed that student vehicles parked on district property may also be subject to search by school officials.

Upon enrollment and at the beginning of each school year, students and parents/guardians shall receive notice that the district uses metal detector scans as part of its program to promote safety and deter the presence of weapons. Signs shall be posted at all schools at which metal detectors are to be used to explain that anyone may be scanned by metal detector for guns, knives, or other illegal weapons when on campus or attending athletic or extracurricular events.

Policy Reference: BP 5145.12

Approved:

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item H.

CLOSED SESSION Item I.

*Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session*

*The Board will now go into Closed Session to discuss:*

1. **Public Employment Matters (Govt. Code § 54957)**  
*Public Employee Discipline/Dismissal/Release*
  
2. **Conference with Labor Negotiator (Govt. Code § 54956.8)**  
*Agency Negotiator: Minnie Malin, Director, Human Resources*  
*Employee Organizations: Santee Teachers Association*  
*California School Employees Association*  
*Purpose: Negotiations*
  
3. **Conference with Legal Counsel (Govt. Code § 54956.9 subdivision (b)):**  
*Pending Litigation*  
*(One case.)*  
*Legal Representation: Nowell A. Lantz, Attorney at Law*

RECONVENE TO PUBLIC SESSION Item J.

ADJOURNMENT Item K.